

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

March 18, 2013

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor James P. Ford, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Terry Richardson, Shelly Steadman, Joe Johnson, Doug Hatfield and Jenean Keck

OTHERS PRESENT: Kent Hixson, J.T. Klaus, Patty Gerwick, Mike Robinson, Ryan Glessner with Young & Assoc., Brad Modlin, Galen Cummins, Dave Williams, Brian Myer with Burns & McDonnell, Bill Morris, Barbara Basinger and Ryan Murry with ICI Insurance

All stood for the Pledge of Allegiance and Invocation led by Mayor Ford.

APPROVAL OF REGULAR MINUTES DATED 3-4-13: MOTION by Johnson, second by Richardson to approve the Regular minutes dated 3-4-13. MOTION approved unanimously.

CORRESPONDENCE: None at this time.

REVIEW AND CLOSING OF THE AGENDA: Mayor Ford declared the agenda closed.

APPOINTMENTS, AWARDS AND CITATIONS: Mayor Ford presented the Certificate of Achievement in Financial Accounting to staff and thanked them for their time and dedication.

OLD BUSINESS

1. CITY PROPERTY AND CASUALTY INSURANCE – REVIEW POLICY FOR RENEWAL: Ryan Murry with ICI reviewed the renewal policy with the Council. MOTION by Hatfield, second by Keck to accept the insurance renewal from ICI for 4-1-13 thru 4-1-14 at a cost of \$244,978.70. MOTION approved unanimously.
2. CITY HALL RENOVATIONS – PERMISSION TO OBTAIN BIDS FOR NEW ROOF: Bill Morris with William Morris Associates reviewed the plans for the new roof for City Hall and asked permission to obtain bids for the project. MOTION Keck, second by Richardson to authorize William Morris Associates to send out request for bids for the construction of a new roof for City Hall plus two alternate bids for painting and constructing a canopy. MOTION approved unanimously.
3. WATER TREATMENT PLANT – CONTRACT WITH BURNS & MCDONNELL/CAS: City Attorney Klaus has reviewed the design-build contract documents between the City and Burns & McDonnell/CAS, LLC for the Guaranteed Maximum Price “GMP” phase for the 1.50 MGD Water Treatment Facility. MOTION by Richardson, second by Hatfield to approve Task Order #1 of the Design-Build Contract Agreement proposed by Burns &

McDonnell/CAS, LLC in the amount of \$60,000, including Standard General Conditions, as modified by Supplemental Conditions, and authorize the Mayor to execute and deliver EJCDC Standard Form of Agreement Between Owner and Design/Builder on the basis of a Stipulated Price and Task Order #1 for Stipulated Price Development. MOTION approved unanimously.

4. EMS SUBSTATION – REVIEW CONSTRUCTION BID: Dave Williams, Public Safety Director reviewed the bids with the apparent low bidder being Walz Harmon Huffman Construction with a bid of \$1,392,433. A new lease amendment has been sent to Boyd Gaming which includes an access agreement for the property. It was the consensus of the Council to table any action on this item until the April 1, 2013 Council meeting.
5. TREES FOR THE DOWNTOWN AREA – DISCUSSION: The council is looking at other possible options to replace the trees that were downtown. Councilmember Richardson made a Motion to put new trees back in but the Motion died due to the lack of a second. The Council would like to continue looking at other options. Staff will gather more information and costs. This item tabled until the April 1, 2013 Council meeting.

NEW BUSINESS

1. UTILITIES DEPT. – PURCHASE OF TWO 500 KVA PAD MOUNT TRANSFORMERS: Brad Modlin, Utility Distribution Director made a request to purchase two electric transformers. Bids were received as follows: Wesco \$17,173.44; Stanion Wholesale \$17,365.68 and Kriz Davis \$22,630.92. All bids included tax. MOTION by Hatfield, second by Johnson to accept the low bid from Wesco for 2 each 500 Kva Electrical Distribution Transformers for a total cost of \$17,173.44. MOTION approved unanimously.
2. UTILITIES DEPT. – REVIEW WIRE BIDS: Brad Modlin, Utility Distribution Director made a request to purchase 10,000 feet of electric wire. Bids were received as follows: Stanion Wholesale \$26,059.20; Wesco \$22,166.00; and Kriz Davis \$26,689.32. All bids included tax. MOTION by Johnson, second by Richardson to accept the low bid from Stanion Wholesale for 10,000 feet +/- of primary electric underground wire at a cost of \$26,059.20. MOTION approved unanimously.
3. DOWNTOWN STREET CLOCK – REPAIR: Brad Modlin has contacted Verdin Company about making repairs to the Street Clock. The price to upgrade the equipment will be \$8,340.00. To completely restore the clock on-site will cost \$12,995.00. This includes repair/replace equipment and refurbish the exterior of the clock. MOTION by Richardson, second by Johnson to approve hiring the Verdin Company to rebuild, refurbish and restore the street clock in an amount of \$12,995.00 plus tax. MOTION approved unanimously.
4. SANITARY SEWER MAIN REHABILITATION – REVIEW QUOTES: Galen Cummins, Utility Generation Director requested bids to rehabilitate two sections of sewer main. Both lines are located on either side of Highland Park Drive. Bids were received as follows: Layne Inliner \$43,650.00 and Insituform Technology \$52,865.00. MOTION by Keck, second by Hatfield to accept the bid submitted by Layne Inliner to use CIPP technology to

rehabilitate 1,940 feet of sanitary sewer main at a total cost of \$43,650.00. MOTION approved unanimously.

5. REVIEW USE OF CONTINGENCY FUND: City Administrator Kent Hixson reviewed the definition for the proper use of the contingency fund line item in the city budget. Our current method of spending Contingency Funds does not violate any state statutes or budget regulations but Staff feels some modifications need to be made. MOTION by Richardson, second by Keck to approve the following changes to the working budget: Administration – increase Dues & Memberships line item by \$7,600.00 and increase Audit Expense line item by \$2,400.00; Parks – add Community Garden Improvements of \$5,000.00; Police – increase New Equipment line item by \$7,800.00 then decrease the Contingency line item by a total of \$22,800.00. MOTION approved unanimously.

RESOLUTIONS AND ORDINANCES

None at this time.

ENGINEER'S REPORT

Nothing at this time.

CITY CLERK

Nothing at this time.

CITY ADMINISTRATOR

Nothing at this time.

CITY ATTORNEY

Nothing at this time.

CONSENT AGENDA: MOTION by Richardson, second by Keck to approve the Consent Agenda Items as follows:

1. Employee Payroll dated 3-15-13 (\$157,953.86)
2. Warrant Register for February 2013 (\$585,498.25)

MOTION approved unanimously.

ANNOUNCEMENTS AND NEXT AGENDA ITEMS:

3-25-13 – Library Planning Committee – 8:00 – 9:00 a.m. – City Hall

Hixson noted that a site location has not been determined at this time.

3-26-13 – School Board – City Council Breakfast at Laurie's Kitchen – 6:30 a.m.

3-26-13 – Council & School Board Candidate Forum – School District Board Rm. – 7:00 p.m.

3-27-13 – Sedg. Co. 5th District Advisory Board Meeting – 6:00 p.m.

3-30-13 – Chamber of Commerce Easter Egg Hunt – Sports Complex – 11:00 a.m.

ADJOURNMENT: MOTION by Richardson, second by Keck to adjourn at 9:12 p.m. MOTION approved unanimously.

Patty Gerwick, City Clerk

