

MULVANE CITY COUNCIL
REGULAR MEETING AGENDA
Monday August 18, 2025

	Page
Call Regular Meeting to Order	
Roll Call	
Pledge of Allegiance	
Approval of Regular Meeting Minutes dated August 4, 2025	2-5
Correspondence	
Public Comments (State Name and Address – 5 minutes)	
Appointments, Awards and Citations	
1. 10 Year Service Award for Gabriel Ponce	6-7
OLD BUSINESS:	
1. Incentive Pay for Employees – Gordon Fell	8-11
NEW BUSINESS:	
1. Reclassification of Positions and Review Pay Matrix – Austin St. John	12-20
2. Request for TGT Funds – Kansas Sheriffs’ Assoc. – Austin St. John	21-24
3. Ordinance Amending Certain Miscellaneous Fees – J. T. Klaus	25-37
4. Voting Delegates at League Conference – Debra Parker	38
ENGINEER:	
1. Project Review and Update	39-41
CITY STAFF:	
City Clerk	
City Administrator	
1. July Finance Report	42
City Attorney	
CONSENT AGENDA:	43-68
1. Payroll dated 8/15/25 – \$282,192.76	
2. July Warrant Register – \$2,036,398.02	
3. McCullough Excavation Pay Appl. #6 – Emerald Valley 2 nd Addn. - \$60,874.51	
4. McCullough Excavation Pay Appl. #8 – Harvest Point Addn. - \$167,298.02	
5. Kansas Paving Appl. #3 – Harvest Point Addn. – \$52,458.55	
6. Purchase of Road Oil for Slurry Sealing from Vance Brothers - \$14,649.25	
ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:	
No Council Workshop for August	
Next City Council Meeting – Wednesday, September 3, 2025 – 6:00 p.m.	
ADJOURNMENT:	

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

August 4, 2025

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor Brent Allen, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Grant Leach, Todd Leeds, Kurt Westfall, Tim Huntley.

OTHERS PRESENT: Austin St. John, Debbie Parker, J. T. Klaus, Joel Pile, Mike Robinson, Chris Young, Gordon Fell, Rachael Blackwell, Terry Lane, Matthew McEntire, Kerry Knetzer.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Allen.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Leach, second by Huntley to approve the Regular meeting minutes dated July 21, 2025.

MOTION approved unanimously.

CORRESPONDENCE: Councilmember Westfall received a call regarding erosion control along Styx Creek and whose responsibility it was to maintain. It was advised that it is the owner's responsibility, however, if the owner gave consent to the City, it is possible we could assist. Councilmember Leeds noticed there is an area in Main Street Park that has only a small amount of grass due to the recent Sanitary Sewer Improvements and wondered if we could put down some sod. With the heavy use of the park during Old Settler's if it rains, this will be a muddy mess.

PUBLIC COMMENTS: Matthew McEntire and Kerry Knetzer were present to express concern over a zone change request in the County from RR Rural Residential to PUD to create the Mulvane Sand PUD. This will be located on the northeast corner of South Oliver Street and East 111th Street South. Some concerns included traffic, safety, and road conditions. County Commissioners Jim Howell and Jeff Blubaugh have also been contacted. The Metropolitan Area Planning Commission will hold a Public Hearing on Thursday, August 14th.

It was also mentioned that there are tree branches on Anthony Lane which need trimmed to avoid hitting the school buses. Since this is in the County, the City will not be able to assist with this, however, staff will contact the School District and advise them of the issue.

APPOINTMENTS, AWARDS AND CITATIONS: None

OLD BUSINESS

None

NEW BUSINESS

1. Incentive Pay for Employees:

Public Safety Director, Gordon Fell, presented information to the council for incentive pay for employees, including Shift Differential, Education, Bilingual and Military Pay. Fell explained the importance of having a competitive wage and incentives to attract and retain quality employees. Fell felt these incentives could be implemented now and easily absorbed.

The council liked the incentives but wanted to see dollar amounts before making a decision. It was also suggested to look at a progression plan for wage increases instead of a merit increase. Mayor Allen advised that cost was important but felt it should be equal for everyone.

After much discussion, the council requested staff to provide the dollar amounts for each incentive and would like to vote on them separately. Staff will provide the requested information for council's review and consideration at the next meeting.

MOTION by Leeds, second by Huntley to table the incentive pay for employees until the next meeting.

MOTION approved unanimously.

ENGINEER

1. Agreement with Apex Excavating for Main "A" Sanitary Sewer Phase 4:

Apex Excavating is completing Phase 3 of the Main "A" Sanitary Sewer Improvements. Apex asked if the City was interested in negotiating a price for Phase 4. The City was interested in receiving a preliminary cost which could save remobilization costs and expedite completion of the Main "A" Improvements. Apex provided a base bid for Phase 4 in the amount of \$1,464,995.00 with an add Alternate A Bid for pavement construction for streets, valley gutters, and curb and gutters for a cost of \$225,450.00, making the total with the Add Alternate A Bid, \$1,690,445.00.

On July 7, 2025, the City Council approved a Notice of Award to Apex Excavating for constructing Phase 4 of the Main "A" Sanitary Sewer Improvement Project. The Agreement is now ready for council review and approval.

MOTION by Leeds, second by Leach to approve the construction agreement with Apex Excavating for constructing Phase 4 of the Main "A" Sanitary Sewer Improvement Project and authorize the Mayor to sign.

MOTION approved unanimously.

Mayor Allen would like to know the amount the City has saved by doing this project in Phases. Young will bring those numbers back to the City Council. Young indicated that Phase 4 is the last phase of the project and is a bypass sewer with no service connections, which will significantly decrease the flow in Settler's Addition.

2. Agreement with PSE for English Park Pedestrian Bridge:

The City is planning to construct a pre-manufactured steel pedestrian bridge to replace an existing wooden bridge damaged during flooding in 2016. Sealed bids for the construction of the English Park Pedestrian Bridge were received by the City on July 8, 2025. Two bids were received:

PSE Contractors, LLC - \$280,512.50
Dondlinger & Sons - \$396,490.90

On July 21, 2025, the City Council approved the issuance of a Notice of Award to PSE Contractors, LLC. The Agreement is now ready for council review and approval.

MOTION by Huntley, second by Westfall that the City enter into a construction agreement with PSE Contractors, LLC for the Pedestrian Bridge Replacement in English Park and authorize the Mayor to sign.

MOTION approved unanimously.

3. Project Review and Update:

Main “A” Sanitary Sewer Improvements Phase 3 – Apex has completed all Phase 3 SS and MH installations, and all flow has been transferred into the new line. Westbound traffic on Bridge St. is open, and pavement has been completed. The contractor has been advised that the Third St. replacement needs to be completed no later than 8/16/25. Young also indicated that the Utility Dept. has been working on electric connections in the park and when that is complete the grass will be replaced.

Phase 1 Harvest Point – Kansas Paving has completed all punch-list work. McCullough Excavation has begun re-work associated with site grading.

Emerald Valley Estates 2nd Addition – A final walk-through inspection and substantial completion certificate was prepared for the grading and utility improvements performed by McCullough Excavation. Pearson Construction has completed the AC pavement base lift and all concrete work for streets.

English Park Pedestrian Bridge – A construction agreement with PSE Contractor’s LLC was previously approved.

Water Distribution System Study – The EPANET water model has been prepared, and test modeling of the City’s existing water distribution system has been run. Field pressure data recorders have been delivered to the City to initiate pressure monitoring.

LAND BANK

MOTION by Huntley, second by Leach to recess the August 4, 2025, City Council Meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Leach, second by Westfall to approve the June 16, 2025, Land Bank Trustee Meeting Minutes.

MOTION approved unanimously.

MOTION by Huntley, second by Leach that the Mulvane Land Bank Trustees set the public hearing for the 2026 Land Bank Budget for Wednesday, September 3, 2025, at 6:00 p.m. at City Hall.

MOTION approved unanimously.

MOTION by Leach, second by Westfall to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.
MOTION approved unanimously.

CITY STAFF

City Clerk: None

City Administrator: The financial report for June was provided for council review. St. John advised the council that we will need to amend the 2025 budget to transfer additional funds to the Sr. Center due to the additional expenses for the MCAT. St. John also indicated that the City has collected more in sales tax than expected which will allow us to pay for sales tax projects and make the bond payments.

City Attorney: City Attorney, J.T. Klaus, advised the City Council that after more than 25 years with Triplett Woolf and Garretson, he will be leaving the firm. Klaus has entered into a new association with Spencer Fane Law Firm and will be assisting them in opening a Wichita office. Spencer Fane is a national law firm with over 650 attorneys. Klaus indicated this will provide depth to the kind of representation the City has not had before. His team from TWG has transferred with him. Klaus will provide a new engagement letter with the new firm, which will be identical to the one we currently have.

Mayor Allen congratulated Klaus and thanked him for his leadership and invaluable legal advice.

CONSENT AGENDA ITEMS:

MOTION by Leach, second by Westfall to approve consent agenda items 1-4.

1. Payroll Dated 8/1/25 -\$282,205.09
2. City Utility Bills for June - \$23,891.24
3. Purchase of Road Oil from Vance Brothers - \$14,833.50
4. Pearson Construction Pay Appl. #2 - Emerald Valley 2nd Addn. - \$169,761.76

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

Next City Council Meeting – Monday, August 18, 2025 – 6:00 p.m.

ADJOURNMENT:

MOTION by Leeds, second by Leach to adjourn the regular meeting of the Mulvane City Council.
MOTION approved unanimously at 7:06 p.m.

Minutes by:

Debra M. Parker, City Clerk

Minutes approved by the City Council _____.



Date: August 18, 2025

Subject: Gabriel (Gabe) Ponce 10 Years of Service

As a graduate of the Cowley College Paramedic Program in 2002, Gabe started his career at Sedgwick County EMS. Since joining Mulvane EMS Gabe has been a dedicated Paramedic serving area citizens. With his 23 years of EMS experience and 20 years of community knowledge, Gabe is a great asset to Mulvane EMS. Did you know in his spare time Gabe is the leader/ parent of the Sod Squad. Laying sod and making memories while making each and every yard look outstanding, hence the nice tan. On a serious note, Gabe will go the extra mile to help local families and spend quality time with our youth. Mulvane EMS is fortunate to have someone with the knowledge and dedication Gabe brings to the table. Congratulations on your 10 years of service with the City of Mulvane.

Gordon B. Fell
Director of Public Safety
Mulvane, Kansas


Certificate of Appreciation

Conferred Upon

Gabriel Ponce

The League of Kansas Municipalities bestows this Certificate of Appreciation upon Gabriel Ponce in recognition of their 10 year contribution to the betterment of Kansas communities through loyal and dedicated service to the City of Mulvane.




J. Michael Wilkes, President, 2024
League of Kansas Municipalities

City Council Meeting
August 18, 2025
Updated From August 4, 2025

TO: Mulvane City Council

FR: Gordon Fell, Director of Public Safety

RE: Incentive Pay for Public Safety Employees

ACTION: Approval of Incentive Pay

Background:

In recent discussions regarding city finances, it has become evident that maintaining a sustainable balance between budget feasibility and workforce compensation is a critical priority. The need to absorb necessary expenditures while ensuring competitive pay and benefits has led to a broader evaluation of our approach to benefits, employee retention and recruitment. As workforce expectations evolve and competition for skilled professionals increases, it is imperative to implement strategies that not only sustain but enhance our ability to attract and retain top talent. This requires a proactive approach to compensation planning, ensuring that salary structures and benefits remain aligned with industry standards and economic conditions.

Analysis:

Over the last year we have discussed different methods to provide an incentive to members of public safety. We have discussed the unique issues facing each division. Tonight, the challenge of maintaining competitive wages for law enforcement personnel remains a pressing issue, particularly following significant pay increases and hiring incentives in the Kansas City Metro Area. Many communities initially utilized ARPA funds to provide incentives for public safety personnel who served during the pandemic. This led to a wave of wage competition, particularly in larger metropolitan areas, where substantial salary increases, benefit changes and hiring bonuses attracted officers away from surrounding regions.

Agencies in South Central Kansas, including the Wichita Metro Area, have experienced continuous increases in starting wages to remain competitive. These increases have often been implemented at an accelerated pace to meet immediate staffing needs, creating challenges for long-term workforce stability.

As I have said before, finding a starting point is challenging, given the numerous areas we need to address while considering the overall financial projections of the city. Striking a balance between what is feasible and the necessary annual increases to sustain our current position on salaries and benefits is critical. This discussion has naturally evolved into a broader conversation about compensation and benefits. As strong advocates for competitive pay and benefits, our focus must remain on both retention and recruitment to ensure a stable and highly qualified workforce citywide.

I recommend the following hourly incentive pay:

- (PD/Communications)
 - Shift Differential PD/Communications \$1.00 (Nights (2nd/ 3rd Shift, Weekends)
- (All Public Safety Employees)
 - Education Pay \$0.25 hour per degree (Associate \$0.25, Bachelor \$0.50, Master .75, Any Degree doesn't have to be specific field) Max of \$0.75
 - Bilingual Pay \$0.25 per certified language Max of \$0.75
 - Military Pay \$0.25 (active guard/reserve or honorable discharge from service commitment)

The effective date will allow staff to update HR/Payroll Programs to process the request.

This was tabled on August 4, 2025, Motion by Todd and Tim with full vote.

Staff solicited information from several area cities asking:

Chiefs,

We are currently reviewing potential pay incentives for our staff and would appreciate your input.

Could you please share what types of pay incentives your agency currently offers and the corresponding amounts/ percentage? For example, shift differentials, education/degree incentives, bilingual pay, military service pay, hiring bonuses, or any other creative incentives etc.

Additionally, do these incentives apply to all city employees, or are they specific to police, or extended to all of public safety (Records, Police, Fire, EMS)?

If possible, please reply by August 8th, 2025. Your feedback will be helpful as we evaluate options to better support our personnel.

The information we received was quite comprehensive, including information from formal studies and their own future thoughts. Staff generated a spreadsheet with this information.

Financial Considerations:

Departmental Payroll Budget

On August 4th there was discussion about the about that the recommendation would cost. Information below shows the impact of the shift differential.

Dispatch

Second Shift 2 employees total 4,160 scheduled hours.

Third Shift 2 employees total 4,160 scheduled hours.

Weekend hours on day shift would be 16 hours x 52 weeks 832 hours

Total of **9,152** scheduled dispatch hours would be considered shift differential eligible.

Patrol

Night C Shift 2 employees minimum staffing total schedule hours 4,368
3 employees normal staffing total schedule hours 6,552

Night D Shift 2 employees minimum staffing total schedule hours 4,368
3 employees normal staffing total schedule hours 6,552

Patrol Day Shift Weekend

2 employees normal staffing 48 weekend hours worked x 52 weeks 2,496 hours

Total of **11,232** to **15,600** scheduled patrol hours would be considered shift differential eligible.

Total hours **20,384** to **24,752** multiplied by the shift differential amount of **\$1.00**

Legal Considerations:

The handbook will be updated regarding each incentive by the City Manager, with an update provided to the council as with any other changes.

Recommendation:

Motion to approve the addition of hourly incentive pay for non-exempt employees: Shift Differential (PD, Communications) in the amount of \$1.00

Motion to approve Education Pay \$0.25 per degree (Associate \$0.25, Bachelor \$0.50, Master \$0.75, Any Degree doesn't have to be specific field) Max of \$0.75;

Motion to approve Bilingual Pay \$0.25 per certified language Max of \$0.75;

Motion to approve Military Pay \$0.25 (active guard/reserve or honorable discharge) effective 9-6-2025.

Employee Pay Incentives

City	Shift Diff.	Edu/Degree Incentive	Bilingual Pay	Military Pay	Hiring Bonus	Other	Recruit Bonus	Tuition Reimb.	
City 1		\$250-1000	\$200		\$2500-5000	Cert/ Instructor \$50-250	\$500		
City 2	\$.75 -1.50	1%	\$.50hr	2%	\$3000-10000		\$500-2000	\$1,000yr	
City 3	\$.60-.75	When Instructing/FTO Duty	Goes into hiring pay	Goes into hiring pay		YMCA Membership		Credit hrs covered	
City 4	\$1.50		\$48 pay period		\$1500 after 60days				
City 5					\$10,000				
City 6	\$.50-1.00	Active Field Trainer \$1.00			\$10000 if stays for 1yr	Genesis Membership, Annual Christmas Bonus			
City 7	\$0.50	\$.25-2.00 depending on Certification	\$10 in add. To pay, 15min increments					No Cap	
City 8	\$0.55	FTO Training \$.75 add to pay				Parental Leave 1wk w/ qualifying event		\$2000 for C and above	Start Pay \$21.64 - 35.03
Ciy 9					\$15,000	Corporate Pricing for Gym		\$2,500	
City 10						Rotate every 2mos 12's			Start Pay \$26.59

MEMORANDUM

To: Mayor and City Council

From: Austin St. John, City Administrator

Date: 8/18/2025

Subject: Reclassification of Employees and Review Pay Matrix

Background:

Over the last year, city staff has been evaluating individual positions on level of pay when comparing to other cities, mainly cities of the second class. This evaluation was initiated based off a directive given by the council following 2024's employee survey. After evaluating all positions, it has been determined that the police department has some deficiency in its pay scale. The deficiency relates to low starting pay for police officers, which translates up the pay scale.

Analysis:

As a result of the study, the Police Department, specifically the police officers are shown to have a below average starting pay when comparing their positions to similar positions in other cities of the second class. The source of this comparison is the League of Kansas Municipalities salary survey from 2024.

In order to bring police officer wages up to above average of second class cities, four options were formulated for the council's review and approval. The first proposal is to increase all Police Department staff (Police Officers, Dispatchers and Court Clerks) by about 6% or more. This proposal moves all police officers two columns over in the pay matrix, while other positions would be moved more rows down the pay matrix. The second option is to do the same as option one for the Police Officers, but only move the Dispatchers and Court Clerks down one spot to get a 2.5% increase in salary. The third option is to increase the Police Officers and Corporals about 6% or more and the rest of the staff would get about 2.5% and all Police Officers would move over two columns in the pay matrix. The fourth option would be to just increase the Police Officers by about 6% or more and leave all other staff (Dispatchers/Court Clerks) in their current salaries.

Additionally, staff is proposing to add four rows on to the pay matrix, going from 16 to 20. This proposal would potentially add four more years of merit raises for all staff and reward employees that stay longer.

Financial Considerations:

Police Department Pay Adjustment Options (per year):

1. All Police Department employees are adjusted about 6% or more - \$76,394
2. Police Officers adjusted about 6% or more, Dispatch/Court Clerks 2.5% - \$63,936
3. Police Officers/Corporals adjusted about 6% or more, Sgt/LT/Cpt/Dispatch/Court 2.5% - \$54,363
4. Police Officers only adjusted about 6% or more - \$51,800

If an option is approved, this would be funded by shifting new equipment out of the Police Department budget and paying for it out of the Capital Improvements fund for the next two to three years.

Pay Matrix – Add four rows to the Pay Matrix cost per year - \$23,609 across multiple departments

Recommendation:

Consider approving option two or three as they benefit the entire department while being more fiscally responsible than option 1. We could adjust the budget to accommodate any of the options.

Approve adding four lines to the pay matrix, which would benefit all departments of the city in retention of long term employees.

Sample Motions:

I move to approve option 1 to adjust all Police Department employees as laid out by staff to be effective the first payroll in September.

I move to approve option 2 to adjust salaries as laid out by staff to be effective the first payroll in September.

or

I move to approve option 3 to adjust salaries as laid out by staff to be effective the first payroll in September.

I move to approve option 4 to adjust salaries as laid out by staff to be effective the first payroll in September.

I move to approve adding four rows to the Pay Matrix to be effective the first payroll in September.

Position	Department	Population	Pay Range	Bonus	Retirement
Officer	Bel Aire	8000	\$24.89-\$35.17		KP&F
Officer	Goddard	6300	Starting \$20.5		KPERS
Officer	Sedgwick	1582	Starting \$23.50-\$26.50	\$30 w/ bonus	KP&F
Officer	Derby	26580	\$26.46-\$35.72	Hiring bonus	KP&F
Officer	Kechi	2900	\$23.88-\$29.82	Sign on bonus	KP&F
Officer	Maize	7059	\$21.64-\$23.31 Certified \$24.79-\$36.09		KP&F
Officer	McPherson	13000	\$23.04-\$31.05		KP&F
Officer	Belle Plaine	1467	Uncertified \$20.00		KPERS
Officer	Wellington	7640	\$19.88-\$29.36		KP&F
Officer	Mulvane	7358	\$20.44-\$31.90		KPERS
Information from KPOA (Kansas Peace Officer Association)					

OPTION 1													
						ALL PD EMPLOYEE WAGE CHANGE			Longevity Not Included in Totals				
Primary Position	Current Pay Schedule	New Pay Schedule	Current Hourly Wages (2080/2184)	Annual	6% Inc	Hourly w/6% increase	New Wage	Annual with increase	Difference	6.20% SS Inc	1.45% Medicare	10.71% KPERS	
Detective / Sergeant	Pay Scale 12/S	14/Q	37.01 (League 2024 Sergeant 30.71, Detective 29.76)	76980.8	2.22	39.23	38.92	80953.60	3972.80	246.31	57.61	425.49	
Police Officer SRO	Pay Scale 10/O	12/M	30.36 (League 2024 9+ years 28.68, SRO 23.68)	66306.24	1.82	32.18	31.93	69735.12	3428.88	212.59	49.72	367.23	
Police Sergeant	Pay Scale 12/J	14/H	29.62 (League 2024 Sergeant 30.71)	64690.08	1.78	31.40	31.15	68031.60	3341.52	207.17	48.45	357.88	
Dispatcher	Pay Scale 07/J	7/L	23.16 (League 2024 Dispatcher 18.98)	48172.8	1.39	24.55	24.35	50648.00	2475.20	153.46	35.89	265.09	
Police Officer	Pay Scale 09/C	11/B	21.48 (League 2024 1-2 years 22.37)	46912.32	1.29	22.77	23.15	50559.60	3647.28	226.13	52.89	390.62	
Police Officer	Pay Scale 09/B	11/B	20.95 (League 2024 Starting 20.31)	45754.8	1.26	22.21	23.15	50559.60	4804.80	297.90	69.67	514.59	
Public Safety Director			Salary 58.71										
Police Officer	Pay Scale 09/D	11/C	22.04 (League 2024 3-5 Years 23.70)	48135.36	1.32	23.36	23.74	51848.16	3712.80	230.19	53.84	397.64	
Dispatcher	Pay Scale 07/C	7/E	19.48 (League 2024 Dispatcher 18.98)	40518.4	1.17	20.65	20.45	42536.00	2017.60	125.09	29.26	216.08	
Corporal SRO	Pay Scale 10/P	12/N	31.13 (League 2024 Corporal 27.27)	67987.92	1.87	33.00	32.71	71438.64	3450.72	213.94	50.04	369.57	
Dispatcher	Pay Scale 07/C	7/E	19.48 (League 2024 Dispatcher 18.98)	40518.4	1.17	20.65	20.45	42536.00	2017.60	125.09	29.26	216.08	
Police Captain	Pay Scale 15/S	17/S	42.92 (League 2024 Captain 41.22, Assistant Police Chief 35.96)	89273.6	2.58	45.50	45.08	93766.40	4492.80	278.55	65.15	481.18	
Police Officer	Pay Scale 09/F	11/E	23.12 (League 2024 6-8 years 26.65)	50494.08	1.39	24.51	24.93	54447.12	3953.04	245.09	57.32	423.37	
Police Officer	Pay Scale 09/A	11/A	20.44 (League 2024 Starting 20.31)	44640.96	1.23	21.67	22.59	49336.56	4695.60	291.13	68.09	502.90	
Dispatcher	Pay Scale 07/C	7/E	19.48 (League 2024 Dispatcher 18.98)	40518.4	1.17	20.65	20.45	42536.00	2017.60	125.09	29.26	216.08	
mmunications Supervisor	Pay Scale 12/L	12/N	31.13 (League 2024 Communication Supervisor 26.11)	64750.4	1.87	33.00	32.71	68036.80	3286.40	203.76	47.65	351.97	
Municipal Court Clerk	Pay Scale 12/M	12/O	31.93 (League 2024 Court Clerk 23.04)	66414.4	1.92	33.85	33.55	69784.00	3369.60	208.92	48.86	360.88	
Detective / Lieutenant	Pay Scale 14/S	16/R	40.88 (League 2024 Lieutenant 37.20, Detective 29.76)	85030.4	2.45	43.33	42.93	89294.40	4264.00	264.37	61.83	456.67	
Dispatcher	Pay Scale 07/H	7/J	22.05 (League 2024 Dispatcher 18.98)	45864	1.32	23.37	23.16	48172.80	2308.80	143.15	33.48	247.27	
Assistant Court Clerk	Pay Scale 10/P	10/R	31.13 (League 2024 Admin Assistant 25.43)	64750.4	1.87	33.00	32.71	68036.80	3286.40	203.76	47.65	351.97	
Total Annual Inc									64543.44	4001.69	935.88	6912.60	76393.62

OPTION 2										
Admin 2.5% and Police 6%										
Longevity Not Included in Totals										
6.20% 1.45% 10.71%										
Primary Position	Current Pay Schedule Grade/Class	New Pay Schedule Grade/Class	Current Hourly Wages (2080/2184)	Annual	New Wage	New Annual	Difference	SS Inc	Medicare	KPERS
Detective / Sergeant	Pay Scale 14/Q	14/Q	37.01 (League 2024 Sergeant 30.71, Detective 29.76)	76980.8	38.92	80953.60	3972.80	246.31	57.61	425.49
Police Officer SRO	Pay Scale 12/M	12/M	30.36 (League 2024 9+ years 28.68, SRO 23.68)	66306.24	31.93	69735.12	3428.88	212.59	49.72	367.23
Police Sergeant	Pay Scale 14/H	14/H	29.62 (League 2024 Sergeant 30.71)	64690.08	31.15	68031.60	3341.52	207.17	48.45	357.88
Dispatcher	Pay Scale 7/K	7/K	23.16 (League 2024 Dispatcher 18.98)	48172.8	23.74	49379.20	1206.40	74.80	17.49	129.21
Police Officer	Pay Scale 09/C	09/C	21.48 (League 2024 1-2 years 22.37)	46912.32	23.15	50559.60	3647.28	226.13	52.89	390.62
Police Officer	Pay Scale 09/B	11/B	20.95 (League 2024 Starting 20.31)	45754.8	23.15	50559.60	4804.80	297.90	69.67	514.59
Public Safety Director			Salary 58.71							
Police Officer	Pay Scale 09/D	11/C	22.04 (League 2024 3-5 Years 23.70)	48135.36	23.74	51848.16	3712.80	230.19	53.84	397.64
Dispatcher	Pay Scale 07/C	7/D	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.96	41516.80	998.40	61.90	14.48	106.93
Corporal SRO	Pay Scale 10/P	10/P	31.13 (League 2024 Corporal 27.27)	67987.92	32.71	71438.64	3450.72	213.94	50.04	369.57
Dispatcher	Pay Scale 07/C	7/D	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.96	41516.80	998.40	61.90	14.48	106.93
Police Captain	Pay Scale 15/S	15/S	42.92 (League 2024 Captain 41.22, Assistant Police Chief 35.96)	89273.6	45.08	93766.40	4492.80	278.55	65.15	481.18
Police Officer	Pay Scale 09/F	11/E	23.12 (League 2024 6-8 years 26.65)	50494.08	24.93	54447.12	3953.04	245.09	57.32	423.37
Police Officer	Pay Scale 09/A	11/A	20.44 (League 2024 Starting 20.31)	44640.96	22.59	49336.56	4695.60	291.13	68.09	502.90
Dispatcher	Pay Scale 07/C	7/D	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.96	41516.80	998.40	61.90	14.48	106.93
Communications Supervisor	Pay Scale 12/L	12/M	31.13 (League 2024 Communication Supervisor 26.11)	64750.4	31.93	66414.40	1664.00	103.17	24.13	178.21
Municipal Court Clerk	Pay Scale 12/M	12/N	31.93 (League 2024 Court Clerk 23.04)	66414.4	32.71	68036.80	1622.40	100.59	23.52	173.76
Detective / Lieutenant	Pay Scale 14/S	16/R	40.88 (League 2024 Lieutenant 37.20, Detective 29.76)	85030.4	42.93	89294.40	4264.00	264.37	61.83	456.67
Dispatcher	Pay Scale 07/H	7/I	22.05 (League 2024 Dispatcher 18.98)	45864	22.59	46987.20	1123.20	69.64	16.29	120.29
Assistant Court Clerk	Pay Scale 10/P	10/Q	31.13 (League 2024 Admin Assistant 25.43)	64750.4	31.92	66393.60	1643.20	101.88	23.83	175.99
Total Annual Inc						54018.64	3349.16	783.27	5785.40	63936.46

				2.5% Dispatch & Admin, Police Pay Scale Position Adjustment by 2								
			OPTION 3					Longevity Not Included in Totals				
	Current Pay	New Pay					Actual		6.20%	1.45%	10.71%	
Primary Position	Schedule	Schedule	Current Hourly Wages (2080/2184)		Annual	New Wage	w/ increase	Difference	SS	Medicare	KPERS	
Detective / Sergeant	Pay Scale 12/S	14/P	37.01		76980.8	37.96	78956.80	1976.00	122.51	28.65	211.63	
			(League 2024 Sergeant 30.71, Detective 29.76)									
Police Officer SRO	Pay Scale 10/O	12/M	30.36		66306.24	31.93	69735.12	3428.88	212.59	49.72	367.23	
			(League 2024 9+ years 28.68, SRO 23.68)									
Police Sergeant	Pay Scale 12/J	14/G	29.62		64690.08	30.38	66349.92	1659.84	102.91	24.07	177.77	
			(League 2024 Sergeant 30.71)									
Dispatcher	Pay Scale 07/J	7/K	23.16		48172.8	23.74	49379.20	1206.40	74.80	17.49	129.21	
			(League 2024 Dispatcher 18.98)									
Police Officer	Pay Scale 09/C	11/B	21.48		46912.32	23.15	50559.60	3647.28	226.13	52.89	390.62	
			(League 2024 1-2 years 22.37)									
Police Officer	Pay Scale 09/B	11/B	20.95		45754.8	23.15	50559.60	4804.80	297.90	69.67	514.59	
			(League 2024 Starting 20.31)									
Public Safety Director			Salary 58.71									
Police Officer	Pay Scale 09/D	11/C	22.04		48135.36	23.74	51848.16	3712.80	230.19	53.84	397.64	
			(League 2024 3-5 Years 23.70)									
Dispatcher	Pay Scale 07/C	7/D	19.48		40518.4	19.96	41516.80	998.40	61.90	14.48	106.93	
			(League 2024 Dispatcher 18.98)									
Corporal SRO	Pay Scale 10/P	12/N	31.13		67987.92	32.71	71438.64	3450.72	213.94	50.04	369.57	
			(League 2024 Corporal 27.27)									
Dispatcher	Pay Scale 07/C	7/D	19.48		40518.4	19.96	41516.80	998.40	61.90	14.48	106.93	
			(League 2024 Dispatcher 18.98)									
Police Captain	Pay Scale 15/S	17/R	42.92		89273.6	43.98	91478.40	2204.80	136.70	31.97	236.13	
			(League 2024 Captain 41.22, Assistant Police Chief 35.96)									
Police Officer	Pay Scale 09/F	11/E	23.12		50494.08	24.93	54447.12	3953.04	245.09	57.32	423.37	
			(League 2024 6-8 years 26.65)									
Police Officer	Pay Scale 09/A	11/A	20.44		44640.96	22.59	49336.56	4695.60	291.13	68.09	502.90	
			(League 2024 Starting 20.31)									
Dispatcher	Pay Scale 07/C	7/D	19.48		40518.4	19.96	41516.80	998.40	61.90	14.48	106.93	
			(League 2024 Dispatcher 18.98)									
Communications Supervisor	Pay Scale 12/L	12/M	31.13		64750.4	31.93	66414.40	1664.00	103.17	24.13	178.21	
			(League 2024 Communication Supervisor 26.11)									
Municipal Court Clerk	Pay Scale 12/M	12/N	31.93		66414.4	32.71	68036.80	1622.40	100.59	23.52	173.76	
			(League 2024 Court Clerk 23.04)									
Detective / Lieutenant	Pay Scale 14/S	16/Q	40.88		85030.4	41.91	87172.80	2142.40	132.83	31.06	229.45	
			(League 2024 Lieutenant 37.20, Detective 29.76)									
Dispatcher	Pay Scale 07/H	7/I	22.05		45864	22.59	46987.20	1123.20	69.64	16.29	120.29	
			(League 2024 Dispatcher 18.98)									
Assistant Court Clerk	Pay Scale 10/P	10/Q	31.13		64750.4	31.92	66393.60	1643.20	101.88	23.83	175.99	
			(League 2024 Admin Assistant 25.43)									
						Total Annual Incre		45930.56	2847.69	665.99	4919.16	54363.44

				6 % PD CHANGES ONLY		OPTION 4						
				Longevity Not Included in Totals								
									6.20%	1.45%	10.71%	
Primary Position	Current Pay	New Pay Schedule	Status	Current Hourly Wages (2080/2184)	Annual	New Wage	Annual w/ Inc.	Difference	SS Inc	Medicare	KPERS	
Detective / Sergeant	Pay Scale 12/S	14/Q	Active	37.01 (League 2024 Sergeant 30.71, Detective 29.76)	76980.8	38.92	80953.60	3972.80	246.31	57.61	425.49	
Police Officer SRO	Pay Scale 10/O	12/M	Active	30.36 (League 2024 9+ years 28.68, SRO 23.68)	66306.24	31.93	69735.12	3428.88	212.59	49.72	367.23	
Police Sergeant	Pay Scale 12/J	14/H	Active	29.62 (League 2024 Sergeant 30.71)	64690.08	31.15	68031.60	3341.52	207.17	48.45	357.88	
Dispatcher	Pay Scale 07/J	No Change	Active	23.16 (League 2024 Dispatcher 18.98)	48172.8	23.16	48172.80	0.00	0.00	0.00	0.00	
Police Officer	Pay Scale 09/C	11/B	Active	21.48 (League 2024 1-2 years 22.37)	46912.32	23.15	50559.60	3647.28	226.13	52.89	390.62	
Police Officer	Pay Scale 09/B	11/B	Active	20.95 (League 2024 Starting 20.31)	45754.8	23.15	50559.60	4804.80	297.90	69.67	514.59	
Public Safety Director			Active	Salary 58.71								
Police Officer	Pay Scale 09/D	11/C	Active	22.04 (League 2024 3-5 Years 23.70)	48135.36	23.74	51848.16	3712.80	230.19	53.84	397.64	
Dispatcher	Pay Scale 07/C	No Change	Active	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.48	40518.40	0.00	0.00	0.00	0.00	
Corporal SRO	Pay Scale 10/P	12/N	Active	31.13 (League 2024 Corporal 27.27)	67987.92	32.71	71438.64	3450.72	213.94	50.04	369.57	
Dispatcher	Pay Scale 07/C	No Change	Active	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.48	40518.40	0.00	0.00	0.00	0.00	
Police Captain	Pay Scale 15/S	17/S	Active	42.92 (League 2024 Captain 41.22, Assistant Police Chief 35.96)	89273.6	45.08	93766.40	4492.80	278.55	65.15	481.18	
Police Officer	Pay Scale 09/F	11/E	Active	23.12 (League 2024 6-8 years 26.65)	50494.08	24.93	54447.12	3953.04	245.09	57.32	423.37	
Police Officer	Pay Scale 09/A	11/A	Active	20.44 (League 2024 Starting 20.31)	44640.96	22.59	49336.56	4695.60	291.13	68.09	502.90	
Dispatcher	Pay Scale 07/C	No Change	Active	19.48 (League 2024 Dispatcher 18.98)	40518.4	19.48	40518.40	0.00	0.00	0.00	0.00	
Communications Supervisor	Pay Scale 12/L	No Change	Active	31.13 (League 2024 Communication Supervisor 26.11)	64750.4	31.13	64750.40	0.00	0.00	0.00	0.00	
Municipal Court Clerk	Pay Scale 12/M	No Change	Active	31.93 (League 2024 Court Clerk 23.04)	66414.4	31.93	66414.40	0.00	0.00	0.00	0.00	
Detective / Lieutenant	Pay Scale 14/S	16/R	Active	40.88 (League 2024 Lieutenant 37.20, Detective 29.76)	85030.4	42.93	89294.40	4264.00	264.37	61.83	456.67	
Dispatcher	Pay Scale 07/H	No Change	Active	22.05 (League 2024 Dispatcher 18.98)	45864	22.05	45864.00	0.00	0.00	0.00	0.00	
Assistant Court Clerk	Pay Scale 10/P	No Change	Active	31.13 (League 2024 Admin Assistant 25.43)	64750.4	31.13	64750.40	0.00	0.00	0.00	0.00	
							Total Annual Inc	43764.24	2713.38	634.58	4687.15	51799.35

	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
A	7.50	13.79	14.48	15.24	16.03	16.80	17.65	18.53	19.49	20.44	21.49	22.59	23.74	24.96	26.24	27.52	28.22	28.91	29.63	30.43	31.14	31.92	32.73	33.55	34.38	35.22	37.02
B	0.00	14.13	14.84	15.61	16.42	17.21	18.09	19.00	19.97	20.95	22.04	23.15	24.35	25.61	26.88	28.21	28.92	29.62	30.37	31.17	31.93	32.71	33.56	34.39	35.22	36.10	37.95
C	0.00	14.50	15.21	16.01	16.84	17.65	18.52	19.48	20.50	21.48	22.59	23.74	24.93	26.25	27.53	28.92	29.63	30.36	31.14	31.96	32.72	33.54	34.40	35.22	36.10	37.01	38.89
D	0.00	14.86	15.59	16.39	17.25	18.07	19.00	19.96	20.99	22.04	23.15	24.35	25.57	26.89	28.22	29.62	30.38	31.13	31.93	32.74	33.55	34.38	35.25	36.11	37.01	37.94	39.87
E	0.00	15.24	15.98	16.82	17.69	18.52	19.47	20.45	21.51	22.58	23.73	24.93	26.23	27.55	28.93	30.37	31.14	31.92	32.72	33.57	34.39	35.21	36.12	37.02	37.94	38.89	40.87
F	0.00	15.61	16.37	17.23	18.14	18.99	19.94	20.97	22.06	23.12	24.34	25.57	26.85	28.26	29.65	31.13	31.95	32.71	33.55	34.41	35.24	36.10	37.03	37.95	38.88	39.86	41.91
G	0.00	16.00	16.80	17.67	18.60	19.47	20.44	21.50	22.62	23.73	24.93	26.23	27.52	28.94	30.38	31.93	32.72	33.54	34.39	35.26	36.11	37.01	37.96	38.89	39.85	40.86	42.93
H	0.00	16.39	17.21	18.11	19.05	19.94	20.96	22.05	23.18	24.31	25.57	26.85	28.21	29.66	31.15	32.71	33.56	34.38	35.24	36.13	37.02	37.93	38.92	39.87	40.86	41.90	44.00
I	0.00	16.82	17.65	18.57	19.52	20.44	21.49	22.59	23.76	24.92	26.17	27.52	28.92	30.44	31.95	33.55	34.40	35.21	36.11	37.05	37.95	38.88	39.88	40.87	41.88	42.92	45.10
J	0.00	17.23	18.07	19.03	20.01	20.95	22.04	23.16	24.37	25.56	26.85	28.21	29.62	31.20	32.73	34.39	35.24	36.10	37.02	37.97	38.89	39.85	40.89	41.90	42.91	43.98	46.24
K	0.00	17.67	18.52	19.51	20.52	21.49	22.58	23.74	24.95	26.16	27.51	28.91	30.37	31.97	33.56	35.22	36.12	37.01	37.95	38.94	39.87	40.86	41.92	42.93	43.98	45.09	47.39
L	0.00	18.11	18.99	19.98	21.02	22.04	23.15	24.35	25.59	26.84	28.20	29.62	31.13	32.75	34.40	36.10	37.03	37.93	38.89	39.89	40.87	41.88	42.94	44.00	45.08	46.22	48.57
M	0.00	18.55	19.46	20.50	21.55	22.58	23.73	24.94	26.25	27.51	28.91	30.37	31.93	33.59	35.25	37.01	37.95	38.88	39.87	40.90	41.91	42.91	44.04	45.09	46.22	47.38	49.79
N	0.00	19.03	19.94	20.99	22.10	23.15	24.34	25.58	26.88	28.20	29.62	31.13	32.71	34.44	36.12	37.94	38.91	39.85	40.87	41.93	42.93	43.98	45.12	46.24	47.38	48.56	51.03
O	0.00	19.49	20.44	21.52	22.64	23.73	24.93	26.23	27.54	28.90	30.36	31.92	33.55	35.27	37.03	38.89	39.87	40.86	41.91	42.96	44.00	45.08	46.26	47.39	48.56	49.78	52.32
P	0.00	19.97	20.95	22.07	23.23	24.34	25.57	26.87	28.24	29.61	31.13	32.71	34.39	36.15	37.96	39.86	40.88	41.88	42.93	44.06	45.10	46.22	47.42	48.57	49.77	51.02	53.61
Q	0.00	20.50	21.48	22.62	23.78	24.93	26.17	27.52	28.94	30.34	31.92	33.54	35.22	37.06	38.92	40.86	41.91	42.91	44.00	45.13	46.25	47.38	48.60	49.79	51.00	52.30	54.94
R	0.00	20.99	22.04	23.19	24.40	25.57	26.84	28.22	29.66	31.12	32.71	34.38	36.10	37.98	39.88	41.90	42.93	43.98	45.10	46.27	47.39	48.56	49.82	51.03	52.29	53.60	56.33
S	0.00	21.51	22.58	23.76	24.98	26.17	27.51	28.92	30.43	31.90	33.54	35.22	37.01	38.96	40.88	42.92	44.03	45.08	46.25	47.43	48.59	49.77	51.07	52.32	53.59	54.93	57.76
T	0.00	22.05	23.14	24.35	25.60	26.82	28.20	29.64	31.19	32.70	34.38	36.10	37.94	39.93	41.90	43.99	45.13	46.21	47.41	48.62	49.80	51.01	52.35	53.63	54.93	56.30	59.20
U	0.00	22.60	23.72	24.96	26.24	27.49	28.90	30.38	31.97	33.51	35.24	37.00	38.88	40.93	42.95	45.09	46.26	47.36	48.59	49.83	51.05	52.29	53.66	54.97	56.30	57.71	60.68
V	0.00	23.16	24.32	25.59	26.90	28.18	29.63	31.14	32.77	34.35	36.12	37.93	39.86	41.96	44.02	46.22	47.42	48.55	49.81	51.08	52.33	53.60	55.00	56.34	57.71	59.15	62.20
W	0.00	23.74	24.92	26.23	27.57	28.89	30.37	31.92	33.59	35.21	37.02	38.88	40.85	43.00	45.12	47.38	48.60	49.76	51.05	52.35	53.63	54.94	56.37	57.75	59.15	60.63	63.76

Adding steps to pay matrix		
Eleven Positions currently topped out		
Annual Impact for first year		
12S	0.93	\$1,934.00
15S	1.07	\$2,226.00
12S	0.93	\$1,934.00
14S	1.02	\$2,122.00
7S	0.72	\$1,498.00
15S	1.07	\$2,226.00
26S	1.44	\$2,995.00
23S	1.31	\$2,725.00
13S	1	\$2,080.00
14S	1.02	\$2,122.00
10S	0.84	\$1,747.00
		\$23,609.00

August 18, 2025
City Council Meeting

TO: Mayor and City Council
FROM: City Staff
RE: Transient Guest Tax Application
ACTION: **Review, discuss and authorize the distribution of TGT funds**

Background:

In 2008, the governing body of the City of Mulvane, Kansas passed Charter Ordinance No. 26 which established a 5% Transient Guest Tax (“TGT”).

In 2011, the City Council adopted a policy that defines how the Transient Guest Tax shall be used and disbursed. As required by State law, the policy specifies tax proceeds shall primarily be spent on convention and tourism promotion primarily on activities and organizations which encourage increased lodging facility occupancy (i.e., stays at the Hampton Inn).

In April 2022, the City Council amended the “Transient Guest Tax” Resolution. The amendment increased the Transient Guest Tax from 5% to 8% of gross receipts. The amendment restated the city’s intent to grant priority to request funds for convention and tourism promotion to the Kansas Star for the first 5% of annual gross receipts. This priority will remain in effect until use of the Transient Guest Tax Funds by the Kansas Star reaches \$3.8 million. To date, the Kansas Star has received \$2,267,000.00 of Transient Guest Tax for promotion and support of conventions and tourism.

Fund Application Process:

According to City policy, applicants must apply to the City (on forms obtained from the City Administrator) for events or activities which meet the statutory requirements of K.S.A. 12-1692 *et seq.* The City Administrator approves the request and then places it on the City Council agenda. The completed Program/Event Application is attached.

Financial Considerations:

Since the TGT has been increased to 8%, a partial amount of the difference between 5% and 8% collected is used to provide funding assistance for qualifying events or activities.

Legal Considerations:

As per the City Attorney.

Recommendation:

Motion to authorize the City Administrator to approve the 2025 request from The Kansas Sheriffs’ Association for Transient Guest Tax funds in the amount of \$2000.00.



In accordance with Resolution No. 2011-9 of the City of Mulvane, Kansas (the "City"), the undersigned ("Applicant") hereby requests a grant for the following described program or event and certifies that said program or event will likely result in increased lodging facility occupancy within the City. Grant is based on availability of funds.

As a general rule:

- Requests are limited to no more than \$2,000.
- Request should include at minimum \$1.00 to \$1.00 match.
- One application per calendar year per event.
- Funds must typically be expended in the calendar year which requested.
- Individual class reunions will not be funded.

Brief Description of Program(s)/Event(s): Kansas Sheriffs Association Annual Fall Training Conference and Vendor Exhibit Event.

Date and Time of Program/Event: November 4th, 5th and 6th, 2025

Amount of Grant Requested: \$2,000

Brief Description explaining why Program/Event could result in overnight stays: This is our sixth year having our conference at the Kansas Star Event Center and typically sell out our allotted rooms at the Hampton Inn in Mulvane. This year we have Sold Out the Hampton Inn with 250 rooms reserved in our Room Block Tuesday November 4th and Wednesday November 5th, 2025. We have 203 rooms booked on Monday November 3rd and 140 rooms booked on Thursday November 6th.

Description of Total Program/Event Costs and Other Sources of Funds, if any: This is our Annual Fall Training Conference and we will typically see 330 attendees, a sold-out Kansas Star Arena with 160 plus Vendor Booth Spaces and an additional 250 Vendor Representatives. We also have a Spouses Event on Tuesday of the Conference and last year we had 30 Spouses enjoy this local event. We would offer a Platinum Sponsorship for the Grant Amount and would display the City of Mulvane Logo on one of our Banner Signs located in the Lobby of the Training Area as we did last year. Please see attached Budget Information Sheet for Costs, etc.

*Attached a copy of the total program budget.



Kansas Sheriffs' Association

PO Box 1122, Pittsburg, KS 66762

Phone: (620) 687-1206 ★ Fax: (620) 230-0866

Sheriff Sandy Horton, Ret., Executive Director

Sheriff John R. Fletcher, Ret., Deputy Director

www.kansassheriffs.org

August 7, 2025

2025 City of Mulvane Grant Request

2025 KSA (Kansas Sheriffs Association Fall Conference)

The KSA Fall Training Conference typically sees 330 plus attendees and has sold out the Kansas Star Arena for Vendor Booth Spaces bringing in another 250 Vendor Representative.

We have already sold out our room block at the Hampton Inn in Mulvane. We have 250 rooms reserved for Tuesday November 4th and Wednesday November 5th each night. We also have 203 rooms booked for Monday November 3rd and 140 rooms booked on Thursday November 6th, 2025. Below is a budget prepared with numbers expected from last year's Conference.

INCOME:

Vendors and Sponsorship	\$189,464
Attendee Registration	<u>29,425</u>
TOTAL	\$218,889

EXPENSES:

Kansas Star Event Center	\$73,180
Rooms at Hampton Inn	1,904
Award Plaques	222
Printing (Conference Flyer, Attendee Certificates and Sponsor Pull Up Banner Signs.	2,567
Spouses Event (30 attended)	3,479
Helgeson's (Vendor Booth Set Up)	<u>7,446</u>
TOTAL	\$88,798

City Council Meeting
August 18, 2025

TO: Mayor and Council
FR: City Staff
RE: Amending Certain Miscellaneous Fees
ACTION: Approve Ordinance No. 1597

Background:

City staff periodically review the fees charged by the City to ensure they remain accurate and up to date. During a recent review, it was determined that the water meter fees listed in the City Code need to be updated. Some fees no longer reflect current costs, while others are no longer collected and should be removed. Staff has reviewed all related fees and is recommending adjustments to the cost of city locks and city water meters as necessary to bring the fee schedule in line with current needs and practices. The fees for park impact, sports complex permit fees, pitching machine deposits, and transportation fees are being repealed.

Analysis:

Because all fees are established in the City Code, any changes must be made through the adoption of an ordinance. This ordinance fulfills all statutory requirements for amending or repealing City-assessed fees and, if adopted, will be subject to the required public notice process.

Legal Considerations:

There are no legal considerations beyond the standard ordinance adoption process.

Financial Considerations:

Currently, the Water Department is not fully recouping the cost of purchasing and installing new meters. The proposed fee increase will address this issue.

Timeline for Making Decision:

No immediate timeline, but increased fees cannot be assessed until the ordinance becomes effective.

Recommendation:

Motion to pass and adopt Ordinance No. 1597, amending or repealing certain fees for City services as established in the City Code.

Discussion:

Vote:

(Ordinance Summary published in The Mulvane News on August 21, 2025 and the full text of the Ordinance made available at www.mulvanekansas.com a minimum of one (1) week from the date of publication.)

ORDINANCE NO. 1597

AN ORDINANCE AMENDING AND RESTATING PORTIONS OF TITLE I, CHAPTER 100, ARTICLE VII ENTITLED MISCELLANEOUS FEES AND CHARGES, SECTION 100.240 OF THE MUNICIPAL CODE OF THE CITY OF MULVANE, KANSAS FOR THE PURPOSE OF REPEALING PARK IMPACT FEES, PITCHING MACHINE KEY DEPOSITS, SPORT COMPLEX PERMIT FEES, AND TRANSPORTATION IMPACT FEES, AND AMENDING FEES FOR CITY LOCKS AND WATER METER SERVICE FEES; AND REPEALING TITLE II, CHAPTER 255, ENTITLED PARK IMPACT FEE.

WHEREAS, it has been determined by the governing body of the City of Mulvane, Kansas (the “City”) that it is in the best interest of the City to amend and restate Section 100.240 of the Municipal Code of the City of Mulvane (the “Code”); and

WHEREAS, as a result of amending and restating Section 100.240, which repeals park impact fees, it has been determined by the governing body of the City that it is in the best interest of the City to repeal Title II, Chapter 255, entitled Park Impact Fee.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MULVANE, KANSAS:

SECTION 1. Title I, Chapter 100, Article VII, Section 100.240, Items I., Y., DD., NN., OO., SS., and AAA. of the Municipal Code of the City are hereby amended by deleting the same and replacing as follows:

I.	City Lock	\$15.00 plus tax	700.210B
Y.	(Reserved) ⁶		
DD.	(Reserved) ⁷		
NN.	(Reserved) ¹⁰		
OO.	(Reserved) ¹¹		
SS.	(Reserved) ¹²		
AAA.	Water Meter Service Fees*** (Service Connection Fee) (Sales Tax as Applicable)	\$1300.00 ¾ inch Service Pipe	700.070
		\$1400.00 1 inch Service Pipe	700.070
		\$1700.00 1½ inch Service Pipe	700.070
		\$2000.00 2 inch Service Pipe	700.070
		\$2800.00 3 inch Service Pipe	700.070
		\$4000.00 4 inch Service Pipe	700.070
		\$5000.00 6 inch Service Pipe	700.070

SECTION 2. Title II, Chapter 255 of the Municipal Code of the City, entitled Park Impact Fee, is hereby repealed and deleted.

SECTION 3. This Ordinance shall take effect and be in full force from and after its adoption by the governing body of the City, approval by the Mayor, and either (a) publication once in the official newspaper of the City, or (b) publication of a summary hereof certified as legally accurate and sufficient by the City Attorney.

[Remainder of Page Intentionally Left Blank]

PASSED, ADOPTED AND APPROVED by the governing body, not less than a majority of the members elect voting in favor thereof, of the City of Mulvane, Kansas, the 18th day of August, 2025.

CITY OF MULVANE, KANSAS

[seal]

Brent Allen, Mayor

ATTEST:

Debra M. Parker, City Clerk

(Ordinance Summary published in The Mulvane News on August 21, 2025 and the full text of the Ordinance made available at www.mulvanekansas.com a minimum of one (1) week from the date of publication.)

Ordinance No. 1597 Summary

On August 18, 2025, the City of Mulvane, Kansas adopted Ordinance No. 1597 which amends and restates portions of Title I, Chapter 100, Article VII Entitled Miscellaneous Fees and Charges, Section 100.240 of the Municipal Code of the City of Mulvane, Kansas for the purpose of repealing park impact fees, pitching machine key deposits, sport complex permit fees, and transportation impact fees, and amending fees for city locks and water meter service fees. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 211 N. Second, Mulvane, Kansas 67110 or at www.mulvanekansas.com. This summary is certified legally accurate and sufficient by the Mulvane City Attorney pursuant to K.S.A. 12-3001 et seq.

SUMMARY CERTIFIED:

City Attorney

Date: _____

Section 100.220. Policy Objective.

[CC 1985 §1-507; Ord. No. 847, 9-7-1988]

A. It is the policy objective of the City Council that such Equipment Reserve Fund shall be used as a financing mechanism to secure the planned and orderly acquisition and replacement of equipment necessary for the efficient and effective operation of the City. It is the further intent of the City Council to annually approve in the future the budgeting of current revenues sufficient:

1. To finance the acquisition of new equipment needed in the following year, and
2. To finance needed future replacements and acquisitions by setting aside a reserve amount.

Section 100.230. Investing.

[CC 1985 §1-509; Ord. No. 847, 9-7-1988]

Monies in the Equipment Reserve Fund shall be invested in accordance with the provisions of K.S.A. Supp. 12-1,117 and amendments thereto, with interest earnings credited to such fund.

ARTICLE VII

Miscellaneous Fees and Charges

Section 100.240. Certain Fees and Charges.

[Ord. No. 1149 §34, 8-19-2002; Ord. No. 1168 §1, 3-3-2003; Ord. No. 1213 §1, 3-7-2005; Ord. No. 1233 §1, 6-19-2006; Ord. No. 1315 §§1 — 2, 10-6-2008; Ord. No. 1318 §1, 12-15-2008; Ord. No. 1337 §1, 10-5-2009; Ord. No. 1341 §2, 2-15-2010; Ord. No. 1347 §3, 6-7-2010; Ord. No. 1348 §2, 8-2-2010; Ord. No. 1353 §4, 8-16-2010; Ord. No. 1388 §2, 1-16-2012; Ord. No. 1391 §2, 2-6-2012; Ord. No. 1406 §3, 12-17-2012; Ord. No. 1411 §2, 2-18-2013; Ord. No. 1415 §1, 6-3-2013; Ord. No. 1467 § 2, 6-20-2016; Ord. No. 1478 § 2, 10-3-2016; Ord. No. 1482 § 1, 11-21-2016; Ord. No. 1491, 5-10-2017; Ord. No. 1531, 11-2-2020; Ord. No. 1558, 4-18-2022; Ord. No. 1561, 6-6-2022; Ord. No. 1580, 5-20-2024; Ord. No. 1585, 8-19-2024]

The following are various license fees and charges for certain City services and publications. For further explanation, including certain exceptions to these fees and charges, see the respective Code reference when applicable.

Service	Fee		Code Reference
A. Animal Impound/Redemption Fee	\$10.00	1st day	205.250A
	\$5.00	Each day after	
Animal Licenses — Dog or Cat	\$5.00	\$1.00 penalty for every 30 days late	205.210
B. Arborist License	\$50.00	Annually	605.380
C. Auction Permit	\$50.00		605.390

				Code Reference
D.	Bandshell Rental Fee w/o Electricity	\$10.00		250.060
	Bandshell Rental Fee w/Electricity	\$20.00		250.060
	Bandshell Rental Fee w/Air Cond.	\$20.00		250.060
	Bandshell Rental Fee w/Electricity and Air Conditioning	\$40.00		250.060
	Bandshell Key Deposit	\$10.00	Refundable	250.060
	Canvas Tent Rental Fee	\$750.00		*
	Concert Use	\$100.00	Recognized for non-profit by IRS	*
E.	Golf Carts, UTV, and Bicycle License Fees	\$50.00	Golf cart (annual)	315.012G
		\$20.00	Golf cart (duplicate)	315.012G
		\$100.00	UTV (annual)	315.013
		\$50.00	UTV (duplicate)	315.013
		\$1.00	Bicycle (permanent)	350.090
		\$1.00	Bicycle (duplicate)	350.100
		\$1.00	Bicycle (transfer)	350.140
F. (Reserved) ¹				
				Code Reference
G.	Burn Permit C	\$10.00		210.545
H.	Cereal Malt Beverage License Tax	\$50.00	Limited Retailer/ Carryout	600.030A
		\$200.00	General Retailer/ Premises	600.030A
		\$25.00/day	Temporary	600.030A
I.	City Lock	\$10.30	Plus tax	700.210B
J.	City Maps (Large)	\$6.00	Plus tax	*
K.	Comprehensive Plan Books	\$15.00	Plus tax	*
L. (Reserved) ²				

¹1. Editor's Note: Former Subsection (F), regarding Building Permit Fees, was repealed by § 2 of Ord. No. 1478.

²2.

Editor's Note: Former Subsection (L), regarding Contractor License Fees, was repealed by § 2 of Ord. No. 1478.

Service	Fee		Code Reference
M. Court Costs	\$68.50	Docket/ Administrative Fees	130.100
IRS standard mileage rate		Per mile for warrant or subpoena service	130.100
	\$3.00	Police Department Training	130.100
Fee mandated by K.S.A. 20-1a11 and amendments thereto	\$1.00*	Judicial Branch Education Fund	130.100
Fee mandated by K.S.A. 11-4117 and amendments thereto	\$22.50*	Law Enforcement Training Center Fund	130.100
	\$10.00	Appearance fee unless found not guilty	130.100
	\$10.00	Continuance fee (for any pre-trial appearance, trial, sentencing, disposition or pre-sentence investigation granted at the request of accused person)	130.100
	\$50.00+ costs	Administrative fee for post-conviction remedy	130.100
	\$35.00	Warrant or subpoena service fee	130.100
	\$10.00	Witness fee (per person)	130.100
IRS standard mileage rate		Per mile for witness under subpoena excepting first ten (10) miles	130.100
	\$10.00	Extension of time to pay any fine, penalty, fees or costs granted at the request of an accused or convicted person.	130.100
	\$20.00	Administrative fee for failure to comply with a traffic citation.	130.100
	\$25.00	Monthly probation	130.100

Service	Fee		Code Reference
		fee	
	\$100.00	Diversion fee	130.100
	\$150.00	Drug/alcohol/mental evaluation fee	130.100
	\$15.00	Fingerprinting fee, if convicted	130.100
	\$5.00	Drug testing fee, if administered by the City	130.100
	Actual Costs**	Daily incarceration fee	130.100
*Represents the current fee amount levied as of the publication date of this Code. Fee amounts are subject to change in accordance with Kansas law.			
** Actual cost for detention facility utilization will be charged as the same may be in effect from time to time.			
N. Demolition Permit Fee	\$30.00		520.010
O. (Reserved) ³			
Service	Fee		Code Reference
P. Entertainer permit	\$200.00		605.230
Q. Fireworks Sale Permit	\$6,000.00	Per location	225.050(E)
Sales Cleanup Deposit	\$2,500.00	Refundable	225.070(F)
Commercial Display Permit			
Indoors	150.00	Per location	225.075(D)
Outdoors	1,000.00	Per location	225.075(D)
R. Food Vending Licenses	\$25.00	Daily	605.390
	\$250.00	Annual	
S. Gaming License (Billiards and Coin-op)	\$15.00	Per year/per game or machine	605.060/14
T. Garage Sale Permit	\$5.00		605.390
U. Insufficient Check Charge Fee	\$30.00		100.160
V. Liquor License Tax	\$600.00	Retail "package" liquor (per location biennially)	600.120
	\$500.00	Club/Drinking Establishment (per location biennially)	600.120
	\$25.00/day	Temporary Permit	600.150

³³. Editor's Note: Former Subsection (O), regarding Electrical and Wiring Permits, was repealed by § 2 of Ord. No. 1478.

Service	Fee		Code Reference
	\$600.00	Farm Winery/ Microbrewery/ Microdistillery/Other Manufacturer/ Distributor (biennially)	600.120
W. (Reserved) ⁴			
Service	Fee		Code Reference
X. (Reserved) ⁵			
Y. Park Impact Fee	\$300.00		255.060
Z. Park Shelter Fee	\$10.00		*
AA. Pawnbroker's License	\$50.00	Per year	605.390
BB. Solicitor's License	\$100.00	Per day	605.030
	\$500.00	Per year	
CC. Photocopies/Fax	\$0.25	Per page plus tax (photocopy)	110.030B1
	\$1.00	Per page (fax)	*
DD. Pitching Machine Key Deposit	\$20.00	Refundable Deposit	*
EE. (Reserved) ⁶			
Service	Fee		Code Reference
FF. Pole Rental	\$15.00	Per unit	700.005
GG. Property Maintenance Inspection Fee	\$30.00	Per inspection, plus \$30.00 per hour staff time	520.010
HH. Record Requested Fee	\$0.25	Per page, plus \$20.00 per hour staff time	110.030B1
II. Recycle Truck License Fee	\$50.00	Per vehicle (annually)	605.390
JJ. (Reserved) ⁷	\$25.00	Residential	505.040D

⁴⁴. Editor's Note: Former Subsection (W), regarding Mechanical Permits, was repealed by § 2 of Ord. No. 1478.

⁵⁵.
Editor's Note: Former Subsection (X), regarding Mobile Home/Trailer Parks, was repealed by § 2 of Ord. No. 1478.

⁶⁶.
Editor's Note: Former Subsection (EE), regarding Plumbing Permits, was repealed by § 2 of Ord. No. 1478.

⁷⁷.

	Service	Fee		Code Reference
KK.	Sewer Tap Fee	\$900.00		700.060
		\$100.00	On existing homes	*
LL.	Sidewalk/Driveway/Curb Cut	\$25.00		530.025
MM.	Sign Permit Fees	\$15.00	Sign only	*
		\$10.00	Portable sign/30 days	*
		\$50.00	Portable sign/annual	*
NN.	Sports Complex Permit Fees/day (With no gate admission charge)	\$15.00	Field maintenance	250.070
		\$20.00	Lights per field	250.070
		\$50.00	Usage per field	250.070
		\$50.00	Deposit	250.070
		\$50.00	Refundable Key Deposit	250.070
OO.	Sports Complex Permit Fees/day (With gate admission charge)	\$20.00	Field maintenance	250.070
		\$20.00	Lights per field	250.070
		\$75.00	Usage per field	250.070
		\$50.00	Deposit	250.070
		\$50.00	Refundable Key Deposit	250.070
PP.	Subdivision Regulations Book	\$10.00	Plus tax	*
QQ.	Taxi License Fee	\$50.00	Per vehicle (first taxi)	605.390
		\$25.00	Per vehicle (two or more taxis)	605.390
RR.	Transient Guest Tax	8%	Of gross receipts	605.400
SS.	Transportation Impact Fee	\$700.00		535.030
TT.	Trash Hauler's License	\$500.00	Plus \$50.00 per vehicle	605.290
UU.	Utility Construction Meter Fees	\$35.00	Electric	700.350
		\$10.00	Water	700.280
VV.	Utility administrative fee	\$30.00	Electric/water	700.220D
	After hours reconnection fee	\$75.00	Electric/water	700.220D
WW.	Utility Meter Deposits	\$100.00	Commercial Electric (minimum)	700.090

Editor's Note: Former Subsection (JJ), regarding Roofing Permits, was repealed by § 2 of Ord. No. 1478.

	Service	Fee		Code Reference
	(Commercial deposits are based on the previous 12 month history of a similar business)	\$25.00	Commercial Water (minimum)	700.090
		\$35.00	Duplex Water	700.090
		\$75.00	Residential/Owner Electric	700.090
		\$25.00	Residential/Owner Water	700.090
		\$100.00	Residential/Renter Electric	700.090
		\$50.00	Residential/Renter Water	700.090
XX.	Utility Same Date Service**	\$25.00	8 A.M. — 2:45 P.M.	700.080B
YY.	Utility Connection Fee**	\$7.50	Electric	700.080A
		\$7.50	Water	700.080A
		\$25.00	Per Meter (for temporary utility connection)	700.110B
	Private Security Lights	\$6.00	Per Unit/Per Month	700.110C
	New Development Distribution Connection Fee	\$500.00	Per Lot (less than 5 acres) Per Meter (multifamily)	700.080C
ZZ.	Vacation of Streets, Alleys, Easements	\$150.00		*
AAA.	Water Meter Service Fees*** (Service Connection Fee) (Sales Tax as Applicable)	\$600.00	3/4 inch Service Pipe	700.070
		\$750.00	1 inch Service Pipe	700.070
		\$900.00	1 1/2 inch Service Pipe	700.070
		\$1,500.00	2 inch Service Pipe	700.070
		\$1,800.00	3 inch Service Pipe	700.070
		\$2,400.00	4 inch Service Pipe	700.070
		\$3,800.00	6 inch Service Pipe	700.070
BBB.	Water Well Permits	\$25.00		700.230B
CCC.	Zoning — Platting Application Fees	\$200.00	Agriculture/ Residential	*
		\$225.00	Manufactured Home Park	*
		\$225.00	Business	*
		\$300.00	Industrial	*

Service	Fee		Code Reference
	\$225.00	Special Use	*
	\$100.00	Lot Split	*
	\$150.00	Appeal	*
	\$150.00	Variance	*
	\$150.00	Conditional Use	*
	\$300.00	Plus \$10.00 per lot, platting fee	*
	\$500.00	Plus \$20.00 per acre, Planned Unit Development	*
Zoning Maps	\$6.00	Plus tax	*
Zoning Regulations	\$15.00	Plus tax	*
* No other Code Section reference.			
** Plus Sales Tax as Applicable			
*** An additional \$450.00 water meter service connection charge shall apply on a one-time basis to each and any residential water connection located within any territory, service area, addition or development which is, or was previously, the subject of a Service Area Transfer Agreement between the City and a rural water district.			

ARTICLE VIII

Exemptions From Certain Kansas Statutes Regarding Bonds

Section 100.250. Exemption From K.S.A. 12-834 Relating To Bonds For Gas, Water, Light, Heat, Street-Railway Or Telephone Service.

[Charter Ord. No. 30, 1-3-2018]

A. The City, by virtue of the powers vested in it by Article 12, Section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself from and hereby make inapplicable to it the provisions of K.S.A. 12-834 and provide substitute and additional provisions as hereinafter set forth in this Section. Such referenced provisions are either enactments or a part thereof which are applicable to the City but are not applicable uniformly to all Cities. Such substitute and additional provisions shall be as follows:

Whenever and as often as the Governing Body of any City determines that the necessities of the City require the issuance of general obligation bonds of such City for the purpose of purchasing, extending and improving, or purchasing, constructing or extending works for the purpose of supplying such City and its inhabitants with natural gas, water, electric light, or heating or street-railway or telephone service, it shall be lawful for the governing body of such City by ordinance duly passed to direct the issuance of such bonds.

Section 100.260. Exemption From K.S.A. 12-834 Relating To Acquisition And Operation Of City Plants.

City Council Meeting
August 18, 2025

TO: Mayor and City Council

FR: Debra Parker, City Clerk

RE: Designation of voting delegates and/or alternates

ACTION: Appoint voting delegate(s) to the LKM Annual Conference

Background:

The 2025 League Annual Conference will be October 9-11, 2025, in Overland Park. The Annual Business Meeting & Convention of Voting Delegates will be on Saturday, October 11.

The League is now collecting registrations for Voting Delegates and Alternates. K.S.A. Supp. 12-1610f provides that “The governing body of each member city may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.”

Article 2, Section 2 of the League Bylaws states “When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title, and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified.”

The League must have a form on file for each voting delegate and each alternate for their vote to count during the business meeting. Online registration is to be completed online by Friday, September 19, at 5:00 p.m.

Analysis:

Designating the voting delegates and alternates must be done by City Council action. The City may have up to two (2) Voting Delegates and (2) Alternate Delegates. Currently City Administrator, Austin St. John, and Mayor Brent Allen are registered for the conference.

Legal Considerations: None

Financial Considerations:

The cost of registration for the conference.

Recommendation:

MOTION to appoint Austin St. John and Brent Allen as voting delegate(s) to the 2025 League of Kansas Municipalities Annual Conference.

Optional:

MOTION to appoint _____ and _____ as alternate voting delegate(s) to the 2025 League of Kansas Municipalities Annual Conference.

CITY COUNCIL MEETING
MULVANE, KANSAS
August 18, 2025

TO: The Honorable Mayor and City Council
SUBJECT: Engineer's Report on Infrastructure Projects
FROM: Christopher R. Young, PE, City Engineer
ACTION: Status Updates on City Infrastructure Projects

Outlined below is a list of City projects currently under design, review, and/or construction followed by a brief status report for each project.

Project Name/Description	Project Status
Phase 3 Main A Sanitary Sewer Improvements <i>(Bond Issue funding)</i>	<p><u>Completed to Date:</u> Apex has completed all Phase 3 SS and MH installations and all flow has been transferred into the new line. Westbound traffic on Bridge St. is open and pavement has been completed.</p> <p><u>Remaining Work:</u> Complete 3rd Ave. street replacement (added by Change Order) and site clean-up. Apex has changed their 3rd Ave paving schedule with plans to complete asphalt installations by 8/15/25, including temporary AC installed in valley gutters. Apex will return after the MOS festival and complete all concrete work (this plan was approved by Public Works).</p> <p><u>Contract Status:</u> Apex Excavating's current contract amount, including Change Order No. 3 is \$1,294,286.07. Pay App. No. 2 was submitted on 6/17/25 in the amount of \$166,504.50 which represents 30.2% of the total current contract amount. Approx. 90.0% of the work has been completed.</p>
Phase 1 Harvest Point Addition Infrastructure <i>(Municipal Bonds)</i>	<p><u>Completed to Date:</u> McCullough Excavation has completed the punch-list work and submitted their final payment request. Kansas Paving has completed the punch-list work and submitted their final payment request.</p> <p><u>Remaining Work:</u> None.</p> <p><u>Contract Status:</u> McCullough Excavation's current contract amount of \$1,672,980.25 has been paid, less 10% retainage. (Final) Pay App No. 8 has been submitted in the amount of \$167,298.02. Kansas Paving's current contract amount, including Change Order No. 1, is \$524,585.00 has been paid, less 10% retainage. (Final) Pay App No. 3 has been submitted in the amount of \$52,458.55.</p>
Emerald Valley Estates 2nd Addition Infrastructure <i>(Municipal Bonds)</i>	<p><u>Completed to Date:</u> A final walk-through inspection and substantial completion certificate (dated 7/7/25) was prepared for the grading and utility improvements performed by McCullough Excavation. A final walk-through inspection was conducted on 8/12/25 with Pearson Construction and a punch-list of items to be completed was prepared.</p> <p><u>Remaining Work:</u> McCullough Excavation is working on punch-list items including seeding, erosion control and general clean-up. Pearson Construction is working on punch-list items including site clean-up and erosion control.</p> <p><u>Contract Status:</u> McCullough Excavation's current contract amount is \$1,174,970.00. Pay App. No. 6 was submitted on 7/31/25 in the amount \$60,874.51. Total billed, including Pay App No. 6, represents approx. 100% of the total contract amount, less 10% retainage. Pearson's current contract amount is \$389,969.30, including Change Order No's. 1 and 2. Pay App. No. 2 was submitted on 7/18/25 in the amount of \$169,761.76 which represents 72.5% of the total current contract amount. Approx. 95.0% of the work has been completed.</p>

Engineer's Report on Infrastructure Projects

August 18, 2025

Page 2 of 2

English Park Pedestrian Bridge <i>(Special Sales Tax)</i>	<p><u>Completed to Date:</u> A pre-construction meeting was conducted on 8/12/25.</p> <p><u>Remaining Work:</u> Shop drawings for the pedestrian bridge are anticipated to be submitted by 10/3/25. The bridge manufacturer, Bridge Brothers, will require (27) to (38) weeks from receipt of approved shop drawings to build and ship the bridge.</p> <p><u>Contract Status:</u> PSE Contractors' current contract amount is \$280,512.50.</p>
Water Distribution System Study <i>(Water Fund)</i>	<p><u>Completed to Date:</u> The EPANET water model has been prepared and test modeling of the City's existing water distribution system has been run. Field pressure data recorders have been delivered to the City to initiate pressure monitoring.</p> <p><u>Remaining Work:</u> Receive pressure test data and calibrate the water model to field measured conditions, develop and analyze proposed water system improvements, prepare cost opinions and draft study.</p> <p><u>Project Schedule:</u> Project milestones include; complete and calibrate water system model (Aug 2025), complete water system improvement recommendations (Oct. 2025) and prepare draft study (Dec. 2025).</p>

MEMORANDUM
CITY OF MULVANE, KANSAS
Date Prepared: August 18, 2025

TO: Mayor and City Council
SUBJECT: Update Construction Costs for the Main A Sanitary Sewer Improvement Project
FROM: Chris Young, City Engineer/Young & Associates, PA

Background:

The (4) phases of the Main A SS project are shown in the "Project Phasing Map" (right). Apex Excavating, LLC was the low bidder and selected contractor on Phases 1, 2 and 3. On August 4, 2025 the City Council approved a construction agreement with Apex for the 4th and final phase of the Main A project. The Main A project is being financed through the issuance of General Obligation Bonds.

Analysis:

Construction costs to date for the Main A project are summarized in the table below. After review of the "original" single bid to construct the entire project, the City opted to separate the project into smaller phases to attract additional bidders. As a result, the City received bids from multiple bidders on each phase which collectively reduced the construction costs of the Main A project by over \$4.9 million dollars (a nearly 50% reduction in construction cost). Providing additional construction time for each phase also contributed to the overall project cost savings.



Main "A" SS Improvements - Project Phasing Map

Construction Costs Update (8/6/25)
Main A Sanitary Sewer Improvements

	Approx. SS LF	Low Bid Amount	Total Change Orders, [1]	Total Const. Cost, [1]	Approx. Cost Per LF
Phase 1 (27"-24" SS)	3,730	\$ 949,340	\$ 5,529	\$ 954,869	\$ 256
Phase 2 (24"-10" SS)	1,780	\$ 1,067,270	(\$ 93,790)	\$ 973,480	\$ 547
Phase 3 (6"-21" SS)	2,274	\$ 1,188,895	\$ 1,740	\$ 1,190,635	\$ 524
Phase 4 (12"-18" SS)	3,594	\$ 1,690,445	\$ 0	\$ 1,690,445	\$ 470
Total Main A Const. Costs, to date	11,378	\$ 4,895,950	(\$ 86,521)	\$ 4,809,429	\$ 423
Original Main A Bid, [2] (Bid entire project on 11/1/22)	11,378	\$ 9,713,119		\$ 9,713,119	\$ 854
Approx. SS Costs Saved, to date				\$ 4,903,690	\$ 431

NOTES:

[1] Phase 3 and Phase 4 construction costs are estimated only. Additional pavement removal/replacement work in 3rd Street is not included in the Main A SS cost above.

[2] Original Main A Bid was rejected.

CASH & BUDGET STATEMENT

July 2025

Fund	Begin Bal	Revenue	Expenses	End Bal	Budget	YTD Rev	YTD Exp	Remaining	% Spent
General*	5,575,099.05	334,991.68	438,972.12	5,464,045.64	9,297,059	4,156,107.35	4,718,256.89	4,578,802.11	50.75%
Administration			55,121.55		3,065,250		1,601,468.38	1,463,781.62	52.25%
Public Works			87,242.57		1,101,035		731,897.74	369,137.26	66.47%
Police			133,026.37		2,645,396		1,068,590.31	1,576,805.69	40.39%
Fire			33,105.81		605,188		306,821.43	298,366.57	50.70%
Ambulance			119,605.52		1,730,340		928,920.00	801,420.00	53.68%
Planning & Zoning			10,810.30		149,350		80,499.03	68,850.97	53.90%
Bindweed			60.00		500		60.00	440.00	12.00%
Employee Benefit	1,823,915.75	1,200.00	139,832.15	1,681,132.17	2,549,800	2,071,024.73	1,093,270.03	1,456,529.97	42.88%
Debt Service	2,643,858.54	-	-	2,643,858.54	2,825,541	2,742,645.77	209,950.15	2,615,590.85	7.43%
Capital Improvements	633,024.11	-	-	633,024.11	426,000	1,029.06	-	426,000.00	0.00%
Special Liability	221,991.77	-	4,760.44	217,231.33	187,400	4,951.34	11,696.38	175,703.62	6.24%
Industrial Development	187,216.84	-	-	187,216.84	134,600	444.62	-	134,600.00	0.00%
Library	118,358.36	-	13.01	118,345.35	602,800	561,201.32	454,431.12	148,368.88	75.39%
Special Alcohol	40,793.82	-	-	40,793.82	37,141	-	2,521.50	34,619.50	6.79%
Swimming Pool	(50,584.84)	14,403.58	67,821.87	(103,703.21)	189,000	51,150.69	178,133.16	10,866.84	94.25%
Sr. Center	(50,477.68)	3,907.59	14,450.72	(61,020.81)	126,200	43,251.00	108,308.30	17,891.70	85.82%
Library Sales Tax	109,148.64	-	13,956.67	95,191.97	132,282	-	62,491.25	69,790.75	47.24%
1% Sales Tax	1,928,553.82	80,500.62	59,629.00	1,944,187.94	1,489,701	593,239.38	109,996.50	1,379,704.50	7.38%
Special Highway	521,665.75	-	31,560.04	490,105.71	398,459	125,713.14	62,876.55	335,582.45	15.78%
Special Parks	262,436.76	-	61,396.20	201,040.56	219,865	70,088.47	78,768.57	141,096.43	35.83%
Transient Guest Tax	894,322.31	181,770.04	402,000.00	674,092.35	843,828	469,550.68	460,002.93	383,825.07	54.51%
Mulvane Land Bank	17,496.10	-	-	17,496.10	17,740	-	1,614.40	16,125.60	9.10%
Electric	6,971,353.96	584,094.51	439,423.07	6,989,359.66	7,069,853	3,149,437.64	2,628,590.71	4,441,262.29	37.18%
Water	1,043,659.65	103,032.43	94,279.98	1,048,067.49	1,688,544	662,491.36	737,142.58	951,401.42	43.66%
Wastewater	1,828,455.55	148,625.94	128,805.03	1,847,536.64	2,242,522	1,062,624.00	971,122.48	1,271,399.52	43.30%
Storm Sewer	506,912.76	3,724.05	790.00	510,142.75	205,000	32,331.85	6,577.82	198,422.18	3.21%
Municipal Equipment Reserve	463,059.73	-	-	463,059.73	0	-	-	-	-
ARPA	31,786.49	-	-	22,361.49	0	-	-	-	-

TOTAL

25,722,047.24 1,456,250.44 1,897,690.30 25,123,566.17 30,683,335 15,797,282.40 11,895,751.32 18,787,583.68 38.77%



Mulvane, KS

Check Report

By Check Number

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK-POOL						
01041	ALL COVERED	07/03/2025	Regular	0.00	7,223.88	64496
10720	ALL INCLUSIVE REC, LLC	07/03/2025	Regular	0.00	1,543.20	64497
00463	BERRY COMPANIES INC	07/03/2025	Regular	0.00	825.15	64498
00242	BORDER STATES ELECTRIC	07/03/2025	Regular	0.00	9,345.06	64499
00051	BRENNTAG SOUTHWEST, INC	07/03/2025	Regular	0.00	18,499.20	64500
00447	CAPITAL ONE	07/03/2025	Regular	0.00	773.79	64501
00080	CITY OF MULVANE-UTILITIES	07/03/2025	Regular	0.00	20,628.02	64502
00170	CORE & MAIN	07/03/2025	Regular	0.00	2,277.50	64503
00092	COX COMMUNICATIONS	07/03/2025	Regular	0.00	630.00	64504
10711	CXT INCORPORATED	07/03/2025	Regular	0.00	93,718.00	64505
10735	DEBBIE HOOVER	07/03/2025	Regular	0.00	273.20	64506
10625	EMPAC INC.	07/03/2025	Regular	0.00	635.10	64507
10343	ENVIRO-LINE CO. INC	07/03/2025	Regular	0.00	8,841.18	64508
00461	EVERGY	07/03/2025	Regular	0.00	14,009.24	64509
10547	FIRST WIRELESS, INC.	07/03/2025	Regular	0.00	683.14	64510
00145	FOUR STATE MAINTENANCE SUPPLY INC	07/03/2025	Regular	0.00	515.79	64511
10724	FOXSTER OPCO, KKC	07/03/2025	Regular	0.00	563.86	64512
00160	GRAINGER, W.W. INC.	07/03/2025	Regular	0.00	1,013.64	64513
09929	HATCHETT DEVLIN AUTOMOTIVE GROUP, INC.	07/03/2025	Regular	0.00	108.96	64514
10703	JOHN M MUNDELL	07/03/2025	Regular	0.00	185.12	64515
10326	Konica Minolta Premier Finance	07/03/2025	Regular	0.00	659.31	64516
00243	KROGER-DILLONS CUSTOMER CHARGE	07/03/2025	Regular	0.00	367.92	64517
00252	LIFE-ASSIST, INC.	07/03/2025	Regular	0.00	1,629.23	64518
09913	MABCD	07/03/2025	Regular	0.00	1,029.81	64519
01219	MERIDIAN ANALYTICAL LABS LLC	07/03/2025	Regular	0.00	689.35	64520
10022	MIDWEST MOTOR SUPPLY CO. INC	07/03/2025	Regular	0.00	226.99	64521
01142	MULVANE OLD SETTLERS LLC	07/03/2025	Regular	0.00	160.00	64522
01122	OMAHA TRUCK CENTER COMPANY INC	07/03/2025	Regular	0.00	260.24	64523
00323	PETTY CASH-CITY OF MULVANE	07/03/2025	Regular	0.00	3,733.45	64524
10437	PROFESSIONAL ENGINEERING CONSULTANTS,	07/03/2025	Regular	0.00	12,770.00	64525
00340	QUILL CORPORATION	07/03/2025	Regular	0.00	288.16	64526
00104	RODNEY L SCHUMOCK	07/03/2025	Regular	0.00	315.00	64527
00361	RUSTY ECK FORD INC	07/03/2025	Regular	0.00	186.68	64528
10605	SNAP-ON INCORPORATED	07/03/2025	Regular	0.00	265.75	64529
	Void	07/03/2025	Regular	0.00	0.00	64530
00401	STANION WHOLESALE ELECTRIC CO INC OF	07/03/2025	Regular	0.00	39,016.60	64531
10184	STREICHER'S, INC.	07/03/2025	Regular	0.00	504.79	64532
00397	T-MOBILE	07/03/2025	Regular	0.00	41.30	64533
00423	TRIPLETT WOOLF & GARRETSON LLC	07/03/2025	Regular	0.00	7,160.44	64534
10664	TWIN VALLEY TELEPHONE INC	07/03/2025	Regular	0.00	1,395.35	64535
00430	ULTRA MODERN POOL AND PATIO	07/03/2025	Regular	0.00	47.97	64536
00444	VERMEER GREAT PLAINS, INC.	07/03/2025	Regular	0.00	344.51	64537
00459	WESCO	07/03/2025	Regular	0.00	999.29	64538
00482	ZOLL MEDICAL CORP.	07/03/2025	Regular	0.00	1,395.64	64539
00253	ADOLPH KIEFER & ASSOCIATES LLC	07/10/2025	Regular	0.00	1,143.00	64542
10571	APEX EXCAVATING LLC	07/10/2025	Regular	0.00	166,504.50	64543
00242	BORDER STATES ELECTRIC	07/10/2025	Regular	0.00	1,084.11	64544
00051	BRENNTAG SOUTHWEST, INC	07/10/2025	Regular	0.00	1,402.50	64545
00071	CENTRAL POWER SYS & SERV INC	07/10/2025	Regular	0.00	3,925.00	64546
00182	CHRISTOPHER HOLZMAN, ATTY AT LAW	07/10/2025	Regular	0.00	1,200.00	64547
00170	CORE & MAIN	07/10/2025	Regular	0.00	215.00	64548
00092	COX COMMUNICATIONS	07/10/2025	Regular	0.00	2,888.28	64549
10735	DEBBIE HOOVER	07/10/2025	Regular	0.00	136.00	64550
01078	EMC INSURANCE COMPANIES	07/10/2025	Regular	0.00	4,910.00	64551

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01078	EMC INSURANCE COMPANIES	07/10/2025	Regular	0.00	500.00	64552
00124	EMERGENCY FIRE EQUIPMENT INC.	07/10/2025	Regular	0.00	250.00	64553
10373	FIRST BAPTIST CHURCH	07/10/2025	Regular	0.00	2,500.00	64554
00145	FOUR STATE MAINTENANCE SUPPLY INC	07/10/2025	Regular	0.00	53.58	64555
00149	GALAXIE BUSINESS EQUIPMENT, INC.	07/10/2025	Regular	0.00	644.34	64556
00150	GALL'S INC.	07/10/2025	Regular	0.00	691.88	64557
09929	HATCHETT DEVLIN AUTOMOTIVE GROUP, INC.	07/10/2025	Regular	0.00	80.18	64558
10172	HYSPECO, INC.	07/10/2025	Regular	0.00	192.62	64559
00255	INDUSTRIAL UNIFORM COMPANY LLC	07/10/2025	Regular	0.00	955.40	64560
10730	JOE GODDARD ENTERPRISES LLC	07/10/2025	Regular	0.00	450.00	64561
00209	KANSAS GAS SERVICE	07/10/2025	Regular	0.00	1,422.30	64562
00217	KANSAS ONE-CALL SYSTEM, INC.	07/10/2025	Regular	0.00	178.22	64563
00224	KANSAS STAR CASINO	07/10/2025	Regular	0.00	400,000.00	64564
10552	KONICA MINOLTA BUSINESS SOLUTIONS	07/10/2025	Regular	0.00	525.16	64565
00249	LEAGUE OF KS. MUNICIPALITIES	07/10/2025	Regular	0.00	500.00	64566
00257	LOWES BUSINESS ACCOUNT	07/10/2025	Regular	0.00	3,809.48	64567
	Void	07/10/2025	Regular	0.00	0.00	64568
10645	LUXURY LAWN & LANDSCAPING LLC	07/10/2025	Regular	0.00	560.00	64569
00262	MAXIMUM OUTDOOR EQUIPMENT & SERVICE	07/10/2025	Regular	0.00	38.99	64570
01219	MERIDIAN ANALYTICAL LABS LLC	07/10/2025	Regular	0.00	1,448.50	64571
00357	MICHAEL J. ROBINSON	07/10/2025	Regular	0.00	444.40	64572
10022	MIDWEST MOTOR SUPPLY CO. INC	07/10/2025	Regular	0.00	35.00	64573
01110	MJB HEATING & COOLING LLC	07/10/2025	Regular	0.00	202.30	64574
00283	MULVANE COOPERATIVE UNION	07/10/2025	Regular	0.00	2,942.29	64575
10091	MULVANE REC CENTER	07/10/2025	Regular	0.00	525.00	64576
10185	NATIONAL SCREENING BUREAU	07/10/2025	Regular	0.00	159.00	64577
00305	NORTHERN TOOL & EQUIPMENT	07/10/2025	Regular	0.00	9,599.98	64578
01122	OMAHA TRUCK CENTER COMPANY INC	07/10/2025	Regular	0.00	1,099.21	64579
00307	O'REILLY AUTO ENTERPRISES LLC	07/10/2025	Regular	0.00	484.28	64580
	Void	07/10/2025	Regular	0.00	0.00	64581
00458	PHILIP L. WEISER	07/10/2025	Regular	0.00	450.00	64582
10327	PLP-CTI HOLDINGS, LLC	07/10/2025	Regular	0.00	95.00	64583
10461	QUADIENT FINANCE USA, INC.	07/10/2025	Regular	0.00	300.00	64584
00112	RK BLACK INC	07/10/2025	Regular	0.00	79.58	64585
10306	RUUD CONCRETE LLC	07/10/2025	Regular	0.00	1,617.00	64586
00362	S & D EQUIPMENT CO. INC	07/10/2025	Regular	0.00	39.98	64587
00372	SAMS CLUB	07/10/2025	Regular	0.00	1,840.75	64588
10269	SUPERIOR EMERGENCY RESPONSE VEHICLES LLC	07/10/2025	Regular	0.00	293.00	64589
10333	THE DISTINCT INK LLC	07/10/2025	Regular	0.00	449.94	64590
10374	TYLER LEWIS	07/10/2025	Regular	0.00	2,500.00	64591
10183	WASTE MANAGEMENT	07/10/2025	Regular	0.00	1,457.12	64592
00459	WESCO	07/10/2025	Regular	0.00	845.67	64593
10466	WESTLAKE HARDWARE INC	07/10/2025	Regular	0.00	23.98	64594
10596	WHOLESALE FIREWORKS ENTERPRISES, LLC	07/10/2025	Regular	0.00	2,500.00	64595
10598	WORTH HYDROCHEM OF OKLA., INC	07/10/2025	Regular	0.00	3,416.42	64596
00479	YOUNG & ASSOCIATES, P. A.	07/10/2025	Regular	0.00	30,507.50	64597
10732	4IMPRINT INC	07/17/2025	Regular	0.00	368.86	64602
00253	ADOLPH KIEFER & ASSOCIATES LLC	07/17/2025	Regular	0.00	479.73	64603
00012	AIRGAS USA, INC.	07/17/2025	Regular	0.00	54.50	64604
00153	ARIENS SPECIALTY BRANDS LLC	07/17/2025	Regular	0.00	224.95	64605
00290	BALL BROTHERS RX LLC	07/17/2025	Regular	0.00	47.84	64606
00043	BIG TOOL STORE LLC	07/17/2025	Regular	0.00	55.38	64607
00051	BRENNTAG SOUTHWEST, INC	07/17/2025	Regular	0.00	8,086.10	64608
01111	CASCO INDUSTRIES INC	07/17/2025	Regular	0.00	74.00	64609
00101	CHRISTOPHER DAVIS	07/17/2025	Regular	0.00	600.00	64610
00170	CORE & MAIN	07/17/2025	Regular	0.00	7.90	64611
10223	CRH COFFEE INC	07/17/2025	Regular	0.00	163.53	64612
00103	DE LAGE LANDEN INC	07/17/2025	Regular	0.00	77.44	64613
10616	DIESEL POWER LLC	07/17/2025	Regular	0.00	475.00	64614
10728	ERIC KRUGER	07/17/2025	Regular	0.00	394.00	64615
10739	FUEL TRUE INDEPENDENT ENERGY &	07/17/2025	Regular	0.00	2,000.00	64616

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00152	GARNETT AUTO SUPPLY, INC.	07/17/2025	Regular	0.00	2,065.36	64617
09929	HATCHETT DEVLIN AUTOMOTIVE GROUP, INC.	07/17/2025	Regular	0.00	2,761.45	64618
10172	HYSPECO, INC.	07/17/2025	Regular	0.00	34.68	64619
00254	JAMES LARRY LINN, ATTY AT LAW	07/17/2025	Regular	0.00	2,000.00	64620
10391	JOY KAY WILLIAMS	07/17/2025	Regular	0.00	2,000.00	64621
10465	JUMPSTART	07/17/2025	Regular	0.00	396.50	64622
10738	KANSAS CHILD FIRST INC	07/17/2025	Regular	0.00	500.00	64623
00215	KANSAS MUNICIPAL UTILITIES INC	07/17/2025	Regular	0.00	3,416.35	64624
00233	KANSASLAND TIRE CO. INC.	07/17/2025	Regular	0.00	3,127.50	64625
00247	LABORATORY CORP OF AMERICA HOLDINGS	07/17/2025	Regular	0.00	57.25	64626
00266	MCKEE CLEAR SERVICE SOLUTIONS INC	07/17/2025	Regular	0.00	50.00	64627
01219	MERIDIAN ANALYTICAL LABS LLC	07/17/2025	Regular	0.00	910.00	64628
10502	NEW MARKETING INC.	07/17/2025	Regular	0.00	205.72	64629
00310	OMNI SERVICES GROUP LLC	07/17/2025	Regular	0.00	2,286.99	64630
10716	PEARSON CONSTRUCTION	07/17/2025	Regular	0.00	78,237.72	64631
09985	PETER A. MACKINNEY	07/17/2025	Regular	0.00	2,400.00	64632
00361	RUSTY ECK FORD INC	07/17/2025	Regular	0.00	62.67	64633
00363	S & G ASSOCIATES, INC	07/17/2025	Regular	0.00	169.00	64634
00379	SEDGWICK CO DIVISION OF FINANC	07/17/2025	Regular	0.00	114.00	64635
09928	SOUTH CENTRAL COMMERCIAL MECHANICAL,	07/17/2025	Regular	0.00	619.78	64636
00407	SUMNER CO. SHERIFF	07/17/2025	Regular	0.00	2,100.00	64637
00441	THE G W VAN KEPPEL COMPANY	07/17/2025	Regular	0.00	229.96	64638
00343	THE RADAR SHOP INC	07/17/2025	Regular	0.00	487.50	64639
00426	TYLER TECHNOLOGIES INC	07/17/2025	Regular	0.00	1,492.30	64640
00430	ULTRA MODERN POOL AND PATIO	07/17/2025	Regular	0.00	164.95	64641
10366	UNDERGROUND VAULTS & STORAGE, INC	07/17/2025	Regular	0.00	278.70	64642
00431	UNIFIED SCHOOL DIST. NO. 263	07/17/2025	Regular	0.00	77.72	64643
00443	VERIZON WIRELESS	07/17/2025	Regular	0.00	561.65	64644
00444	VERMEER GREAT PLAINS, INC.	07/17/2025	Regular	0.00	292.60	64645
00446	VIA CHRISTI HOME MEDICAL LLC	07/17/2025	Regular	0.00	325.00	64646
10466	WESTLAKE HARDWARE INC	07/17/2025	Regular	0.00	207.85	64647
00094	WICHITA WATER CONDITIONING, INC.	07/17/2025	Regular	0.00	148.53	64648
10598	WORTH HYDROCHEM OF OKLA., INC	07/17/2025	Regular	0.00	2,647.43	64649
00253	ADOLPH KIEFER & ASSOCIATES LLC	07/24/2025	Regular	0.00	571.02	64654
00015	ALTEC INDUSTRIES, INC.	07/24/2025	Regular	0.00	678.39	64655
10493	AMAZON	07/24/2025	Regular	0.00	282.26	64656
00463	BERRY COMPANIES INC	07/24/2025	Regular	0.00	4,428.99	64657
00242	BORDER STATES ELECTRIC	07/24/2025	Regular	0.00	11,545.31	64658
10494	BTAC HOLDING CORP	07/24/2025	Regular	0.00	2,711.90	64659
10499	CENTER POINT, INC.	07/24/2025	Regular	0.00	101.88	64660
00090	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	07/24/2025	Regular	0.00	630.00	64661
00170	CORE & MAIN	07/24/2025	Regular	0.00	3,862.14	64662
00092	COX COMMUNICATIONS	07/24/2025	Regular	0.00	116.50	64663
10710	FTC EQUIPMENT LLC	07/24/2025	Regular	0.00	12,879.70	64664
10221	GATEWAY WIRELESS & NETWORK SERVICES LLC	07/24/2025	Regular	0.00	9,432.00	64665
00160	GRAINGER, W.W. INC.	07/24/2025	Regular	0.00	261.74	64666
00164	HAJOCA CORPORATION	07/24/2025	Regular	0.00	638.10	64667
10660	IDEATEK TELCOM, LLC	07/24/2025	Regular	0.00	113.00	64668
00030	JOHN DEERE FINANCIAL	07/24/2025	Regular	0.00	142.32	64669
00220	KANSAS POWER POOL	07/24/2025	Regular	0.00	343,622.27	64670
00243	KROGER-DILLONS CUSTOMER CHARGE	07/24/2025	Regular	0.00	251.44	64671
00252	LIFE-ASSIST, INC.	07/24/2025	Regular	0.00	1,332.39	64672
01219	MERIDIAN ANALYTICAL LABS LLC	07/24/2025	Regular	0.00	261.00	64673
10500	MIDWEST TAPE, LLC.	07/24/2025	Regular	0.00	378.63	64674
00283	MULVANE COOPERATIVE UNION	07/24/2025	Regular	0.00	8,353.39	64675
10349	NATHAN WERTH	07/24/2025	Regular	0.00	1,777.50	64676
10371	PB PARENT HOLDCO, LP	07/24/2025	Regular	0.00	263.18	64677
00340	QUILL CORPORATION	07/24/2025	Regular	0.00	478.60	64678
10697	RDG PLANNING & DESIGN, INC.	07/24/2025	Regular	0.00	9,425.00	64679
10734	SANDIFER ENGINEERING & CONTROLS	07/24/2025	Regular	0.00	1,050.00	64680
01215	ULINE INC	07/24/2025	Regular	0.00	112.42	64681

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00433	UNITED INDUSTRIES INC	07/24/2025	Regular	0.00	8,997.08	64682
00440	VALLEY FEED & SEED INC	07/24/2025	Regular	0.00	385.00	64683
00443	VERIZON WIRELESS	07/24/2025	Regular	0.00	121.10	64684
00454	WASHER SPECIALTIES COMPANY	07/24/2025	Regular	0.00	148.32	64685
10466	WESTLAKE HARDWARE INC	07/24/2025	Regular	0.00	31.99	64686
00468	WICHITA PUMP & SUPPLY CO., INC	07/24/2025	Regular	0.00	55.00	64687
00253	ADOLPH KIEFER & ASSOCIATES LLC	07/31/2025	Regular	0.00	490.51	64699
00012	AIRGAS USA, INC.	07/31/2025	Regular	0.00	106.00	64700
00022	APAC-KANSAS, INC., - SHEARS DIVISION	07/31/2025	Regular	0.00	847.99	64701
00153	ARIENS SPECIALTY BRANDS LLC	07/31/2025	Regular	0.00	15.81	64702
00042	BERGKAMP INC.	07/31/2025	Regular	0.00	278.36	64703
00043	BIG TOOL STORE LLC	07/31/2025	Regular	0.00	50.97	64704
00051	BRENNTAG SOUTHWEST, INC	07/31/2025	Regular	0.00	1,398.00	64705
00071	CENTRAL POWER SYS & SERV INC	07/31/2025	Regular	0.00	1,789.94	64706
00080	CITY OF MULVANE-UTILITIES	07/31/2025	Regular	0.00	23,891.24	64707
10740	CITYROVER INC	07/31/2025	Regular	0.00	6,839.25	64708
00092	COX COMMUNICATIONS	07/31/2025	Regular	0.00	630.00	64709
00461	EVERGY	07/31/2025	Regular	0.00	877.71	64710
10563	FORVIS, LLP	07/31/2025	Regular	0.00	25,000.00	64711
00145	FOUR STATE MAINTENANCE SUPPLY INC	07/31/2025	Regular	0.00	75.40	64712
10724	FOXSTER OPCO, KKC	07/31/2025	Regular	0.00	500.00	64713
10460	GSI ENGINEERING, LLC	07/31/2025	Regular	0.00	609.00	64714
10042	INLAND TRUCK PARTS & SERVICE	07/31/2025	Regular	0.00	366.75	64715
00215	KANSAS MUNICIPAL UTILITIES INC	07/31/2025	Regular	0.00	100.00	64716
10736	KENDRA JO LOPEZ	07/31/2025	Regular	0.00	90.00	64717
00140	KENNETH FLEMING	07/31/2025	Regular	0.00	593.40	64718
00087	M6 CONCRETE ACCESSORIES	07/31/2025	Regular	0.00	1,636.90	64719
00262	MAXIMUM OUTDOOR EQUIPMENT & SERVICE	07/31/2025	Regular	0.00	185.00	64720
01219	MERIDIAN ANALYTICAL LABS LLC	07/31/2025	Regular	0.00	160.00	64721
10022	MIDWEST MOTOR SUPPLY CO. INC	07/31/2025	Regular	0.00	382.49	64722
	Void	07/31/2025	Regular	0.00	0.00	64723
	Void	07/31/2025	Regular	0.00	0.00	64724
00302	NATIONAL SIGN COMPANY, INC	07/31/2025	Regular	0.00	152.11	64725
10327	PLP-CTI HOLDINGS, LLC	07/31/2025	Regular	0.00	142.85	64726
00437	PS ENTERPRISES LLC	07/31/2025	Regular	0.00	52.63	64727
00340	QUILL CORPORATION	07/31/2025	Regular	0.00	408.43	64728
00320	R.E. PEDROTTI COMPANY, INC	07/31/2025	Regular	0.00	5,918.86	64729
00348	REED CARWASH INC.	07/31/2025	Regular	0.00	340.00	64730
10570	RIVER CITY PAINTING, INC.	07/31/2025	Regular	0.00	3,466.00	64731
00385	SHIRTS PLUS INC	07/31/2025	Regular	0.00	379.20	64732
00397	T-MOBILE	07/31/2025	Regular	0.00	268.55	64733
00397	T-MOBILE	07/31/2025	Regular	0.00	41.70	64734
10664	TWIN VALLEY TELEPHONE INC	07/31/2025	Regular	0.00	1,395.26	64735
00444	VERMEER GREAT PLAINS, INC.	07/31/2025	Regular	0.00	252.15	64736
10466	WESTLAKE HARDWARE INC	07/31/2025	Regular	0.00	70.95	64737
10280	WILLIAMS DIVERSIFIED MATERIALS, INC.	07/31/2025	Regular	0.00	21,022.43	64738
00479	YOUNG & ASSOCIATES, P. A,	07/31/2025	Regular	0.00	292.50	64739

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number
00196

Vendor Name
INTRUST CARD CENTER

Payment Date
07/08/2025

Payment Type
Bank Draft

Discount Amount
0.00

Payment Amount
9,752.93

Number
DFT0004251

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	311	218	0.00	1,565,993.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	73	1	0.00	9,752.93
EFT's	0	0	0.00	0.00
	384	224	0.00	1,575,746.47

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PYBNK-PAYROLL-POOL						
10395	CARL B DAVIS, CHAPTER 13 TRUSTEE	07/03/2025	Regular	0.00	78.46	64494
01016	KANSAS PAYMENT CENTER	07/03/2025	Regular	0.00	332.30	64495
01018	AXA EQUITABLE - EQUI-VEST	07/10/2025	Regular	0.00	6,450.00	64598
00079	CITY OF MULVANE	07/10/2025	Regular	0.00	2,479.57	64599
00106	DELTA DENTAL OF KANSAS	07/10/2025	Regular	0.00	5,446.90	64600
00408	SURENCY LIFE & HEALTH	07/10/2025	Regular	0.00	737.60	64601
01012	AFLAC	07/18/2025	Regular	0.00	273.26	64650
10395	CARL B DAVIS, CHAPTER 13 TRUSTEE	07/18/2025	Regular	0.00	78.46	64651
01016	KANSAS PAYMENT CENTER	07/18/2025	Regular	0.00	332.30	64652
01022	LEGAL SHIELD	07/18/2025	Regular	0.00	324.90	64653
00079	CITY OF MULVANE	07/24/2025	Regular	0.00	2,479.57	64688
01021	KPERS	07/03/2025	Bank Draft	0.00	25,151.62	DFT0004245
01021	KPERS	07/03/2025	Bank Draft	0.00	11,590.27	DFT0004246
01026	IRS	07/03/2025	Bank Draft	0.00	30,154.40	DFT0004247
01026	IRS	07/03/2025	Bank Draft	0.00	20,763.06	DFT0004248
01031	KANSAS DEPT OF REVENUE	07/03/2025	Bank Draft	0.00	11,351.57	DFT0004249
01026	IRS	07/03/2025	Bank Draft	0.00	7,052.14	DFT0004250
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	7,965.51	DFT0004253
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	6,517.04	DFT0004254
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	6,910.29	DFT0004255
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	36,093.90	DFT0004256
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	7,206.89	DFT0004257
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	6,517.04	DFT0004258
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	6,910.29	DFT0004259
00046	BLUE CROSS AND BLUE SHIELD	07/09/2025	Bank Draft	0.00	36,094.20	DFT0004260
01021	KPERS	07/18/2025	Bank Draft	0.00	729.29	DFT0004264
01021	KPERS	07/18/2025	Bank Draft	0.00	25,354.86	DFT0004265
01021	KPERS	07/18/2025	Bank Draft	0.00	10,608.11	DFT0004266
00436	UNUM LIFE INSURANCE CO OF AMER	07/31/2025	Bank Draft	0.00	421.00	DFT0004267
01026	IRS	07/18/2025	Bank Draft	0.00	30,002.54	DFT0004268
01026	IRS	07/18/2025	Bank Draft	0.00	20,542.70	DFT0004269
01031	KANSAS DEPT OF REVENUE	07/18/2025	Bank Draft	0.00	11,222.19	DFT0004270
01026	IRS	07/18/2025	Bank Draft	0.00	7,016.78	DFT0004271
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	237.01	DFT0004281
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	212.44	DFT0004282
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	192.68	DFT0004283
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	192.84	DFT0004284
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	199.77	DFT0004285
01028	KANSAS DEPT OF LABOR	07/25/2025	Bank Draft	0.00	212.64	DFT0004286
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	9,613.16	DFT0004287
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	6,517.04	DFT0004288
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	6,910.29	DFT0004289
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	34,890.77	DFT0004290
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	7,965.51	DFT0004291
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	6,517.04	DFT0004292
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	6,910.29	DFT0004293

Check Report

Date Range: 07/01/2025 - 07/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00046	BLUE CROSS AND BLUE SHIELD	07/11/2025	Bank Draft	0.00	34,891.06	DFT0004294

Bank Code PYBNK Summary

	Payable Count	Payment Count	Discount	Payment
Payment Type				
Regular Checks	21	11	0.00	19,013.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	36	36	0.00	441,638.23
EFT's	0	0	0.00	0.00
	57	47	0.00	460,651.55

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	332	229	0.00	1,585,006.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	109	37	0.00	451,391.16
EFT's	0	0	0.00	0.00
	441	271	0.00	2,036,398.02

Fund Summary

Fund	Name	Period	Amount
999	Pool Cash Fund	7/2025	2,036,398.02
			2,036,398.02

Approved

Date

August 14, 2025

Mr. Austin St. John, City Administrator
CITY OF MULVANE – CITY HALL
211 North Second Street
Mulvane, Kansas 67110

Re: **Grading and Utility Improvements to serve,**
Emerald Valley Estates 2nd Addition, Mulvane, Sedgwick County, Kansas
Y&A Project No. 24-504

Dear Mr. St. John:

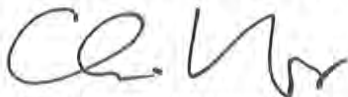
Transmitted herewith is a signed PDF copy of Payment Application No. 6 from McCullough Excavation, Inc. for the above referenced project. Based on field observations performed on August 7, 2025 we concur with the amount of \$60,874.51 as requested.

Payment Application No. 6 represents 100.0% of the total contract amount. With the exception of punch-list items, we estimate approx. 100.0% of the total work as been completed to date. Per the contract documents, 10% of the value of the work has been retained.

Pending your approval, please sign and return (1) one copy to the Contractor with payment, retain (1) one copy for your file, and provide (1) one copy to our office for our records.

If you have questions or need any additional information, please feel free to contact me at (316)788-2552 or by email at engineering@yngpa.com.

Very truly yours,
YOUNG & ASSOCIATES, PA



Christopher R. Young, PE
City Engineer

Attachments

Contractor's Application for Payment No. 6

To (Owner):	City of Mulvane, KS	Application Period:	May 1st thru July 31st	Application Date:	July 31, 2025
Project:	Emerald Valley Estates 2nd Addition	From (Contractor):	McCullough Excavation, Inc.	Via (Engineer):	Young and Associates
Owner's Contract No.:		Contractor's Project No.:	24171	Engineer's Project No.:	

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,174,970.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	\$0.00
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,174,970.00
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$1,174,970.00
			5. RETAINAGE:		
			a. 10% X \$1,174,970.00 Work Completed.....	\$	\$117,497.00
			b. 10% X \$0.00 Stored Material.....	\$	\$0.00
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$117,497.00
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,057,473.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$996,598.49
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$60,874.51
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	\$117,497.00
TOTALS	\$0.00	\$0.00			
NET CHANGE BY CHANGE ORDERS	\$0.00				

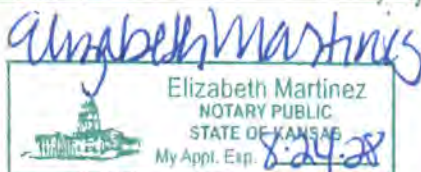
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: R. McCullough Date: 8/4/2025



Payment of: \$ 60,874.51
(Line 8 or other - attach explanation of the other amount)

is recommended by: CA. Vpr 8/12/25
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 2 of 3

Contractor's Application

For (Contract): Emerald Valley Estates 2nd Addition									Application Number: 6				
Application Period: May 1st thru July 31st									Application Date: July 31, 2025				
A	B	C	D	E	F	G	H	I	J	K	L	M	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	WORK COMPLETED		Materials Presently Stored (not in H)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)			From Previous Applications	This Period				
	<u>Sanitary Sewer:</u>												
1	12" Sanitary Sewer, complete in place per linear foot	580	LF	\$120.00	\$69,600.00	580	\$69,600.00	\$69,600.00	\$0.00		\$69,600.00	100.0%	\$0.00
2	8" Sanitary Sewer, complete in place per linear foot	1881	LF	\$85.00	\$159,885.00	1881	\$159,885.00	\$159,885.00	\$0.00		\$159,885.00	100.0%	\$0.00
3	Standard Sanitary Sewer Manhole (5' Dia.), complete in place	3	EA	\$7,000.00	\$21,000.00	3	\$21,000.00	\$21,000.00	\$0.00		\$21,000.00	100.0%	\$0.00
4	Standard Sanitary Sewer Manhole (4' Dia.), complete in place	9	EA	\$5,500.00	\$49,500.00	9	\$49,500.00	\$49,500.00	\$0.00		\$49,500.00	100.0%	\$0.00
5	Connection to Existing, complete in place per lump sum	1	LS	\$1,500.00	\$1,500.00	1	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100.0%	\$0.00
6	12" Pipe Stub w/End Cap, complete in place per each	1	EA	\$1,500.00	\$1,500.00	1	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100.0%	\$0.00
7	4" Pipe Stub w/Riser, complete in place per each	20	EA	\$2,700.00	\$54,000.00	20	\$54,000.00	\$54,000.00	\$0.00		\$54,000.00	100.0%	\$0.00
8	8"x4" Tee and Riser Assembly, complete in place per each	15	EA	\$2,500.00	\$37,500.00	15	\$37,500.00	\$37,500.00	\$0.00		\$37,500.00	100.0%	\$0.00
9	Flushed and Vibrated Sand Backfill, complete in place per line	125	LF	\$7.00	\$875.00	125	\$875.00	\$875.00	\$0.00		\$875.00	100.0%	\$0.00
10	Seeding and Erosion Control, complete in place per lump sum	1	LS	\$728.00	\$728.00	1	\$728.00	\$0.00	\$728.00		\$728.00	100.0%	\$0.00
11	Site Clearing and Restoration, complete in place per lump sum	1	LS	\$20,762.00	\$20,762.00	1	\$20,762.00	\$18,685.80	\$2,076.20		\$20,762.00	100.0%	\$0.00
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Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 4 of 5

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Emerald Valley Estates 2nd Addition										Application Number: 6			
Application Period: May 1st thru July 31st										Application Date: July 31, 2025			
A	B	C	D	E	F	G	H	I	J	K	L		M
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	WORK COMPLETED		Materials Presently Stored (not in H)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)			From Previous Applications	This Period				
	Water Line												
1	12" Water Line, complete in place per linear foot	676	LF	\$80.00	\$54,080.00	676	\$54,080.00	\$54,080.00	\$0.00		\$54,080.00	100.0%	\$0.00
2	12" D1CL SJ Water Line Pipe, complete in place per linear	2	LF	\$85.00	\$170.00	2	\$170.00	\$170.00	\$0.00		\$170.00	100.0%	\$0.00
3	8" Water Line Pipe, complete in place per linear foot	2550	LF	\$60.00	\$153,000.00	2550	\$153,000.00	\$153,000.00	\$0.00		\$153,000.00	100.0%	\$0.00
4	8" D1CL SJ Water Line Pipe, complete in place per linear fo	16	LF	\$65.00	\$1,040.00	16	\$1,040.00	\$1,040.00	\$0.00		\$1,040.00	100.0%	\$0.00
5	Fire Hydrant Assembly, complete in place per each	5	EA	\$5,500.00	\$27,500.00	5	\$27,500.00	\$27,500.00	\$0.00		\$27,500.00	100.0%	\$0.00
6	12" Anchor Valve Assembly (Special), complete in place pe	1	EA	\$5,100.00	\$5,100.00	1	\$5,100.00	\$5,100.00	\$0.00		\$5,100.00	100.0%	\$0.00
7	8" Valve Assembly, complete in place per each	7	EA	\$4,700.00	\$32,900.00	7	\$32,900.00	\$32,900.00	\$0.00		\$32,900.00	100.0%	\$0.00
8	Flushed and Vibrated Sand Backfill, complete in place per l	190	LF	\$5.00	\$950.00	190	\$950.00	\$950.00	\$0.00		\$950.00	100.0%	\$0.00
9	Seeding and Erosion Control, complete in place per lump su	1	LS	\$903.00	\$903.00	1	\$903.00	\$0.00	\$903.00		\$903.00	100.0%	\$0.00
10	Site Clearing and Restoration, complete in place per lump s	1	LS	\$4,837.00	\$4,837.00	1	\$4,837.00	\$4,353.30	\$483.70		\$4,837.00	100.0%	\$0.00
11					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
12					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Totals				\$280,480.00		\$280,480.00		\$1,386.70	\$0.00	\$280,480.00	100.0%	\$0.00

August 7, 2025

Mr. Austin St. John, City Administrator
CITY OF MULVANE – CITY HALL
211 North Second Street
Mulvane, Kansas 67110

Re: **Grading and Utility Improvements to serve,**
Phase 1 – Harvest Point Addition, Mulvane, Sedgwick County, Kansas
Y&A Project No. 23-501

Dear Mr. St. John:

Transmitted herewith is a signed PDF copy of Payment Application No. 8 from McCullough Excavation, Inc. for the above referenced project. McCullough's final Pay Application No. 8 represents 100% of the total contract amount including retainage in the amount of \$167,298.02. We have received notification that all punch-list items have been completed including re-grading as required.

The Contractor was issued a certificate of substantial completion on 2/4/25 which established the final completion date of 3/6/25. Accordingly, the Contractor has exceeded the contract time, including a 25-calendar day extension, by approx. 155 calendars days. Section 3.2 of Article 3 "Contract Time" sets liquidated damages at \$300 for each calendar day that expires after the established contract time. If the City desires to pursue liquidated damages, we would recommend consulting with the City Attorney prior to making final payment.

Pending your approval, please sign and return (1) one copy to the Contractor with payment, retain (1) one copy for your file, and provide (1) one copy to our office for our records.

If you have questions or need any additional information, please feel free to contact me at (316)788-2552 or by email at engineering@yngpa.com.

Very truly yours,
YOUNG & ASSOCIATES, PA



Christopher R. Young, PE
City Engineer

Attachments

RETAINAGE REQUEST

Contractor's Application for Payment No. 8

Application Period: April 1, 2025 thru April 30, 2025		Application Date: April 18, 2025	
To (Owner): City of Mulvane, KS	From (Contractor): McCullough Excavation, Inc.	Via (Engineer): Young and Associates	
Project: Harvest Point Phase I	Contract:		
Owner's Contract No.:	Contractor's Project No.: 24104	Engineer's Project No.:	

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....		\$	\$1,672,980.25
Number	Additions	Deductions	2. Net change by Change Orders.....		\$	\$0.00
			3. Current Contract Price (Line 1 ± 2).....		\$	\$1,672,980.25
			4. TOTAL COMPLETED AND STORED TO DATE			
			(Column F total on Progress Estimates).....		\$	\$1,672,980.25
			5. RETAINAGE:			
			a. 0% X \$1,672,980.25 Work Completed.....	\$	\$0.00	
			b. 0% X \$0.00 Stored Material.....	\$	\$0.00	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$0.00	
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....		\$	\$1,672,980.25
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....		\$	\$1,505,682.23
			8. AMOUNT DUE THIS APPLICATION.....		\$	\$167,298.02
			9. BALANCE TO FINISH, PLUS RETAINAGE			
			(Column G total on Progress Estimates + Line 5.c above).....		\$	\$0.00
TOTALS	\$0.00	\$0.00				
NET CHANGE BY CHANGE ORDERS	\$0.00					

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

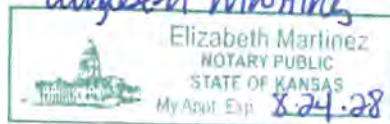
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Elizabeth Martinez Date: 4-18-2025



Payment of: \$ 167,298.02

(Line 8 or other - attach explanation of the other amount)

is recommended by: CEM 8/7/25

(Engineer) (Date)

Payment of: \$ _____

(Line 8 or other - attach explanation of the other amount)

is approved by: _____

(Owner) (Date)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 2 of 5

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 3 of 5

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment
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Page 4 of 5

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Harvest Point Phase I										Application Number: 8			
Application Period: April 1, 2025 thru April 30, 2025										Application Date: April 18, 2025			
A	B	C	D	E	F	G	H	I	J	K	L		M
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	WORK COMPLETED		Materials Presently Stored (not in H)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)			From Previous Applications	This Period				
	<u>Water Line</u>						\$0.00				\$0.00		\$0.00
1	8" Water Line	3157	LF	\$65.00	\$205,205.00	3157	\$205,205.00	\$205,205.00	\$0.00		\$205,205.00	100.0%	\$0.00
2	8" DI CL SJ Water Line Pipe	16	LF	\$70.00	\$1,120.00	16	\$1,120.00	\$1,120.00	\$0.00		\$1,120.00	100.0%	\$0.00
3	12" DI CL SJ Water Line Pipe	2	LF	\$550.00	\$1,100.00	2	\$1,100.00	\$1,100.00	\$0.00		\$1,100.00	100.0%	\$0.00
4	8" Restrained Joint Water Line	60	LF	\$70.00	\$4,200.00	60	\$4,200.00	\$4,200.00	\$0.00		\$4,200.00	100.0%	\$0.00
5	Fire Hydrant Assembly	6	EA	\$5,300.00	\$31,800.00	6	\$31,800.00	\$31,800.00	\$0.00		\$31,800.00	100.0%	\$0.00
6	8" Valve Assembly	7	EA	\$2,300.00	\$16,100.00	7	\$16,100.00	\$16,100.00	\$0.00		\$16,100.00	100.0%	\$0.00
7	8" Anchor Valve Assembly	3	EA	\$2,500.00	\$7,500.00	3	\$7,500.00	\$7,500.00	\$0.00		\$7,500.00	100.0%	\$0.00
8	8" Anchor Valve Assembly (Special)	3	EA	\$2,500.00	\$7,500.00	3	\$7,500.00	\$7,500.00	\$0.00		\$7,500.00	100.0%	\$0.00
9	Flushed and Vibrated Sand Backfill	190	LF	\$5.00	\$950.00	190	\$950.00	\$950.00	\$0.00		\$950.00	100.0%	\$0.00
10	Relocate Existing 2" Rural Water Line	850	LF	\$0.12	\$102.00	850	\$102.00	\$102.00	\$0.00		\$102.00	100.0%	\$0.00
11	Seeding and Erosion Control	1	LS	\$2,679.00	\$2,679.00	1	\$2,679.00	\$2,679.00	\$0.00		\$2,679.00	100.0%	\$0.00
12	Site Clearing and Restoration	1	LS	\$2,700.00	\$2,700.00	1	\$2,700.00	\$2,700.00	\$0.00		\$2,700.00	100.0%	\$0.00
Totals					\$280,956.00		\$280,956.00		\$0.00	\$0.00	\$280,956.00	100.0%	\$0.00

August 13, 2025

Mr. Austin St. John, City Administrator
CITY OF MULVANE – CITY HALL
211 North Second Street
Mulvane, Kansas 67110

Re: **Street Improvements to serve,**
Phase 1 – Harvest Point, City of Mulvane, Sedgwick County, Kansas
Y&A Project No. 23-501

Dear Mr. St. John:

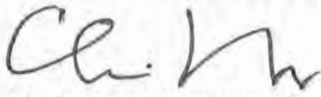
Transmitted herewith is a signed PDF copy of Payment Application No. 3 from Kansas Paving, for the above referenced project. Kansas Paving's final Pay Application No. 3 represents 100% of the total contract amount including retainage in the amount of \$52,458.55. Based on field observations performed on August 7, 2025 all punch-list items have been completed and we concur with the amount requested

Change Orders No. 1 and No. 2 revised Kansas Paving's substantial completion date to 4/14/25 and final completion date to 5/14/25. Final completion was confirmed with the Contractor on 7/3/25. Accordingly, the Contractor has exceeded the contract time by approx. 50 calendars days. Section 3.2 of Article 3 "Contract Time" sets liquidated damages at \$300 for each calendar day that expires after the established contract time. If the City desires to pursue liquidated damages, we would recommend consulting with the City Attorney prior to making final payment.

Pending your approval, please sign and return (1) one copy to the Contractor with payment, retain (1) one copy for your file, and provide (1) one copy to our office for our records.

If you have questions or need any additional information, please feel free to contact me at (316)788-2552 or by email at engineering@yngpa.com.

Very truly yours,
YOUNG & ASSOCIATES, PA



Christopher R. Young, PE
City Engineer

Attachments

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:

City of Mulvane

PROJECT:

Street Improvements, to serve Phase 1
Harvest Point

AIA DOCUMENT G702

APPLICATION NO:

3 FINAL

PAGE ONE OF

PAGES 3

FROM CONTRACTOR:

Kansas Paving
4880 N Broadway
Wichita, KS 67219

VIA ENGINEER:

PERIOD TO:

06/07/25 thru 08/11/25

PROJECT NOS:

Distribution to:

OWNER
ENGINEER
CONTRACTOR

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	515,468.00
2. Net change by Change Orders	\$	9,117.50
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	524,585.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	524,585.50
5. RETAINAGE:		
a. % of Completed Work (Column D + E on G703)	\$	
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	524,585.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	472,126.95
8. CURRENT PAYMENT DUE	\$	52,458.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	

CONTRACTOR:

Kansas Paving

By:

Date:

State of: Kansas

County of: Sedgewick

Subscribed and sworn to before me this

13th day of August, 2025

Notary Public: Lorilyn Bunnell

My Commission expires:

4-25-29

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 52,458.55

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

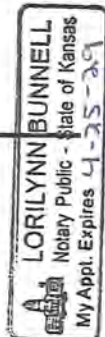
ENGINEER:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$9,117.50	
Total approved this Month		
TOTALS	\$9,117.50	\$0.00
NET CHANGES by Change Order	\$9,117.50	



Date: Monday, August 11, 2025
 Time: 9:15:29AM
 User: 002

KANSAS PAVING

Page: 2 of 3
 Report: BI450.rpt

City of Mulvane - Phase 1 Harvest I
 Project 7327

Application Number 3 Final
 Application Date 8/11/2025

Period From 6/7/2025
 Period To 8/11/2025

Architect's Projec
 Invoice Number

Company 001

A	B	C	D	E	F	G	H	I	
Item Number	Description of Work	Scheduled Value	W O R K C O M P L E T E D			Completed & Stored To Date (D + E + F)	% (G / C)	Balance To Finish (C - G)	Retainage
			Previous Application	This Application Work in Place	Stored Materia (Not in D or E)				
000001	6" ASPHALTIC CONC PAVEMENT	29,484.00	29,484.00	0.00	0.00	29,484.00	100.00	0.00	
000002	5" ASPHALTIC CONC PAVMENT	166,139.80	166,139.80	0.00	0.00	166,139.80	100.00	0.00	
000003	8" REINF CRUSHED ROCK SUB-GRADE	21,008.90	21,008.90	0.00	0.00	21,008.90	100.00	0.00	
000004	5" REINF CRUSHED ROCK SUB-GRADE	86,993.60	86,993.60	0.00	0.00	86,993.60	100.00	0.00	
000005	2'-6" COMBINED C&G (6" STD)	13,033.00	13,033.00	0.00	0.00	13,033.00	100.00	0.00	
000006	2'6" COMBINED C&G (3-5/8" ROLL-BACK)	35,878.40	35,878.40	0.00	0.00	35,878.40	100.00	0.00	
000007	2'-6" COMBINED C&G (6-5/8" MEDIAN)	4,518.80	4,518.80	0.00	0.00	4,518.80	100.00	0.00	
000008	7" REINF CONCRETE VALLEY GUTTER	29,472.00	29,472.00	0.00	0.00	29,472.00	100.00	0.00	
000009	EARTHWORK	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00	0.00	
000010	EXISTING AC PAVEMENT REMOVAL	1,189.50	1,189.50	0.00	0.00	1,189.50	100.00	0.00	
000011	LIGHT-TYPE STONE RIP-RAP ON GEOTEXTILE L	1,260.00	1,260.00	0.00	0.00	1,260.00	100.00	0.00	
000012	GRAVEL SURFACE (TEMPORARY CUL-DE-SAC)	11,640.00	11,640.00	0.00	0.00	11,640.00	100.00	0.00	
000013	TYPE 1A CURB INLET HOOKUPS	6,600.00	6,600.00	0.00	0.00	6,600.00	100.00	0.00	
000014	TYPE 3 BARRICADES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00	0.00	
000015	STREET SIGNS	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00	0.00	
000016	PVMT MARKING (THERMOPLASTIC) (WHITE) (6)	700.00	700.00	0.00	0.00	700.00	100.00	0.00	
000017	PVMT MARKING SYMBOL (THERMOPLASTIC) (WHIT	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00	0.00	
000018	HANDICAP RAMPS	5,400.00	5,400.00	0.00	0.00	5,400.00	100.00	0.00	
000019	SEEDING AND EROSION CONTROL	9,200.00	9,200.00	0.00	0.00	9,200.00	100.00	0.00	
000020	SITE CLEARING AND RESTORATION	73,250.00	73,250.00	0.00	0.00	73,250.00	100.00	0.00	

Date: Monday, August 11, 2025
 Time: 9:15:29AM
 User: 002

KANSAS PAVING

Page: 3 of 3
 Report: BI450.rpt

City of Mulvane - Phase 1 Harvest I
 Project 7327

Application Number 3 FINAL
 Application Date 8/11/2025

Period From 6/7/2025
 Period To 8/11/2025

Architect's Projec
 Invoice Number

Company 001

A	B	C	D	E	F	G	H	I	
Item Number	Description of Work	Scheduled Value	W O R K C O M P L E T E D			Completed & Stored To Date (D + E + F)	% (G / C)	Balance To Finish (C - G)	Retainage
			Previous Application	This Application Work in Place	Stored Materia (Not in D or E)				
000102	CO2 - RR CONC VG N SIDE GARNET/QUARTZ	9,117.50	9,117.50	0.00	0.00	9,117.50	100.00	0.00	
	** Total	524,585.50	524,585.50	0.00	0.00	524,585.50	100.00	0.00	
	*** Total Project	524,585.50	524,585.50	0.00	0.00	524,585.50	100.00	0.00	
	*** Total Tax	0.00	0.00	0.00	0.00	0.00			
	*** Total Deposit Appli	0.00	0.00	0.00	0.00	0.00			

CITY COUNCIL MEETING
August 18th, 2025

TO: Mayor and City Council

SUBJECT: Purchase of Road Oil – Slurry Sealing

FROM: Melissa Hudson – Utility & Public Works Purchasing Agent

ACTION: Consent to the Purchase of Road Oil

Background:

Each year the Public Works Department purchases road oil for the purpose of slurry sealing city streets. Slurry sealing is a street maintenance process consisting of coating the street surface with CSS-1H Road Oil, Type II chat, Portland Cement, and water. The slurry seal adds life to the street surface and repairs minor imperfections in the pavement surface. The process is generally repeated every 5 to 6 years depending on the street condition/rating and traffic volume.

Analysis:

We typically purchase 3 to 4 loads of oil each year, depending on available funds, weather conditions, and overall workload. The goal is to finish the slurry sealing of city streets before the end of September. This is the second load of road oil for 2025.

Each year this product is purchased in addition to several thousand pounds of Portland cement, and several hundred tons of Type II chat. We aim to patch and seal coat approximately 130,000 square yards of city streets each year.

The road oil is trucked in from Vance Brothers out of Kansas City, MO. Vance Brothers is the nearest refinery that offers a consistent quality product at the best market price that no other refinery offers within a reasonable distance can offer, *therefore adhering to the Procurement Policy*. Mulvane has come to depend on Vance Brothers Oil products for more than 20 years. They are a major supplier to municipalities and private contractors in a very large region, across many states. The quality of this product has always been exceptional.

Financial Consideration:

Funds from Special Highway – Line Item 210-02-519 Road Oil and Asphalt. *Procurement Policy standards have been met with this purchase.*

Legal Consideration: None

Recommendation/Action/Consent:

Consent the purchase of 4,967 gallons of CSS-1H road oil from Vance Brothers in the amount of \$14,649.25.



Invoice

www.vancebrothers.com

800.821.8549 or 816.923.4325

Remit To: PO Box 877366
Kansas City, MO 64187-7366

Bill To: City of Mulvane, KS
EMAIL
410 W Bridge St
Mulvane KS 67110

Ship To:
410 W Bridge Street
Mulvane KS 67110

Page	Invoice #
1/1	ZL00069607

Order Date	Invoice Date
8/6/2025	8/13/2025
Due Date	Payment Terms
9/12/2025	NET30

Customer ID	BOL #	Master #	Purchase Order #	Site ID	Address ID	Shipping Method
3156	63239	156,837	84478	0106	410	VANCE DELIVERED
Item #	UOM	Description		Ordered	Unit Price	Ext. Price
464G	GAL	CSS-1H SLURRY		4,967.00	\$2.7500	\$13,659.25
9908	EACH	FREIGHT OUTBOUND - VB		1.00	\$990.0000	\$990.00

DELIVER 8-7-2025 6:30-7AM
5,000 GAL MAX

MELISSA 316-777-0191

Subtotal	\$14,649.25
Tax	\$0.00
Total	\$14,649.25

If you have any questions about this invoice, please contact
Jennifer Segura, 816-922-8057, jsegura@vancebrothers.com