

MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES

September 4, 2013

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor James Ford, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Terry Richardson, Jenean Keck, Doug Hatfield and Joe Johnson. Shelly Steadman was absent.

OTHERS PRESENT: Kent Hixson, J.T. Klaus, Mike Robinson, Chris Young, Jeff Lackey with TranSystems, Ginger Golden with the Derby Informer and Sue Nelson of the Library Board.

All stood for the Pledge of Allegiance and Invocation led by Mayor James Ford.

APPROVAL OF REGULAR MINUTES DATED 8-19-13: MOTION by Hatfield, second by Richardson to approve the Regular minutes dated 8-19-13. MOTION approved unanimously.

CORRESPONDENCE: None at this time.

REVIEW AND CLOSING OF THE AGENDA: Mayor Ford declared the agenda closed.

APPOINTMENTS, AWARDS AND CITATIONS: None at this time.

**OLD BUSINESS**

1. Safe Routes To School Project

Jeff Lackey of Transystems reviewed the most recent alignment of the proposed SRTS sidewalk project. Field check plans have been submitted for review to KDOT. Once KDOT approves those plans, the project will be advertised for bid. Tentatively that will happen late this fall or this winter. No action was necessary.

**NEW BUSINESS**

*Note: Gary George had not arrived yet so the council moved to item two on the agenda.*

2. Street Department – Review Bids for new Front End Loader

Street Superintendent Kevin Baker reviewed the two bids received for a new front end loader. The low bidder, with equipment trade-in was G.W. Van Keppel.

MOTION by Hatfield, second by Johnson to approve the purchase of one, 2013 Volvo L70G Wheel Loader with grappling attachment from G.W. Van Keppel in the amount of \$64,521. MOTION approved unanimously.

1. 2012 Annual Audit Review- Gary George CPA

Mr. George reviewed the 2012 Annual City Audit/Comprehensive Annual Financial Report. Mr. George presented two letters to the council. A management letter and an internal controls letter.

3. New Library Design – Architect Agreement:

A standard American Institute of Architecture (AIA) agreement with Clark Enerson Partners for the design of a new library was presented to the council. The fee is 8.4% of the project cost.

MOTION by Johnson, second by Richardson to enter into an agreement with Clark-Enerson Partners for the design of a new library building and authorize the Mayor to sign the agreement. MOTION approved unanimously.

4. Denny Property – discuss site clearance:

City staff recommended that once the property was owned by the City, to allow the Fire Dept. to use the Denny house at 408 N. 2<sup>nd</sup> for training. Once the Fire Dept. was finished, the house and outbuilding be demolished. It was the consensus of the council to secure the property and not take any action with it for now.

5. Water Restrictions – discussion:

The interim city manager of Augusta emailed the Mulvane city administrator to inform him that at the 8-19-13 meeting the Augusta council approved what they referred to as a “relaxation” of the water restrictions as opposed to a complete removal. Basically, Wednesday and Sunday are still non-watering day. There are no longer any time restrictions or bans on the other five days of the week. Outdoor watering is now allowed on Monday, Tuesday, Thursday, Friday, and Saturday. The Augusta council wanted to try this “relaxed” plan for a few months.

It was the consensus of the Mulvane city council to also relax the water restrictions for Mulvane water customers.

## **RESOLUTIONS AND ORDINANCES**

None at this time.

### **ENGINEER’S REPORT**

1. Cedar Brook Addition - Phase 4

The City has used Young & Associates to provide design plan review and project oversight services. The engineer will review the design plans, represent the City’s during pre-development meetings and design/construction progress meetings. The oversight engineer will monitor all work performed by the construction contractor, including pay application review and final inspection and coordinate the work of material testing sub-contractors as needed

MOTION by Richardson, second by Hatfield for the City to enter into an agreement with Young & Associates, P.A. in the amount of \$37,300.00 for providing Design Plan Review and Construction Engineering Services for the Phase 4 Cedar Brook development project. MOTION approved unanimously.

2. Webb Road – County Proposal to Pave and Donate to the City:

Warren Development is opening 21 lots in the Cedar Brook Addition. The development will connect Rivera to Webb Road, which is a Rockford Township- Sedgwick County road. The Warrens have approached Sedgwick County 5<sup>th</sup> District Commissioner Jim Skelton about paving Webb Road, at least past the intersection of Rivera and Webb. City staff had a preliminary meeting with Comm. Skelton and Sedgwick County Engineer Dave Spears. The County proposed the idea of paving Webb Road to a “county road” standard, meaning open ditches, etc. from 119<sup>th</sup> to 111<sup>th</sup>. Commissioner Skelton asked if, once paved to a county road standard, the City would take over ownership and maintenance of Webb Road. Webb Road is a township/county road and the City is not responsible policing or the maintenance of it. There are drainage issues that create a liability for the road “owner” that need properly addressed

The council instructed the engineer to visit with the County about paving the road to “city standards” (i.e. curb, gutter and storm sewers) and sharing the cost.

It was the consensus of the council that the City not assumes ownership of Webb Road under the County’s proposed paving plan.

DEPUTY CITY CLERK

Nothing at this time.

CITY ADMINISTRATOR

The administrator forgot to ask the council to accept and approved the 2012 Annual Audit. MOTION by Richardson, second by Keck to accept and approve the 2012 Annual Audit. MOTION approved unanimously.

Presented the 2013-14 School Board- City Council Breakfast schedule. Received by council.

CITY ATTORNEY

Nothing at this time.

CONSENT AGENDA: MOTION by Richardson, second by Keck to approve the Consent Agenda Items as follows:

1. Employee Payroll dated 8-30-13 (\$171,335.40)
2. Wastewater Treatment Plant – chemical purchase (\$15,579.40).

MOTION approved unanimously.

ANNOUNCEMENTS AND NEXT AGENDA ITEMS:

9-05-13 – Chamber of Commerce Board meeting – city hall at 11:30 a.m.

9-07-13 – Sedgwick Co. Association of Cities meeting at 110 S. Main, Ste. 600 in Wichita - at 8:30 a.m.

9-13-13 – Downtown Business Owners Meeting at city hall at 3:00 p.m.

ADJOURNMENT: MOTION by Richardson, second by Keck to adjourn at 9:20 p.m. MOTION approved unanimously.

Kent Hixson  
Deputy City Clerk

