

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

August 19, 2013

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Council President Doug Hatfield, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Terry Richardson, Shelly Steadman, Jenean Keck and Joe Johnson. Mayor Ford was absent.

OTHERS PRESENT: Kent Hixson, J.T. Klaus, Patty Gerwick, Mike Robinson, Chris Young, Galen Cummins, Brad Modlin, Dave Williams, Ray Fleming, Bill Morris with William Morris Associates, Mitch Lambeth with TranSystems and other interested parties

All stood for the Pledge of Allegiance and Invocation led by Council President Hatfield.

APPROVAL OF REGULAR MINUTES DATED 8-5-13: MOTION by Johnson, second by Keck to approve the Regular minutes dated 8-5-13. MOTION approved unanimously.

CORRESPONDENCE: None at this time.

REVIEW AND CLOSING OF THE AGENDA: President Hatfield declared the agenda closed.

APPOINTMENTS, AWARDS AND CITATIONS: None at this time.

OLD BUSINESS

1. CEDAR BROOK ADDITION

The City has received the Letters of Credit from Carson Bank and the City Attorney has reviewed them and the contract agreements for Engineering Services.

- Accept Developer's Letter of Credit for Phase IV Water, Sewer, Streets and Phase IV & V Storm Sewer Improvements - MOTION by Steadman, second by Johnson that the City accept the four Letters of Credit from Carson Bank given in support of the special assessment projects for the Phase 4 water, sewer and street improvements and the Phase 4 & 5 storm sewer improvements to the Cedar Brook Subdivision and Cedar Brook 2nd Subdivision and authorize the City Clerk to receive and file the same. MOTION approved unanimously.
- Phase IV Water, Sewer, Streets and Phase IV & V Storm Sewer improvements – Engineer/Design agreement W/ Baughman Company – MOTION by Steadman, second by Richardson that the City approve the Contract Agreement for Engineering Services with Baughman Company, P.A. and authorize the Mayor to sign. MOTION approved unanimously.

2. CITY HALL RENOVATIONS – DISCUSS IDEAS WITH ARCHITECT: Bill Morris with William Morris Associates reviewed Phase 1, the new roof, and then explained the numerous projects outlined as Phase 2 of the City Hall Renovation Project. There was lengthy

discussion about security issues for the front office area and discussion on ways to remedy that concern. The Council did not have anything additional to add to the list of projects in Phase 2 so the architect will prepare the final plans to send out for contractor bids. There will be four additional projects that will be dealt with separately. (1) Audio Visual in Council Chambers – Councilmember Johnson reviewed the options that have been discussed, (2) update the HVAC system throughout the building, (3) Mill and Overlay of the parking lot on the south and west sides of the building, and (4) widen the drive thru lane on the north side of the building. Attorney Klaus then briefly discussed the options for paying for all the projects. No action necessary.

3. MIDDLE SCHOOL/MUNSON PRIMARY CAMPUS – DRAINAGE PLAN REVIEW – TRANSYSTEMS, INC.: Mitch Lambeth with TranSystems reviewed the drainage plan for the School/Wildcat Blvd. improvements. The Council had a few questions concerning the plan. No action necessary.

NEW BUSINESS

1. FIRE DEPT – ACCEPT GRANT FOR NEW FOAM FIRE SUPPRESSANT SYSTEM: Dave Williams, Public Safety Director explained that the Fire Dept. received a grant in the amount of \$4,500 from the Kansas Forest Service to procure another foam system. The actual amount of federal funds we will receive is \$2,250.00. Three bids were received as follows: Emergency Fire Equipment (\$5,927.50); 1st Due (\$7,526.00); Unruh (\$11,506.00). MOTION by Keck, second by Richardson to accept the low bid from Emergency Fire Equipment in the amount of \$5,927.50. MOTION approved unanimously. The funds are available in the New Equipment line item of the City Fire and Fire Dist. #12 budgets. The City will be reimbursed \$2,250.00 in grant money.

RESOLUTIONS AND ORDINANCES

None at this time.

ENGINEER’S REPORT

1. WATER TREATMENT PLANT – REVIEW CONTRACT WITH UCI/PEC: Chris Young, Young & Associates presented the Council a new Design/Build Agreement for the Water Treatment Plant between the City and Utility Contractors Inc. (“UCI”) and Professional Engineering Consultants (“PEC”). Based on the qualification statement provided by the design-build team of UCI-PEC and their proposed design-build agreement lump sum price, Staff recommends entering into an agreement with Utility Contractors, Inc. to design and construct the proposed 1.5 MGD RO Water Treatment Facility. MOTION by Richardson, second by Johnson to enter into an agreement for design-build services with Utility Contractors, Inc. for the lump sum amount of \$5,346,000, including an Owner controlled construction contingency amount of \$300,000 and authorize the Mayor to sign the design-build agreement. MOTION approved unanimously.
2. PROJECT UPDATES: Chris Young, City Engineer reported: WATER TOWER - projected completion date of January, 2015. KLINK PROJECT - Bid opening on 9-10-13; ROCK

RD LIFT STATION – Bid opening on 9-5-13; WWTP PHASE 2 – CAS Construction is to be on-site on 8-26-13 and have the project completed on 9-17-13.

CITY CLERK

1. Reminded the Council that the first meeting in September will be held on Wednesday, September 4th due to the Labor Day Holiday.
2. Annual League of Kansas Municipalities Conference – Voting Delegate: MOTION by Richardson, second by Keck to nominate Patty Gerwick as the City's Voting Delegate. MOTION approved unanimously.

CITY ADMINISTRATOR

Nothing at this time.

CITY ATTORNEY

1. EXECUTIVE SESSION – MATTERS CONCERNING ATTORNEY-CLIENT PRIVILEGE: MOTION by Richardson, second by Keck to recess at 8:55 p.m. for a period not to exceed 10 minutes for the purpose of discussing matters under Attorney-Client privilege with the Council, City Administrator and City Attorney to attend. MOTION approved unanimously. MOTION by Keck, second by Richardson to return to open session. MOTION approved unanimously. Council President Hatfield announced that no binding decision or agreements were made during the executive session.

MOTION by Hatfield, second by Keck to return to Executive session at 9:10 p.m. for a period not to exceed 10 minutes for the purpose of discussing matters under Attorney-Client privilege with the Council, City Administrator and City Attorney to attend. MOTION approved unanimously. MOTION by Keck, second by Richardson to return to open session. MOTION approved unanimously. Council President Hatfield announced that no binding decision or agreements were made during the executive session.

CONSENT AGENDA: MOTION by Richardson, second by Keck to approve the Consent Agenda Items as follows:

1. Employee Payroll dated 8-16-13 (\$175,539.69)
2. Warrant Register for July (\$1,873,181.30)
3. City Hall Roof – A-Lert Roof Systems – Pay App. #1 (\$39,424.50)
4. EMS Substation #2 – Walz-Harmon – Pay App. #4 (\$102,917.70)

MOTION approved unanimously.

ANNOUNCEMENTS AND NEXT AGENDA ITEMS:

8-28-13 – Sedgwick Co. 5th District Advisory Bd. Mtg. at Exploration Place – 6:00 p.m.
(Cancelled and rescheduled for 9-18-13)

ADJOURNMENT: MOTION by Richardson, second by Keck to adjourn at 9:23 p.m. MOTION approved unanimously.

Patty Gerwick
City Clerk

