

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

May 5, 2025

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor Brent Allen, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Grant Leach, Trish Gerber, Tim Huntley.

OTHERS PRESENT: Austin St. John, Debbie Parker, J. T. Klaus, Chris Young, Joel Pile, Mike Robinson, Malissa Long.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Allen.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Leach, second by Huntley to approve the Regular meeting minutes dated April 21, 2025.

MOTION approved unanimously.

CORRESPONDENCE: Councilmember Leach was asked when the work on Main St. would be complete due to the Sanitary Sewer construction.

PUBLIC COMMENTS: None

APPOINTMENTS, AWARDS AND CITATIONS:

1. Board Appointments:

The Mayor recommends to the City Council any appointments to serve on the Boards and Commissions. Appointments for expired terms are made in May of each year. Applicants have been interviewed &/or contacted about re-appointments. The following appointments are up for consideration and approval for 2025.

Library Board – There are two (2) positions open for 2025. Kallie Kimble would like to be re-appointed. Sara Erb has reached her two-term limit and cannot be re-appointed. The Library Board reviewed three (3) applications for the open position and would like to recommend Cynthia Creamer.

Planning Commission – There are three (3) positions open for 2025. Jay Patterson (Sumner Co. - Rural), Nancy Reed (Sedgwick Co. - City), and Danny Harvey (Sedgwick Co. - Rural). Nancy Reed and Danny Harvey would like to be re-appointed to the Planning Commission. Jay Patterson is stepping down from his position. Planning and Zoning Director, Joel Pile, recommends the re-appointment of Nancy Reed and Danny Harvey. The Sumner Co. – Rural position will remain open until filled.

MOTION by Leach, second by Gerber to re-appoint Kallie Kimble to a four-year term on the Library Board.

MOTION approved unanimously.

MOTION by Leach, second by Gerber to appoint Cynthia Creamer to a four-year term on the Library Board.

MOTION approved unanimously.

MOTION by Leach, second by Huntley to re-appoint Nancy Reed (Sedgwick Co. – City) and Danny Harvey (Sedgwick Co. – Rural) to a three-year term on the Mulvane Planning Commission.

MOTION approved unanimously.

OLD BUSINESS

None

NEW BUSINESS

1. Request for Transient Guest Tax Funds – Doc Sunback Film Festival:

Malissa Long requested Transient Guest Tax Funds in the amount of \$2,000 for the Doc Sunback Film Festival which will be held June 27th and 28th. This will be the 10th year of the festival. There have been approximately fifty (50) submissions, and about 25-27 films will be shown.

MOTION by Huntley, second by Leach to authorize the City Administrator to approve the 2025 request from The Doc Sunback Film Festival for Transient Guest Tax funds in the amount of \$2,000.

MOTION approved unanimously.

ENGINEER

1. Emerald Valley Estates 2nd Addition – Notice to Proceed - Pearson Const.:

On April 7th, the City Council accepted the bid from Pearson Construction, LLC in the amount of \$379,969.30 for Street Improvements to serve Emerald Valley Estates 2nd Addition and authorized the issuance of a Notice of Award. On April 21st, the City Council approved a construction agreement with Pearson Construction. A pre-construction meeting was held 5/5/25. The Notice to Proceed is now ready for consideration.

MOTION by Huntley, second by Gerber to approve a Notice to Proceed with Pearson Construction, LLC for Street Improvements to serve Emerald Valley Estates 2nd Addition, and authorize the Mayor to sign.

MOTION approved unanimously.

2. Project Review and Update:

Main “A” Sanitary Sewer Improvements Phase 3 – The Contractor has completed street repairs at First and Bridge St. from Phase 2. Phase 3 work continues at the Main St. crossing. Pipe storage is being moved to Third St. and Ralph Bell Park. Warranty work on pavements near Boxelder and Bridge St. will begin soon.

Phase 1 Harvest Point – Kansas Paving has completed the concrete flume replacement and is in the process of completing the final lift of asphalt pavement. Ready for final inspection of streets.

Emerald Valley Estates 2nd Addition – McCullough Excavation is finishing grading work and has completed installing sanitary sewers, storm sewers and waterlines. Still need to complete pipeline testing and perform a final walk-through.

English Park Pedestrian Bridge – Field surveys have been completed, and preliminary Site Plans have been updated. CAD files have been sent to the structural engineer. A switchback has been added at Willowdell.

Water Distribution System Study – Research of water lines and system operation has been completed, and water model has been developed. Still need to complete water system data input and draft study.

LAND BANK

MOTION by Huntley, second by Leach to recess the 5/5/25 City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Huntley, second by Leach to approve the 2/19/25 Land Bank Trustee meeting minutes.

MOTION approved unanimously.

In February of 2018, the Mulvane Land Bank sold the property at 203 W. Main to Frank Seitz, (Fathead, LLC). Mr. Seitz provided notice of his intent to sell the property to the owner of 201 W. Main, Lisa Klaskin. Pursuant to the Special Warranty Deed, the Land Bank was provided a Right of First Refusal if at any time the owner receives an offer to sell, lease, or otherwise transfer the property.

The Land Bank can purchase the property for the same purchase price as the offer or may consent to the Proposed Transfer which includes the consent to the transfer and preserves the Land Bank's Right of First Refusal for subsequent transfers of the Property.

MOTION by Huntley, second by Leach to approve the Notice of Agreement and Right of First Refusal and authorize the Chair to execute same.

MOTION approved unanimously.

MOTION by Huntley, second by Gerber to approve the payment of \$106.00 to the Sumner County Register of Deeds to record the Notice of Agreement and Right of First Refusal.

MOTION approved unanimously.

MOTION by Huntley, second by Gerber to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

CITY STAFF

City Clerk: None

City Administrator: None

City Attorney: City Attorney, J. T. Klaus, advised the council that the State adopted a new law that expands the hours for the sale and discharge of fireworks however this will not change for Mulvane. Klaus also advised that permanent structures used for the sale of fireworks could be allowed to sell fireworks year-round. The council should be aware that owners of these facilities may be making future requests to allow for this permission.

CONSENT AGENDA ITEMS:

MOTION by Leach, second by Gerber to approve consent agenda items 1-5.

1. Payroll Dated 4/25/25 - \$259,787.16
2. City Utility Bills for March - \$18,979.64
3. Pay Appl. #1 – Phase 3 Main “A” Sanitary Sewer – Apex Excavating - \$185,765.51
4. Core & Main – Water Meters & Single Port Smart Points - \$12,390.00
5. Core & Main – Water Supplies for Harvest Point Addn. - \$46,770.00

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

Next City Council Meeting – Monday, May 19, 2025 – 6:00 p.m.

ADJOURNMENT:

MOTION by Leach, second by Gerber to adjourn the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 6:42 p.m.

Minutes by:

Debra M. Parker

Debra M. Parker, City Clerk

Minutes approved by the City Council May 19, 2025.