

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

February 2, 2026

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor, Brent Allen, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Kurtis Westfall, Tim Huntley, Grant Leach, Terry Lane.

OTHERS PRESENT: Austin St. John, Lachelle Tootle, J. T. Klaus, Joel Pile, Chris Young, Crystal Hinnen, Lisa Rooney, Mike Rooney.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Allen.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Leach, second by Huntley to approve the Regular meeting minutes dated January 21, 2026.

MOTION approved unanimously.

CORRESPONDENCE: None

PUBLIC COMMENTS: None

APPOINTMENTS, AWARDS AND CITATIONS: None

OLD BUSINESS

1. Grant Agreement for CDBG Project:

Crystal Hinnen with Ranson Financial reviewed this item with the council. On 11/3/25, the City Council approved the Phase 1 Sub-Applicant Agreement for CDBG ADA Improvements. The City has received an award letter and contract documents from the State regarding CDBG Funding for the ADA Improvement project. The CDBG has been awarded in the amount of \$181,205.

MOTION by Huntley, second by Westfall to approve the Mayor and City Clerk to sign and seal CDBG Grant contract and attachments.

MOTION approved unanimously.

NEW BUSINESS

1. Municipal Advisor's Agreement:

City Attorney, J.T. Klaus, reviewed this item with the council. The City is in the process of obtaining permanent financing for the Improvements at Emerald Valley 2nd Addition, Harvest Point Addition, and the Sanitary Sewer Main "A" Phase 4 Project. Improvements in the Emerald Valley 2nd and Harvest Point Additions will be repaid from special assessments. Municipal Advisor, Greg Vahrenberg of Raymond James & Associates, Inc. has provided a Municipal

Advisor Agreement for the issuance of the Series A, 2026 General Obligation Bonds for council consideration and approval.

MOTION by Leach, second by Huntley to engage Raymond James & Associates as Municipal Advisor for the public sale of the City's General Obligation Bonds, Series A-2026.
MOTION approved unanimously.

ENGINEER

1. Project Review and Update:

Main "A" Sanitary Sewer Improvements Phase 4 – All sanitary sewer and manhole installations have been completed. Some sub-grade and first lift of asphalt has been installed in Charles St., north of Miller St.

English Park Pedestrian Bridge – The Contractor has completed site grading for the bridge including adjacent storm sewer inlet and pipe. Pay Application No. 1 has been submitted and is under review.

LAND BANK

MOTION by Huntley, second by Leach to recess the 2/2/26 City Council meeting and convene as the Mulvane Land Bank.
MOTION approved unanimously.

MOTION by Huntley, second by Leach to approve the 1/5/26 Land Bank Trustee meeting minutes.
MOTION approved unanimously.

City Attorney, J.T. Klaus, drafted a Notice of Right of First Refusal Agreement for the property at 202 W. Main. An invoice for legal services has been received for \$500.

MOTION by Huntley, second by Westfall to approve an invoice from Spencer Fane Law Firm for \$500 for Legal Services pertaining to Land Bank matters.
MOTION approved unanimously.

MOTION by Leach, second by Westfall to approve the issuance of a check for \$106.00 to Sumner County Register of Deeds for the recording of the Right of First Refusal for 202 W. Main.
MOTION approved unanimously.

MOTION by Leach, second by Westfall to approve an invoice from The Mulvane News in the amount of \$143.10 for the publication of the Mulvane Land Bank 2025 Annual Report.
MOTION approved unanimously.

MOTION by Huntley, second by Westfall to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.
MOTION approved unanimously.

CITY STAFF

City Clerk:

1. KOMA Training Opportunity: The League of Kansas Municipalities is offering a KOMA Webinar for Elected Officials on Thursday, February 26th from 10:00 a.m. to 11:30 a.m. If anyone wishes to attend, please let the City Clerk know and she will complete the registration.

City Administrator: City Leaders Academy Foundational Program on April 17th in Salina at 9 a.m. More information will be provided.

City Attorney: At the council meeting on January 21, 2026, council adopted a public hearing for special assessments that are going to be levied. All cost of issuance was spread evenly, and the city at large portion was shrunk down. Notices to property owners and News paper were corrected in advance and at the next meeting right before the adoption of special assessment ordinance which levies the special assessments acknowledged and ratify the new statement of final costs and certificate of final costs and assessments.

CONSENT AGENDA ITEMS:

MOTION by Westfall, second by Leach to approve consent agenda items 1-3.

1. Payroll Dated 1/30/26 – \$272,798.56
2. City Utility Bills for December - \$21,224.63
3. Amendment to City's Cafeteria Plan

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

Next City Council Meeting – Wednesday, February 18, 2026 – 6:00 p.m.

ADJOURNMENT:

MOTION by Huntley, second by Leach to adjourn the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 6:23 p.m.

Minutes by:

Lachelle Tootle

Lachelle Tootle, Deputy City Clerk

Minutes approved by the City Council 2/18/26.