

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

November 16, 2020

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Jenean Keck, Terry Richardson.

Remote attendance: Brent Allen, Nancy Farber Mottola, Kevin Cardwell.

Others Present: Kent Hixson, Mike Robinson, Debra Parker, Gordon Fell, Rose Mary Saunders, Crystal Hinnen, Mike Howell.

Remote attendance: Chris Young, J.T. Klaus, Joel Pile.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 11-02-2020:

MOTION by Keck, second by Mottola to approve the Regular meeting minutes dated 11-02-2020. MOTION approved unanimously.

Correspondence: Mayor Steadman was contacted to participate in a brief meeting involving Maplewood St. to address the issues related to the plat that is currently being considered for the extension of that street into a new addition, specifically to the traffic study. She was requested to ask if there could be some type of barrier or gated entry to prevent regular traffic from passing through the small stretch of road on Maplewood, due to the fact that two-way traffic can't pass through there. The other major concern was the location of incoming and outgoing traffic on Rock Road for the new addition. Mayor Steadman requested more information for the reasoning behind the placement of that and the potential future need for a light at that area. Councilmember Mottola was also at the meeting. Mottola received correspondence from a citizen with questions about the CDBG grants.

Review and Closing of the Agenda: None

Appointments, Awards and Citations: None

OLD BUSINESS

1. Community Development Block Grant – Consultant Recommendations:

The City of Mulvane was awarded \$132,000 as part of the Community Development Block Grant (CDBG) special Coronavirus stimulus round of funding also known as CDBG-CV. CDBG-CV funds applied for and received by Mulvane are to be used to help businesses in Mulvane affected by COVID-19, retain jobs for low-to-moderate income employees, and to help businesses who are struggling to reopen due to the pandemic.

Rose Mary Saunders, with Ranson Financial, reviewed the two (2) applications with the council. Financial status documentation is required from the businesses to move forward with the process. If a business did not have all required documentation for the first round, they were moved to the second round. This is the second round of applications. All paperwork and documentation have been completed and checked. There was a question if CABCS, LLC. had an active liquor license. It was determined that they do.

MOTION by Richardson, second by Keck to award \$10,000 each to the Pizza Place, Inc. and CABCS LLC., as the two businesses that have currently qualified and have all documentation submitted.

MOTION approved unanimously.

MOTION by Mottola, second by Cardwell to approve the CDBG payment application #2 which included funds for the two businesses and the second Ranson Financial invoice in the amount of \$3,000.00.

MOTION approved unanimously.

2. Procurement Policy Review:

The procurement policy is still being revised and will be available for review and adoption at the next council meeting.

NEW BUSINESS

1. Employee Health Insurance Policy Renewal:

Mike Howell, the City's health insurance consultant, presented the 2021 benefit renewal to the council. The city changed carriers last year from Blue Cross Blue Shield to Aetna for 2020. There are currently 68 employees and a total of 153 members insured on the city's medical plan. The city currently pays 92% of the medical plan for all employees. The city contributes \$1,000 for singles and \$1,500 for employees with dependents, into a Flexible Spending Account.

The city needs to approve the renewal contract with Aetna for medical coverage, Delta Dental for dental coverage and Surency for vision coverage effective January 1, 2021. Aetna's final proposal included a 5% increase in premium. If renewal is accepted before November 17th, the company would refund half of the December 2020 premium. With this refund, the net increase for 2021 would be approximately \$10,864. The \$10,864 equates to a .008% increase for 2021. The Delta Dental and rates will remain the same with no rate increase for 2021. Surency Vision will have a slight increase of approximately 3%.

To take advantage of Aetna's offer to reduce the December premium by 50% and to schedule the employee enrollment meetings, a decision needs to be made at this meeting. The City's Insurance Committee along with the benefit consultant, are recommending that the city renew the employee health insurance plan with Aetna and absorb the .008% increase and not change the contributions to employees for 2021. There will be no change in benefits or cost for the employees.

There was discussion regarding why information could not be presented earlier so council has more time to consider options. Final rates were not available until now. A quote was also received from Blue Cross Blue Shield, but there was no additional savings. Council asked about being self-insured and the risks involved. Howell will do a comparison for next year and check on any cost savings.

MOTION by Richardson, second by Keck to approve the renewal contract with Aetna for City employee medical coverage, Delta Dental for dental coverage and Surency for vision coverage effective January 1, 2021.

MOTION approved unanimously.

2. Copier Maintenance Agreement Renewal:

Our maintenance agreements with Galaxie Business Equipment renew annually. This covers routine maintenance and replacement of parts and consumable supplies. There is a 10% increase in the charges for the next year.

MOTION by Mottola, second by Richardson to approve the Copier Maintenance Agreement with Galaxie Business Equipment for the Administration Dept. for the period covered from October 27, 2020 to October 27, 2021.

MOTION approved unanimously.

MOTION by Cardwell, second by Richardson to approve the Copier Maintenance Agreement with Galaxie Business Equipment for the Municipal Court for the period covered from October 27, 2020 to October 27, 2021.

MOTION approved unanimously.

ORDINANCES AND RESOLUTIONS

None

ENGINEER

1. Project Review and Update:

City Engineer, Chris Young, reviewed the project update with the council which included: E. Mulvane Street Drainage – (Documents were received from the contractor today and will be reviewed), Sanitary Sewer Study Update, Rock Road Water Line, Flood Mitigation Grant – English Park and Styx Creek Drainage Improvements, Decommissioning the Boxelder Power Plant, Sports Complex Maintenance Building, Homestead Phase 2 Development, and Hidden Valley Addition.

Young is reviewing the final documents for Hidden Valley Addition. A traffic study is being done for the area. Maplewood becoming a thru street and the extension of Jeanette St. is being reviewed. There was discussion on a traffic light in the area and if it was warranted. There was discussion on the sewer line in the utility plan.

City Clerk: None

City Administrator: Public Safety Director, Gordon Fell, advised the generator at the Police Dept. is installed and operational. There is also another couch on Second St. that will be picked up this week.

City Attorney: None

Consent Agenda Items 1 - 4:

MOTION by Richardson second by Keck to approve Consent Agenda items 1 - 4.

1. Payroll dated 11-13-2020 (204,010.25)
2. October Warrant Register (\$1,316,217.61)
3. Cereal Malt Beverage (CMB) license – Casey’s Retail Company
4. Cereal Malt Beverage (CMB) license – Kroger/Dillons Store #32

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, December 7th - next council meeting @ 7:30 p.m.
- Council will be able to remote into the next meeting if they choose and where asked to check their council packet when it is made available to allow those attending in person to limit the amount of time they are interacting.

ADJOURNMENT:

MOTION by Richardson, second by Keck to adjourn the City Council meeting at 8:18 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk