

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

August 17, 2020

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Nancy Farber Mottola, Kevin Cardwell, Brent Allen, Jenean Keck and Terry Richardson.

Others Present: Kent Hixson, Mike Robinson, Debra Parker, Joel Pile, J. T. Klaus, Gordon Fell, Chris Young, Cathy Walker, Brooke Carroll, James Ging, Brad Modlin, Lowell Ester, Nathan Yarnell.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 8-3-2020 and Special Meeting Minutes Dated 8-4-2020:

MOTION by Mottola, second by Keck to approve the Regular meeting minutes dated 8-3-2020 and the Special meeting minutes dated 8-4-2020.

MOTION approved unanimously.

Correspondence: Council member Mottola received a text from Mr. Scott to follow up on the next phase of the Gilbert property on Rock Road. Mottola advised him that he will be contacted about the September Planning Commission meeting. Mayor Steadman received correspondence regarding food trucks downtown and thanked city staff for informing the vendors of what to do.

Review and Closing of the Agenda: None

OLD BUSINESS

None

NEW BUSINESS

1. Kansas Power Pool – Financial Scorecard Presentation – Brooke Carroll:

Brooke Carroll, Director of Administrative Services with KPP, reviewed the 2019 Financial Scorecard of the Electric Utility with the Council. The scorecard included Compliance, Rate Analysis, Capital Analysis, and Ratio Analysis along with 5-year financial trends. The scorecard showed an excellent rating for the City.

City Attorney, J.T. Klaus, explained the importance of the scorecard for the 24 cities with KPP.

For Information Only.

2. Kansas Power Pool – City Electric Distribution Assessment Summary - James Ging:

James Ging, Director of Engineering Services with KPP, reviewed the Electric Assessment Summary with the Council. This summary report provides an overview of the observations made by a team of electric distribution professionals, to assess the operational condition of electric system infrastructure in the City of Mulvane, as well as the status of related practices and policies affecting the financial and/or operational sustainability of Mulvane's electric utility. It was recommended that a backup transformer should be considered in the long-term capital improvement plan. The KPP assessment team noted that the City of Mulvane has maintained its electric distribution system and it is in good condition overall.

City Attorney, J.T. Klaus, asked if there was an easier way to locate power outages with the underground lines. There are fault indicators in the electric boxes, however each box would still need to be opened to see the indicators.

The council thanked KPP for their presentations and city staff for the jobs they do to maintain the excellent rating and condition of the electrical system.

For Information Only.

3. Public Safety – Fire Dept. – Self Contained Breathing Apparatus Equipment Grant:

Self-contained breathing apparatus (SCBA), is a device worn to provide breathable air in an atmosphere that is immediately dangerous to life or health. This is an essential piece of equipment for Mulvane Fire EMS. The last time a SCBA was purchased was April 2007. The life span of this equipment is approximately 15 years and is nearing expiration.

The purchase of this equipment was planned for in the 2021 Public Safety Budget. This item can be removed from the 2021 Budget and be funded from the Capital Improvement Fund. A purchase made by City of Wichita Fire Department secured high volume pricing for other area departments. This would allow Mulvane Fire to secure the best pricing and obtain the same systems used by our auto-aid departments.

We have been awarded a FEMA AFG grant for 40,000 dollars for the purchase of SCBAs. Of the total cost \$219,963.95, 18% (\$40,000) will be reimbursed by the FEMA AFG Grant with \$179,963.95 being the total paid by the City of Mulvane.

Lowell Ester and Nathan Yarnell demonstrated the equipment.

MOTION by Allen, second by Mottola to accept the Ed M. Feld Equipment Co. bid in the amount of \$44,909.02 with \$40,000 being (reimbursed) by the grant for the purchase of SCBA equipment. MOTION approved unanimously.

MOTION by Allen, second by Mottola to accept the Ed M. Feld Equipment Co. bid in the amount of \$175,054.73 for the purchase of SCBA equipment. MOTION approved unanimously.

ORDINANCES & RESOLUTIONS

1. Resolution - Agreement with Sedgwick County for COVID-19 Funds:

Sedgwick County has received millions of federal dollars for COVID-19 related expenses. Some of those federal funds will trickle down to the small cities in the County.

On August 10, 2020, the City of Mulvane received documents from the County which need to be completed in order to apply for COVID-19 funds. The City needs to enter a Subrecipient Grant Agreement with the County in order to be able to apply for these COVID-19 funds. The funds can be used to pay for or reimburse the City for a variety of expenses. The deadline for submitting the executed Agreement to the County is on or before August 21, 2020.

As part of the Agreement, the City needs to pass a resolution authorizing the City to receive moneys from the Coronavirus Relief Fund, and authorize the City Administrator to execute the grant agreement with Sedgwick County and provide any additional information required.

MOTION by Mottola, second by Cardwell to pass Resolution No. 2020-6 assuring that the City of Mulvane, Kansas possesses the legal authority to contract for goods and services related to the COVID-19 pandemic emergency.

MOTION approved unanimously.

RESOLUTION NO. 2020-6

A RESOLUTION AUTHORIZING THE CITY OF MULVANE KANSAS TO RECEIVE MONEYS FROM THE CORONAVIRUS RELIEF FUND: AUTHORIZING THE CITY ADMINSTRATOR TO EXECUTE, DELIVER AND PERFORM A SUBRECIPIENT GRANT AGREEMENT WITH SEDGWICK COUNTY, KANSAS; AND AUTHORIZING CITY STAFF TO COMPLETE SUCH OTHER MATTERS AS MAY BE RELATED THERETO.

ENGINEER

1. Project Review and Update:

City Engineer, Chris Young, reviewed the project update with the Council which included: Sanitary Sewer Study Update, Rock Road Water Line, Flood Mitigation Grant – English Park and Styx Creek Drainage Improvements, Decommissioning the Boxelder Power Plant, E. Mulvane Street Drainage, Sports Complex Maintenance Building and Homestead Phase 2 Development.

MULVANE LAND BANK

MOTION by Mottola, second by Keck to recess the 8-17-20 City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to approve the 8-03-20 Land Bank Board of Trustee meeting minutes.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to approve the invoice from *The Mulvane News & Bandwagon* in the amount of \$117.00 for the Land Bank annual budget public hearing notice.

MOTION approved unanimously.

The Board reviewed the final proposals to purchase the building at 201 W. Main from Eric Gilbert and Lacie Leatherman. There was discussion on the improvements/repairs to the building, financial resources, retail space, and the upkeep and use of the building.

City Attorney, J.T. Klaus, reviewed the Sales Agreement process with the Board, including right-of-first-refusal, timeline for improvements to be completed, and the ability to buy back the building should the improvements not be made as indicated. He also mentioned this was the most valuable building when the Land Bank properties were purchased. There will also need to be a notice of sale published in the newspaper.

MOTION by Richardson, second by Cardwell to instruct the city attorney to draft a Real Estate Sales Agreement between the Mulvane Land Bank and Mr. and Mrs. Gilbert.

MOTION approved 4 – 1 with Allen opposed.

Board member Mottola noted that we lost the renter in this building, and it is now empty.

MOTION by Mottola, second by Cardwell to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

City Clerk: None

City Administrator:

1. Use of the Pix Center – Clarification:

At the 7-20-20 Council meeting the PIX was closed for private events until the COVID number dissipates and it can be used safely. City staff has cancelled reservations for the Pix through the end of August. The September thru December reservations are still on the calendar. City staff would like direction from the council on how to proceed.

It was the consensus of the council to keep the Pix Center closed for private events through November 2nd. This item can be revisited at the October 5th meeting for the November and December usage. It was suggested to send a letter to the individuals that have the PIX reserved in November and December advising them of the potential closure of the building for the rest of the year.

City Attorney: The City of Mulvane has sued the U.S. Secretary of the Department of Interior and Secretary of Indian Affairs of the Department of Interior. If we receive any questions

regarding this, we can refer them to his office. Also, any individual wanting to reserve the PIX is given a waiver which explains the cleaning measures of the facility.

Consent Agenda Items 1 - 3:

MOTION by Richardson second by Mottola to approve Consent Agenda items 1 – 3.

1. Payroll dated 8-07-2020 (\$209,461.80)
2. Burns & McDonnell Invoice (\$14,488.44)
3. Warrant Register (\$3,820,967.28)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Wednesday, Sept. 9th - next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Allen second by Mottola to adjourn the City Council meeting at 9:00 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk