

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

November 3, 2025

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor, Brent Allen, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Kurtis Westfall, Tim Huntley, Todd Leeds, Grant Leach.

OTHERS PRESENT: Austin St. John, Debbie Parker, J. T. Klaus, Joel Pile, Mike Robinson, Chris Young, Gary Kunc, Kaylie Mistretta, Sally Tatro, Crystal Hinnen, Malissa Long.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Allen.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Leach, second by Westfall to approve the Regular meeting minutes dated October 20, 2025.

MOTION approved unanimously.

CORRESPONDENCE: None

PUBLIC COMMENTS: None

APPOINTMENTS, AWARDS AND CITATIONS:

1. Mobility Week Proclamation:

Sr. Center Director, Kaylie Mistretta, explained that as part of Kansas Mobility Week, Mulvane Community Area Transit (MCAT) will host “Rolling to the Polls” on Tuesday, November 4th by providing free rides to and from the polls on Election Day.

Mayor Allen read a Proclamation proclaiming November 2 – 8, 2025 as Kansas Mobility Week and encouraged all residents to explore available transportation options and take part in “Rolling to the Polls” on November 4th.

The Proclamation was presented to Mistretta on behalf of the Mulvane Community Area Transit (MCAT).

OLD BUSINESS

1. Sub-Applicant Agreements for CDBG ADA Improvements:

Crystal Hinnen, with Ranson Financial, and Mulvane Community Foundation Director, Malissa Long, reviewed this item with the council. Professional Engineering Consultants (PEC) completed a Preliminary Engineering Report (PER) for ADA Improvements for participating businesses in Mulvane.

On September 15, 2025, the City Council approved sponsorship of the CDBG application. On October 20, 2025, the City Council passed the necessary resolutions certifying legal authority to

apply to CDBG and assure that funds will be provided for the operation and maintenance of the improvements. A Public Hearing was held October 27, 2025, to consider an application to be submitted to the Kansas Department of Commerce for CDBG funds.

To qualify for small grant funding, and reduce the local match to 10%, the project has been divided into three (3) phases. There are six (6) businesses included in Phase 1 for a total project cost of \$201,339 with a grant request for \$181,205.

MOTION by Huntley, second by Westfall to approve the Phase 1 Sub-Applicant Agreements for CDBG ADA Improvements and authorize the Mayor and City Clerk to sign upon the review and verification of the information for each agreement.

MOTION approved unanimously.

NEW BUSINESS

1. Review of 2026 Employee Benefits:

USI Employee Benefits Consultant, Sally Tatro, reviewed this item with the council. In 2025, the City changed from a partially self-funded medical plan with Blue Cross Blue Shield (BCBS), to a fully insured plan. The City budgeted for a 15% increase in health insurance premiums for 2026.

BCBS quoted a fully insured medical plan with a 5.7% increase for 2026, however, declined to quote a partially self-funded plan. Quotes were requested from six (6) carriers with three (3) declining. Quotes were received from Gravie and Marpai.

Staff have discussed renewal options with USI. The BCBS coverages and deductibles will remain the same for 2026. Delta Dental rates have an increase of 2.74%. Surency Vision rates will remain the same for 2026. The City was notified that UNUM will no longer accept new applications for Long Term Care (LTC) in 2026, however, current UNUM policies will remain in effect. USI is checking on other available options for LTC.

Currently the City shares the premium costs for medical and dental with the employees on a 92 / 8 split. For employees enrolled in the city's medical plan, the city contributes \$1,000 for singles and \$1,500 for employees with dependents, into a Health Reimbursement Account. The City pays for \$1,000/mo. coverage for a benefit duration of 3 years for LTC coverage, and Life/AD&D/Short Term Disability coverage for full-time employees.

City staff along with USI, is recommending that the city renew the employee health insurance plan with Blue Cross Blue Shield (Fully Insured), Delta Dental for dental coverage, Surency for vision coverage and FSA/HRA Administration, Long Term Care (provider to be determined), EMPAC for Employee Assistance Program, and Mutual of Omaha for Life, AD&D, and Short-Term Disability effective January 1, 2026. All other coverages are paid for by the employee.

MOTION by Leeds, second by Leach to approve the 2026 Benefit Renewal Package as recommended by City staff and USI Consultant to be effective January 1, 2026.

MOTION approved unanimously.

ENGINEER

1. Project Review and Update:

Main “A” Sanitary Sewer Improvements Phase 3 – Contractor is completing punch-list items. Waiting on final pay application.

Main “A” Sanitary Sewer Improvements Phase 4 – Sanitary Sewer installations have been made from the end of Phase 3 in Ralph Bell Park, through the intersection of Charles & Franklin. Traffic control and erosion control devices have been installed as needed for current construction operations.

Emerald Valley Estates 2nd Addition – McCullough Excavation is completing additional work in the eastern inlet channel to complete Change Order No. 1.

English Park Pedestrian Bridge – Shop drawings for the pedestrian bridge have been received and forwarded to the structural engineer for review. The Contractor plans to begin channel grading work on November 3rd.

Water Distribution System Study – The EPANET water model has been prepared, and test modeling of the City’s existing water distribution system has been run. Public Works has completed field pressure data. Pressure monitors were tested and field data calibrated accordingly.

CITY STAFF

City Clerk: None

City Administrator: City Administrator, Austin St. John, advised the council that the League of Kansas Municipalities (LKM) have several webinars available. If anyone is interested, please let staff know. Voting polls are open tomorrow November 4th.

City Attorney: None

CONSENT AGENDA ITEMS:

MOTION by Westfall, second by Leach to approve consent agenda items 1-8.

1. Payroll Dated 10/24/25 - \$260,689.22
2. City Utility Bills for September - \$15,312.44
3. Chemical Purchase from Brenntag for WWTP - \$38,000
4. CMB License for Casey’s
5. CMB License for Mulvane Patriots Baseball Assoc.
6. Liquor License for El Ranchito Mexican Restaurant
7. Liquor License for Kansas Star Casino
8. Annual Flock Cam Renewal - \$12,000

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

Next City Council Meeting – Monday, November 17, 2025 – 6:00 p.m.

ADJOURNMENT:

MOTION by Huntley, second by Leach to adjourn the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 6:27 p.m.

Minutes by:

Debra M. Parker

Debra M. Parker, City Clerk

Minutes approved by the City Council 11/17/25.