

MULVANE CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, March 2, 2026

	Page
Call Regular Meeting to Order	
Roll Call	
Pledge of Allegiance	
Approval of Regular Meeting Minutes dated February 18, 2026	2-10
Correspondence	
Public Comments (State Name and Address – 5 minutes)	
Appointments, Awards and Citations	
1. 10 Year Service Award for Corey Lewis	11-12
<b>OLD BUSINESS:</b>	
<b>NEW BUSINESS:</b>	
1. Easement for Bruntz Property – Joel Pile	13-23
2. Library Signage – Shanna Smith-Ritterhouse	24-29
<b>ENGINEER:</b>	
1. Project Review and Update	30
<b>CITY STAFF:</b>	
City Clerk	
City Administrator	
City Attorney	
<b>CONSENT AGENDA:</b>	31-35
1. Payroll dated 2/27/26 – \$279,189.65	
2. City Utility Bills for January – \$24,892.24	
3. Core & Main Annual Service Fee for AMI Support - \$25,270.94	
4. Waste Management Solid Waste Collection Extension for 2026	
<b>ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:</b>	
Next City Council Meeting – Monday, March 16, 2026 – 6:00 p.m.	
<b>ADJOURNMENT:</b>	

**MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES**

February 18, 2026

6:00 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 6:00 p.m. Presiding was Mayor, Brent Allen, who called the meeting to order.

**COUNCIL MEMBERS PRESENT:** Kurtis Westfall, Tim Huntley, Grant Leach, Terry Lane.

**OTHERS PRESENT:** Austin St. John, Debbie Parker, J. T. Klaus, Joel Pile, Chris Young, Christopher Labrum, David Buche, Andrea Walker, Kaylie Mistretta, Nick Ryan, Samantha Wheeler, Aaron Palmer, Sherry Leach, Gordon Fell, and other interested citizens.

**PLEDGE OF ALLEGIANCE:** All stood for the Pledge of Allegiance led by Mayor Allen.

**APPROVAL OF REGULAR MEETING MINUTES:**

MOTION by Huntley, second by Leach to approve the Regular meeting minutes dated February 2, 2026.

MOTION approved unanimously.

**CORRESPONDENCE:** None

**PUBLIC COMMENTS:** Andrea Walker commented that code enforcement should be kept in Mulvane and not outsourced.

**APPOINTMENTS, AWARDS AND CITATIONS:** None

**OLD BUSINESS**

**1. Public Hearing for Special Assessments:**

City Attorney, J.T. Klaus, reviewed this item with the council. At the 1/21/26 meeting, the City Council adopted Resolution No. 2026-2 setting the date, time, and place of a public hearing to receive complaints or objections to the proposed special assessments for Harvest Point Phase 1 Improvements and the Emerald Valley Estates Second Addition Improvements. Following the holding of this hearing, the next step in the process of providing permanent financing for these projects, is to adopt the ordinance levying special assessments against the benefited properties, and giving notice to the property owners of their option of paying the total amount of their assessments in full by March 10, 2026 or having their respective amounts included in a bond issue and having the amount of their special assessment levied over a 20-year period with interest each year on the unpaid balance.

It has been determined there was an allocation of costs of issuance error in the total amounts originally calculated for the January 21, 2026 meeting. The notice of public hearing published and mailed to the property owners used these corrected amounts. Accordingly, the Certification of Final Costs has been corrected and requires the council's formal reconsideration.

A Notice of Public Hearing has been published, and individual notices were mailed to the benefiting property owners of the time, date, and place of the public hearing. Following the holding of the hearing, the City Council will approve the amended Certificate of Total Final Costs and Assessments and then will consider the adoption of the ordinance levying the assessments against the properties. The City Council must formally hold the public hearing to receive objections or complaints to the proposed assessments against their property for the improvements.

Mayor Allen opened the Public Hearing and asked if anyone was present who wished to speak. There was no one present to speak. Mayor Allen closed the Public Hearing.

**2. Approve Amended Final Costs / Adopt Special Assessment Ordinance:**

City Attorney, J.T. Klaus, reviewed this item with the council. It has been determined there was an allocation of costs of issuance error in the total amounts originally calculated for the January 21, 2026 meeting. The notice of public hearing published and mailed to the property owners used these corrected amounts. Accordingly, the Certification of Final Costs has been corrected and requires the council's formal reconsideration.

MOTION by Huntley, second by Leach to accept and approve the amended total final costs and proposed assessments for the Emerald Valley Estates Second Addition Improvements, and the Harvest Point Phase 1 Improvements.

MOTION approved unanimously.

MOTION by Huntley, second by Westfall to adopt Ordinance No. 1600, an ordinance levying special assessment taxes on the properties benefiting from the Emerald Valley Estates Second Addition Improvements and the Harvest Point Phase 1 Improvements within the City.

MOTION approved unanimously.

ORDINANCE NO. 1600

AN ORDINANCE OF THE CITY OF MULVANE, KANSAS, LEVYING SPECIAL ASSESSMENT TAXES ON CERTAIN REAL PROPERTIES IN THE CITY, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF CERTAIN INTERNAL IMPROVEMENTS BENEFITING SUCH REAL PROPERTIES; PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL ASSESSMENT TAXES BY PUBLICATION AND MAILING; AND PROVIDING FOR THE COLLECTION OF SAID SPECIAL ASSESSMENT TAXES (HARVEST POINT PHASE 1 IMPROVEMENTS AND EMERALD VALLEY ESTATES SECOND ADDITION IMPROVEMENTS).

**3. Adopt Public Sale Resolution:**

City Attorney, J.T. Klaus, reviewed this item with the council. The City Council, by previous action, held a public hearing on the final costs and proposed assessments for the Emerald Valley Estates Second Addition Improvements and the Harvest Point Phase 1 Improvements. In addition, the City Council has previously authorized certain Sanitary Sewer Main "A" Improvements. The City desires to issue general obligation bonds to finance the costs of these improvements. The Standard and Poor's credit rating of AA- for the Series A, 2026 Bonds was affirmed on February 11, 2026.

The pay in period allowing the property owners to pay their assessments will expire on March 10, 2026. The balance of the assessments not paid will be included in the bond issue, which will result in the retirement of certain of the City's General Obligation Temporary Notes, Series A, 2024.

The proposed resolution authorizes the public sale of the Series A, 2026 Bonds on March 16, 2026, and authorizes the publication and sending of the Notice of Bond Sale to prospective bidders of the Series A, 2026 Bonds with an expected closing date for the Series A, 2026 Bonds of April 8, 2026.

MOTION by Leach, second by Huntley to adopt Resolution 2026-3 authorizing the public sale of approximately \$5,345,000 of the City's General Obligation Bonds, Series A, 2026, setting the date, time, and place of the sale of the bonds and providing for the publication of the notice of bond sale in the required newspapers.

MOTION approved unanimously.

#### RESOLUTION NO. 2026-3

A RESOLUTION OF THE CITY OF MULVANE, KANSAS AUTHORIZING AND PROVIDING FOR THE PUBLIC SALE OF THE CITY'S GENERAL OBLIGATION BONDS, SERIES A, 2026, IN A PRINCIPAL AMOUNT OF APPROXIMATELY \$5,345,000; SETTING FORTH THE DETAILS OF SAID PUBLIC SALE; AND PROVIDING FOR THE GIVING OF NOTICE THEREOF.

#### **4. MABCD Presentation:**

At the 1/21/26 City Council meeting, the resident of 120 W. Blair, Andrea Walker, expressed concerns regarding the property. Walker addressed permitting, inspection, potential hazards, and enforcement matters related to the property. City staff was instructed to contact MABCD and have them explain what has occurred and how it is being resolved.

MABCD Representative, Christopher Labrum, provided an update to the council. A timeline of events beginning in May 2025 for permitting and inspections was presented. MABCD has contacted the previous owner/contractor to address numerous issues with his permitting and project statuses. The current owner of the property, Chris Renner, has a new contractor completing the necessary repairs.

Labrum was asked about a certificate of occupancy being issued for the property and if any MABCD inspectors were associated with the previous contractor (Parabolic). Labrum advised there were no internal issues with inspectors and the previous contractor, and after further investigation, there was not a final inspection or certificate of occupancy on the property as presumed. There was a failure in the process that allowed these issues to occur. Labrum advised they are currently updating their system with a new module which will flag voided, unclosed, or other permits which have been left unresolved. This should help avoid this type of oversight in the future.

#### **NEW BUSINESS**

#### **1. Mulvane Patriots Request for Funds:**

David Buche with the Kansas Collegiate League Baseball (KCLB) were present to ask for the City's continued support of the Mulvane Patriots and the renewal of the Facilities Use Agreement for 2026. In 2025 the City provided \$17,000 to the Patriots which helped build out a Mascot (Pat Settler) which was at every home game and many community events.

Buche asked for a continuation of the 5-year agreement and requested \$10,000 for 2026, which aids in covering operating expenses. Buche advised the Patriots fan base continues to grow each year and is one of the highest attended teams in the league. The KCLB All Star event will take place in Mulvane for a second year. The Patriots will host the US Military WarDogs National Baseball Team on July 3<sup>rd</sup>. Buche is excited for the 2026 season and looks forward to the continued partnership.

MOTION by Leach, second by Westfall to approve the Mulvane Facility Use Agreement Extension for 2026 with the Mulvane Patriots for \$10,000.

MOTION approved unanimously.

**2. Transient Guest Tax Request from Mulvane Marauders Car Club:**

Mulvane Marauders Treasurer, Steve Nichols, was present to request transient guest tax funds in the amount of \$2,000. The 28<sup>th</sup> Annual Showdown in the Valley Car/Bike/Truck Show & Swap Meet for Charities will be held at the Kansas Star Casino Arena on April 18, 2026 from 10:00 a.m. to 5:00 p.m.

MOTION by Leach, second by Westfall to authorize the City Administrator to approve the 2026 request from the Mulvane Marauders Car Club for Transient Guest Tax funds in the amount of \$2,000.

MOTION approved unanimously.

**3. Transient Guest Tax Request from Mulvane Old Settlers:**

Mulvane Old Settlers Treasurer, Brandon Foster, was present to request transient guest tax funds in the amount of \$2,000. The annual Mulvane Old Settlers celebration will be August 20 – 23, 2026.

MOTION by Huntley, second by Westfall to authorize the City Administrator to approve the 2026 request from the Mulvane Old Settler's Association for Transient Guest Tax funds in the amount of \$2,000.

MOTION approved unanimously.

**4. CPAAA Agreement:**

Senior Center Director, Kaylie Mistretta, reviewed this item with the council. On 10/6/25, the City Council approved a Facility Agreement between Aging Projects Inc., d/b/a Everfull Wheels/Friendship Meals and the City of Mulvane, Kansas Mulvane Senior Center. In November 2025, the City was notified that Everfull would no longer be providing nutrition services as of December 31, 2025. Central Plains Area Agency on Aging (CPAAA) advised it will transition services provided by Everfull, including Friendship Meals and Meals on Wheels programs for 2026.

The new Agreement enables CPAAA to provide congregate meals and home-delivered meals under Title III of the Older Americans Act (OAA) to eligible older adults. The City will obtain all necessary licenses, permits, and certifications for food service. CPAAA shall reimburse the City for personnel costs incurred in performance of support services not to exceed \$6,375.00 from the date of the Agreement through September 30, 2026; and an amount not to exceed \$8,500 for a period beginning October 1, 2026 through September 30, 2027. Money donated by participants will be sent to CPAAA to assist with food expenses.

MOTION by Huntley, second by Leach to approve the Agreement for Site Use and Cooperation Agreement between the City of Mulvane, Kansas and Central Plains Area Agency on Aging for the Meals on Wheels and Friendship Meals Nutrition Program for the Mulvane Senior Center.  
MOTION approved unanimously.

**5. Code Enforcement Agreement:**

City staff have been communicating with Professional Code Compliance (PCC) regarding their services. Currently code enforcement is done “on demand” by our Police Department.

Kendall Pierce with Professional Code Compliance (PCC) was present to review their services with the council. PCC helps smaller municipalities effectively enforce their local codes which include but are not limited to - tall weeds/grass, exterior conditions of yard/structure, junked motor vehicles/rubbish. PCC would dedicate 80 hours per month towards code compliance and enforcement duties. PCC would prepare and serve/deliver any communications needed to property owners, tenants, landlords, etc. for code compliance and enforcement services. This is a non-bias service that has been very successful in other municipalities. PCC works with residents to reach the desired result.

Compensation is a flat fee of \$3,500 per month and includes any costs that PPC incurs for fuel, office expenses, and a maximum fee of \$25.00 per month for regular or certified mailing or other postage expenses.

Public Safety Director, Gordon Fell, advised there is funding for this service. This would allow the City to be pro-active without an armed officer administering code compliance.

Mayor Allen was not in favor of the service and felt that the Police Department could handle any code enforcement issues. Councilmember Huntley was in favor of the service. Councilmember Lane would like more time to talk to people and get additional information.

MOTION by Huntley to table this item. Motion died for lack of a second. There was no other motion on this item.

**6. Phone System Agreement:**

City Administrator, Austin St. John, reviewed this item with the council. The City currently utilizes three (3) separate telecommunication providers. To modernize operations and improve efficiency, the City requested proposals for a unified hosted Voice over Internet Protocol (VoIP) phone system capable of serving all City facilities under a single platform.

The City received nine (9) proposals. Proposals were evaluated using a weighted scoring system considering system capability, cost, municipal experience, and implementation timeline. Twin Valley received the highest overall rating and provided the best overall value to the City. It is projected that the City will save approximately \$10,000 annually by utilizing one provider.

Staff recommends approving the Master Client Agreement with Twin Valley Communications, Inc.

MOTION by Westfall, second by Leach to approve the Master Client Agreement with Twin Valley Communications, Inc.

MOTION approved unanimously.

MOTION by Westfall, second by Leach to approve an agreement with Twin Valley Communications, Inc. for the City's hosted phone system upgrade and telecommunications services.

MOTION approved unanimously.

**7. Fleet Program Agreement with Shamrock Car Wash:**

City Administrator, Austin St. John, reviewed this item with the council. Shamrock Car Wash offers a Fleet Program that allows approved business customers to use Shamrock issued fleet cards at participating Shamrock Car Wash locations. Fleet cards may be assigned to specific vehicles or drivers for business related vehicle washing. The Fleet Program Terms and Use Policy outlines billing and payment terms, and card use and responsibility.

The council had questions regarding the Fleet Rate, how much money was spent at Post Rock Car Wash, and if there was a limit on washes. Planning and Zoning Director, Joel Pile, explained the program was not a pre-payment plan as before. The City would be billed for the number of washes monthly. Public Safety Director, Gordon Fell, advised that a card is issued for each department, and is checked out when needed. This program is a way for the City to allow employees to wash City vehicles and then receive a single invoice at the end of the month, rather than paying at the time of service, submitting individual reimbursements, or waiting on a pre-payment to apply before being able to wash a vehicle.

MOTION by Lane to table this item. Motion died for lack of a second.

MOTION by Huntley, second by Leach to approve participation in the Shamrock Car Wash Fleet Program and authorize the Mayor to sign the Fleet Program Terms and Use Policy.

MOTION approved unanimously.

**8. Website Proposal:**

City Administrator, Austin St. John, reviewed this item with the council. The City's current website provider announced it will discontinue service at the end of 2026. City staff issued a Request for Proposal for municipal website redesign and hosting services. The City received fourteen (14) proposals.

Proposals were evaluated using a weighted scoring system which included – Experience with municipal websites, ADA/WCAG compliance approach, Mobile responsiveness, Functionality and ease of use, Cost, and Implementation time. CivicPlus received the highest total score. Staff recommends entering into a contract with CivicPlus for municipal website redesign and hosting services.

MOTION by Leach, second by Westfall to approve moving forward with contract negotiations with CivicPlus for the redesign and hosting of the City's municipal website.

MOTION approved unanimously.

**ENGINEER**

**1. Styx Creek Flood Mitigation Master Plan & Engineer Agreement:**

In 2017 the City Council commissioned a drainage report entitled "Drainage Study Update, Part 2 – Styx Creek Drainage Basin". The 2017 report included a recommendation to develop a master plan for mitigating flooding along Styx Creek. The "Styx Creek Flood Mitigation Master Plan"

would establish a strategic long-range plan for constructing a “Greenway” along the creek, from the east side of First Street to the north end of English Park.

This planning document would identify concepts for widening and cleaning the existing channel and increasing the capacity of the existing Reinforced Concrete Boxes (RCB’s) per past Drainage Study recommendations. The plan would include locating a pedestrian pathway and sidewalk connection points along the channel as conceptualized in the recently updated Comprehensive Plan. The widened channel would provide additional flood storage during high flow events. The master plan would also examine property ownerships and make recommendations for space needed to access, construct, and maintain the greenway.

Design plans and bid documents, including permitting, flood modeling and field surveys are not included in the master plan and would be performed as needed for each construction phase. Young & Associates have prepared an engineering services agreement for preparing the master plan as outlined above in the amount of \$28,100.00.

MOTION by Leach, second by Huntley to enter into an agreement with Young & Associates, P.A. for engineering services for “Styx Creek Flood Mitigation Master Plan” as presented. MOTION approved unanimously.

## **2. KDOT CCLIP Grant Application & Engineer Agreement:**

In 1992 the City Council commissioned a City-wide Drainage Study to examine drainage conditions along Styx Creek. The study included recommendations to improve the channel and increase the capacity of the existing RCB’s (Reinforced Concrete Box culverts) by 50%, from First St. to north of Emery. In 2024 the City examined increasing the Prather St. RCB capacity as part of the Phase 2 Main “A” Sanitary Sewer construction crossing at Styx Creek. The Prather St. RCB improvements were abandoned due to construction space limitations, scheduling, and financing concerns.

In 2025 the City reviewed the eligibility requirements for a KDOT CCLIP grant (City Connecting Link Improvement Program). If awarded, this grant would help fund the RCB improvements on Main St. (KDOT K-53) including adjacent channel work. The Main St. RCB is located between 2nd Ave. and 3rd Ave. The proposed RCB improvements would have a number of challenges, including: • Property acquisition(s) and building demolition(s). • Large tree removals, concrete wall removal, and reconstruction. • Extension of the north end of the proposed RCB’s. • Sidewalk and railing improvements. • Gas, water, and other utility conflicts. • Pavement, curb & gutter and sidewalk replacements and traffic control.

The CCLIP application will require identifying the project scope, preparation of a project map and detailed cost estimate. City staff will coordinate with KDOT officials to establish the appropriate grant category, grant rules and procedures, and matching fund percentages. Pending KDOT acceptance of the City’s CCLIP application, City staff will prepare a project proposal, budget and KDOT grant agreement for City Council consideration. It was noted that the grant would have a 10% minimum match.

To initiate the application process, City staff would like to engage the City Engineer to prepare a preliminary layout of the RCB improvements and associated channel grading improvements. This work would include obtaining preliminary surveys as needed to identify the major construction elements and approximate limits of construction and preparing material and cost opinions for the

project. Y&A have prepared an engineering services agreement for the work outlined above in an amount estimated not to exceed \$17,880.00.

MOTION by Huntley , second by Westfall to enter into an agreement with Young & Associates, P.A. for engineering services for “KDOT Application for CCLIP Grant – Concept Layout and Cost Opinions” as presented.

MOTION approved unanimously.

### **3. Project Review and Update:**

Main “A” Sanitary Sewer Improvements Phase 4 – All sanitary sewer and manhole installations have been completed. All pavement sub-grades in Charles, except at the Franklin intersection, have been installed.

English Park Pedestrian Bridge – The Contractor has completed site grading for the bridge including adjacent storm sewer inlet and pipe. Shop drawings are under review.

## **CITY STAFF**

### **City Clerk:**

**1. KOMA Training Opportunity:** City Clerk, Debra Parker, advised that The League of Kansas Municipalities is offering a KOMA Webinar for Elected Officials on Thursday, February 26<sup>th</sup> from 10:00 a.m. to 11:30 a.m. If anyone wishes to attend, please let her know and she will complete the registration.

### **City Administrator:**

**1. Finance Report for January:** City Administrator, Austin St. John, reviewed the January Finance Report with the council.

**2. Veterans Mobile Outreach Event:** City Administrator, Austin St. John, advised the council of the Veterans Mobile Outreach Event on February 24 – 25, 2026 from 9:00 a.m. to 4:00 p.m. The Mobile Van will be located at the PIX. A representative from the Kansas Office of Veterans Services will be available to assist veterans with State and Federal Benefits.

### **City Attorney:**

**1. Executive Session:** City Attorney, J.T. Klaus, requested an Executive Session for a period not to exceed ten (10) minutes to discuss matters deemed privileged in the attorney-client relationship.

MOTION by Leach, second by Huntley to recess this meeting to an Executive Session to discuss matters deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2) for the purpose of consultation with the City Attorney deemed privileged in the attorney-client relationship for a period not to exceed ten (10) minutes and to reconvene in open session at approximately 8:10 p.m. to include the Mayor, City Council, City Administrator, and the City Attorney.

MOTION approved unanimously at 8:00 p.m.

MOTION by Huntley, second by Westfall to reconvene the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 8:13 p.m.

Mayor Allen advised that no decisions were made during the Executive Session.

**CONSENT AGENDA ITEMS:**

MOTION by Westfall, second by Huntley to approve consent agenda items 1-5.

1. Payroll Dated 2/13/26 – \$265,897.28
2. Purchase of Blowers for Wastewater Treatment Plant from AMETEK - \$21,591.08
3. English Park Pedestrian Bridge – PSE Contractors – Pay Appl. No. 1 - \$63,952.65
4. Purchase of Chemicals for the WWTP from Brenntag - \$38,000
5. Warrant Register for January - \$2,346,940.87

MOTION approved unanimously.

**ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:**

No Council Workshop for February.

Next City Council Meeting – Monday, March 2, 2026 – 6:00 p.m.

**ADJOURNMENT:**

MOTION by Leach, second by Westfall to adjourn the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 8:14 p.m.

Minutes by:

Debra M. Parker, City Clerk

Minutes approved by the City Council \_\_\_\_\_.

The City of Mulvane would like to recognize and thank Corey Lewis for 10 years of dedicated service.

Corey began his career with the city in the Street Department in 2016.

He is known for his positive attitude, strong work ethic, calm approach and willingness to share his knowledge with others. He can fabricate just about anything we need and consistently finds practical solutions to challenges in the field. He is always looking for ways to improve processes and make our operations more efficient, which has had a lasting impact on the department and his coworkers.

Corey and his wife Jen have been together for over 20 years and have 2 sons, Chase & Clay, and a grand-daughter Junie Bug. Corey and his wife enjoy Jeeping through Missouri, Arkansas, Colorado and other surrounding states with their pit bull, Sue. He is known for recommending the best hole in the wall hotspots and the best taco trucks in Wichita.

Thank you for everything you have done for the City of Mulvane over the past 10 years. We are grateful to have you on the team.

# *Certificate of Appreciation*

Conferred Upon

*Corey Lewis*

*The League of Kansas Municipalities bestows this Certificate of Appreciation upon Corey Lewis in recognition of their 10 year contribution to the betterment of Kansas communities through loyal and dedicated service to the City of Mulvane.*



A handwritten signature in black ink, appearing to read "Roy Cessna".

Roy Cessna, President, 2025  
League of Kansas Municipalities

City Council Meeting  
March 2, 2026

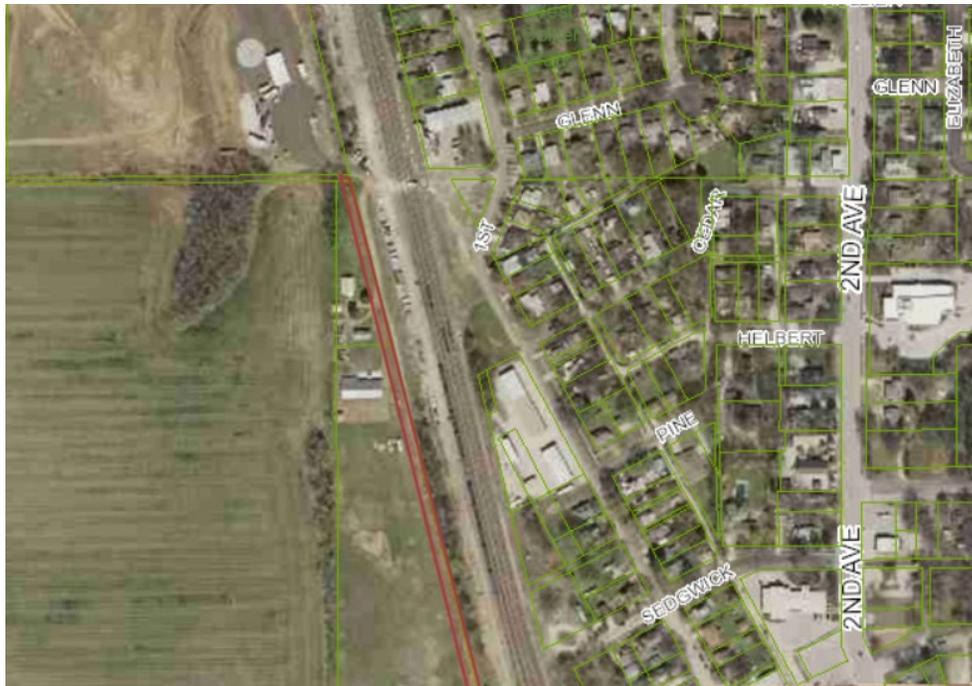
**To:** Honorable Mayor Allen and City Council  
**From:** Joel Pile- Planning & Zoning Administrator  
**Subject:** *Acceptance of Utility Easements at 503 & 505 N. First*

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**Background:**

The property owners at 503 & 505 N. First St. have requested connection to the City’s public water system. In order to extend municipal water service to the property, the City must install and maintain the necessary water infrastructure across a portion of the owner’s land. To accommodate this improvement, the property owner has been asked to grant a public utility easement. The easement will provide the City with legal access for installation, operation, and future maintenance of water lines and related infrastructure. Approval of the easement is required to complete the water service extension and ensure long-term reliability of the utility.

All parcels are within the city limits and do not require annexation. The easement is a 20’ utility easement along the entire east side of all three parcels collectively known as 503 & 505 N. First St.



**Recommendation:** Motion to approve the utility easements for the property commonly known as 503 & 505 N. First and authorize the Mayor to sign.

## UTILITY EASEMENT

THIS UTILITY EASEMENT is made as of the 18 day of FEB, 2026, by Kent Bruntz Living Trust ("Grantor"), in favor of the City of Mulvane, Kansas, a municipal corporation ("Grantee").

WHEREAS, Grantor is the owner of the following described real property:

The East 20 feet of the following described property:

All of the Southeast Quarter of the Southeast Quarter of Section 31, Township 29 South, Range 2 East of the 6<sup>th</sup> P.M., Sedgwick County, Kansas, lying West of the ATSF Right of Way, except beginning at the Northwest Corner of the Southeast Quarter of the Southeast Quarter; thence South 415 feet; thence East 134.47 feet to the West line of the A.T.&S.F. Right of Way; thence Northwesterly 425 feet; thence West 31.43 feet to the point of beginning.

Said Utility Easement containing 0.4 acres, more or less, (the "Easement Area").

WHEREAS, Grantor desires to declare certain easements in favor of Grantee for access to, and the constructing, maintaining, repairing and replacing of public utility improvements upon, the Easement Area, as set forth herein.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, Grantor hereby declares as follows:

After recording return to:

CITY OF MULVANE, KANSAS  
Attn: City Clerk  
211 N. 2nd  
Mulvane, Kansas 67110  
Telephone: (316) 777-1143

IN WITNESS WHEREOF, the Grantor has caused this Utility Easement to be executed on the day, month and year first above written.

Kent Bruntz Living Trust

By *[Signature]*  
Kent E. Bruntz, Trustee

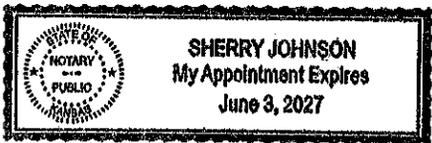
“GRANTOR”

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF SEDGWICK    )

The foregoing instrument was acknowledged before me, a notary public in and for said County and State aforesaid, on this 18 day of February, 2026, by Kent E. Bruntz, Trustee, Kent Bruntz Living Trust.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.



*Sherry Johnson*  
NOTARY PUBLIC

My Appointment Expires:

*June 3, 2027*

This easement, and each and every right and privilege granted to the City herein, is hereby accepted by the Governing Body of the City of Mulvane, Kansas, without any duty or obligation of the City with respect thereto, whether such duty be by implication or otherwise, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF MULVANE, KANSAS

[seal]

By \_\_\_\_\_  
Brent Allen, Mayor

ATTEST:

By \_\_\_\_\_  
Debra M. Parker, City Clerk

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF SEDGWICK    )

The foregoing instrument was acknowledged before me, a Notary Public in and for the County and State aforesaid, on this \_\_\_\_ day of \_\_\_\_\_, 2026, by Brent Allen and Debra M. Parker, the duly authorized Mayor and City Clerk, respectively, of the City of Mulvane, Kansas, on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

My Appointment Expires:

\_\_\_\_\_

## UTILITY EASEMENT

THIS UTILITY EASEMENT is made as of the 18 day of FEB, 2026, by Kent Bruntz Living Trust ("Grantor"), in favor of the City of Mulvane, Kansas, a municipal corporation ("Grantee").

WHEREAS, Grantor is the owner of the following described real property:

The East 20 feet of the following described properties:

All of the East Half of Lot 1 in Section 6, Township 30 South, Range 2 East of the 6<sup>th</sup> P.M. Sumner County, Kansas, lying West of the right of way of the Right-of-Way of the A.T.&S.F. Railway, Sumner County, Kansas;

Said Utility Easement containing 0.1 acres, more or less, (the "Easement Area").

WHEREAS, Grantor desires to declare certain easements in favor of Grantee for access to, and the constructing, maintaining, repairing and replacing of public utility improvements upon, the Easement Area, as set forth herein.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, Grantor hereby declares as follows:

After recording return to:

CITY OF MULVANE, KANSAS

Attn: City Clerk

211 N. 2nd

Mulvane, Kansas 67110

Telephone: (316) 777-1143

IN WITNESS WHEREOF, the Grantor has caused this Utility Easement to be executed on the day, month and year first above written.

Kent Bruntz Living Trust

By [Signature]  
Kent E. Bruntz, Trustee

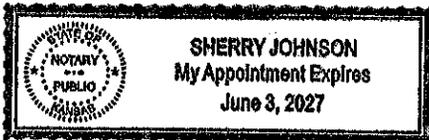
“GRANTOR”

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF Sedgewick )

The foregoing instrument was acknowledged before me, a notary public in and for said County and State aforesaid, on this 18 day of February, 2026, by Kent E. Bruntz, Trustee, Kent Bruntz Living Trust.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.



Sherry Johnson  
NOTARY PUBLIC

My Appointment Expires:

June 3, 2027

This easement, and each and every right and privilege granted to the City herein, is hereby accepted by the Governing Body of the City of Mulvane, Kansas, without any duty or obligation of the City with respect thereto, whether such duty be by implication or otherwise, this \_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF MULVANE, KANSAS

[seal]

By \_\_\_\_\_  
Brent Allen, Mayor

ATTEST:

By \_\_\_\_\_  
Debra M. Parker, City Clerk

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF SEDGWICK    )

The foregoing instrument was acknowledged before me, a Notary Public in and for the County and State aforesaid, on this \_\_\_\_ day of \_\_\_\_\_, 2026, by Brent Allen and Debra M. Parker, the duly authorized Mayor and City Clerk, respectively, of the City of Mulvane, Kansas, on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

My Appointment Expires:

\_\_\_\_\_

## UTILITY EASEMENT

THIS UTILITY EASEMENT is made as of the 18 day of FEB, 2026, by Jensen & Carissa Jarrett (collectively, "Grantor"), in favor of the City of Mulvane, Kansas, a municipal corporation ("Grantee").

WHEREAS, Grantor is the owner of the following described real property:

The East 20 feet of the following described properties:

Beginning at the Northwest Corner of the Southeast Quarter of the Southeast Quarter of Section 31, Township 29 South, Range 2 East of the 6<sup>th</sup> P.M, Sedgwick County, Kansas; thence South 415 feet; thence East 134.47 feet to the West line of the A.T.&S.F. Right of Way; thence Northwesterly 425 feet; thence West 31.43 feet to the point of beginning.

Said Utility Easement containing 0.2 acres, more or less, (the "Easement Area").

WHEREAS, Grantor desires to declare certain easements in favor of Grantee for access to, and the constructing, maintaining, repairing and replacing of public utility improvements upon, the Easement Area, as set forth herein.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, Grantor hereby declares as follows:

After recording return to:

CITY OF MULVANE, KANSAS  
Attn: City Clerk  
211 N. 2nd  
Mulvane, Kansas 67110  
Telephone: (316) 777-1143

1. Declaration of Easements. Grantor does hereby grant and convey unto Grantee and Grantee's employees, agents, invitees, contractors and representatives, for the benefit of the public, a non-exclusive, perpetual right-of-way and easement under, upon, over, across and through the Easement Area, together with a right of ingress and egress to and from said Easement Area for the purposes of constructing, maintaining, altering, inspecting, protecting, relocating, operating, repairing and replacing any and all public utility improvements including pipe, valves, hydrants, manholes, vaults or other appurtenances, without limitation, and all other public utilities as from time-to-time may be required by the Grantee.

2. Unimpeded Access. Grantor, for itself, its successors and assigns, and the successor owners of the Easement Area covenant and agree that no barricade or other divider will be constructed on Easement Area, and that nothing will be done to prohibit or discourage the free and uninterrupted flow of pedestrian and/or vehicular traffic over and across the Easement Area; provided that temporary barriers may from time to time be erected, with the prior written consent of Grantee, to enable maintenance to be performed on such areas.

3. Covenants. Grantee may remove or relocate any existing private improvements or public utilities and any structures, trees, and landscaping located under, upon, or over the Easement Area, which interfere with the construction, maintenance, or operation thereof, in Grantee's sole and absolute discretion.

4. Covenants Running With the Land. The easements and rights granted herein shall be covenants running with the land and shall be binding upon Grantor and Grantor's successors and assigns.

*[Remainder of Page Intentionally Left Blank]*

IN WITNESS WHEREOF, the Grantor has caused this Utility Easement to be executed on the day, month and year first above written.

By [Signature]  
Jensen Jarrett

By [Signature]  
Carissa Jarrett

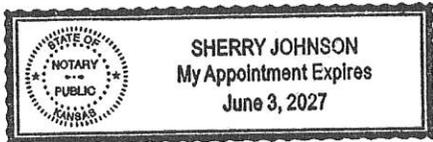
“GRANTOR”

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF Sedawick    )

The foregoing instrument was acknowledged before me, a notary public in and for said County and State aforesaid, on this 18 day of February, 2026, by Jensen Jarrett and Carissa Jarrett.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.



[Signature]  
NOTARY PUBLIC

My Appointment Expires:  
June 3, 2027

This easement, and each and every right and privilege granted to the City herein, is hereby accepted by the Governing Body of the City of Mulvane, Kansas, without any duty or obligation of the City with respect thereto, whether such duty be by implication or otherwise, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

CITY OF MULVANE, KANSAS

[seal]

By \_\_\_\_\_  
Brent Allen, Mayor

ATTEST:

By \_\_\_\_\_  
Debra M. Parker, City Clerk

ACKNOWLEDGEMENT

STATE OF KANSAS            )  
  )ss:  
COUNTY OF SEDGWICK    )

The foregoing instrument was acknowledged before me, a Notary Public in and for the County and State aforesaid, on this \_\_\_\_ day of \_\_\_\_\_, 2026, by Brent Allen and Debra M. Parker, the duly authorized Mayor and City Clerk, respectively, of the City of Mulvane, Kansas, on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

My Appointment Expires:

\_\_\_\_\_

CITY COUNCIL MEETING

Date: 3/2/2026

TO: City Council  
SUBJECT: Library Signage  
FROM: Library Director Shanna Smith-Ritterhouse

**Background:**

The current Mulvane Public Library was constructed in 2016 at 408 N. 2<sup>nd</sup> Avenue with limited signage. The Library would now like to add a monument style digital marquee to the west lawn along 2<sup>nd</sup> Avenue.

In 2016, the Library also developed a new logo based on elements of the building. The logo has been updated over the years, and the current rendition was again reworked in 2025 with the launch of the new website. The Library would like the brand to also be featured on the exterior signage.

A quote for a digital marquee was provided by Wichita Sign Company, a company recommended by the Derby Rec Center.

**Analysis:**

Many public libraries and city entities possess digital marquees to market programs and share important community messages, including emergency notifications. Area libraries with this feature include: Wellington Public Library, Augusta Public Library, Goddard Public Library, and Emporia Public Library.

The Mulvane Public Library currently lacks identification signage when driving from the north on 2<sup>nd</sup> Avenue, so the addition of a digital marquee would address this need as well.

There are residential properties near the Library, but 2<sup>nd</sup> Avenue is the connecting link between downtown Mulvane with the K-15 commercial corridor. There are businesses to both the north and south of the library, and within 550 ft. there is another digital marquee at a business.

The proposed digital sign meets the Mulvane Zoning Regulations, specifically the requirements found in Article 7-103.

**Legal Considerations:**

As per City Attorney.

**Financial Considerations:**

The Library plans to seek funding for the digital signage through grants and donations. Funds would not be requested through the City of Mulvane.

**Recommended Action**

The City Council approve the plan for increased signage at the Mulvane Public Library.



# Double Face Monument with 4' x 8' LED Display

**PROPOSAL**  
260115 - 01  
1/15/2026

<b>Client:</b>	<b>Sign Location:</b>
Mulvane Public Library	Mulvane Public Library
408 N. 2nd Ave.	408 N. 2nd Ave.
Mulvane, KS 67110	Mulvane, KS 67110

Project Notes: Wichita Sign Company will provide all materials and/or labor to complete the job as described below and in accordance with approved art renderings. Electrical service to site is responsibility of customer. Suggested Service @120v: (2) 20-Amp

Qty	Description	Unit Price	Total price
1	<b>Next LED, Double-Face, Full-Color LED Display</b> 9.5mm   4' x 8' Display Area   128 x 256 Pixel Matrix   5 Years, No Worries, bumper-to-bumper warranty   Cloud Software   Lifetime Cellular Data	\$ 33,463.75	\$ 33,463.75
1	<b>Custom Sign Cabinet</b> Double Faced, Internally Illuminated Sign Cabinet   Aluminum frames and skins   Overall size: 8'4" x 9'11" x 24"   Multi-level body elements with digitally printed vinyl wood-look overlay   LOGO is face and halo lit channel letter with perforated black vinyl backing   MULVANE PUBLIC LIBRARY is push-thru acrylic   Installed on engineered sign pole   Concrete mow pad	\$ 19,468.75	\$ 19,468.75

**Options | Associated Pricing Not Included in Total Below**

1	<b>Next LED, Double-Face, Full-Color LED Display</b> 6mm   4' x 8' Display Area   192 x 384 Pixel Matrix   5 Years, No Worries, bumper-to-bumper warranty   Cloud Software   Lifetime Cellular	\$ 41,417.50	\$ 7,953.75
---	---	--------------	-------------

Proposed Subtotal	\$ 52,932.50
8.50% Sales Tax	\$ 4,499.26
<b>Proposed Total</b>	<b>\$ 57,431.76</b>

Estimated Manufacturing Lead Time: 8-10 weeks

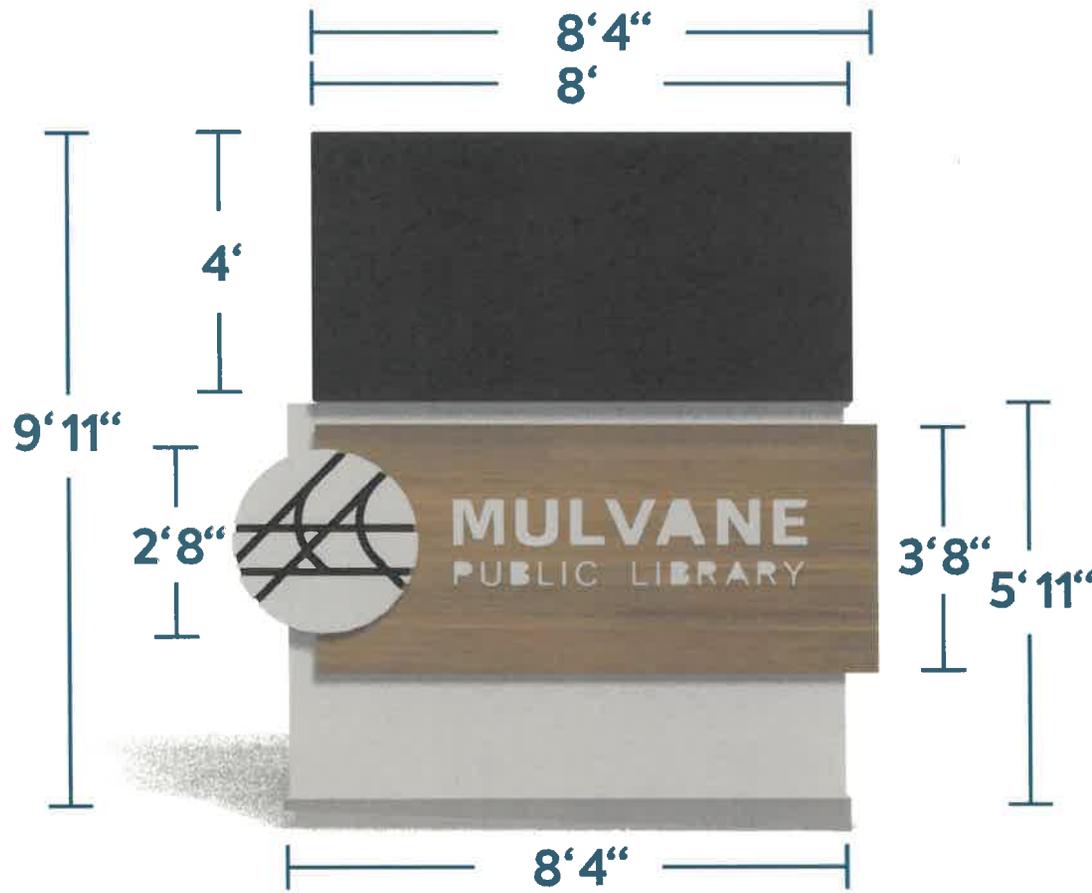
Standard Payment Terms: 50% Down | 50% On Completion

Exclusions: Exclusions All prices exclude: sales tax, electrical service to sign location and site preparation.

Photo Release: Owner agrees to allow Wichita Sign Company to, at its own expense, make photographs of the project and use them in literature, advertising, annual statements, and other publications.

The Undersigned has actual authority to execute this document and Wichita Sign Company is relying upon such authority. The parties hereby acknowledge and agree that the terms and conditions contained within this Quote along with the terms and conditions of the Wichita Sign Company Standard Terms and Conditions, the Standard Warranty and Limitations of Liability, and/or the Software License Agreement (together, the "Terms and Conditions") constitute the full and final understanding of the parties regarding the sale of equipment and/or the provision of services and entirely replace and supersede any previous understanding or agreement between the parties. Further it is acknowledged and agreed that the price of the equipment and/or the provision of services contained within this agreement are expressly conditioned upon Purchaser's acceptance of the Terms and Conditions without change. Any modification of the Terms and Conditions may require a corresponding change in price. Accordingly, the Purchaser acknowledges and agrees to these Terms and Conditions as evidenced by its attestation below.

Printed Name	Signature	Date
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NOTES:

	N/A
	N/A

<b>PROJECT</b>  MULVANE PUBLIC LIBRARY	<b>SALESPERSON: BRETT WRIGHT</b>		<b>ARTIST: BRADY HAAG</b>		<b>DATE: 1/9/2026</b>
	<b>DESIGN APPROVAL</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO, SPECIFY CHANGES BELOW		
	<b>SIGNATURE:</b>		<b>DATE:</b>		



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**CITY COUNCIL MEETING  
MULVANE, KANSAS  
March 2, 2026**

**TO:** The Honorable Mayor and City Council  
**SUBJECT:** Engineer’s Report on Infrastructure Projects  
**FROM:** Christopher R. Young, PE, City Engineer  
**ACTION:** Status Updates on City Infrastructure Projects

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Outlined below is a list of City projects currently under design, review, and/or construction followed by a brief status report for each project.

Project Name/Description	Project Status
<b>Phase 4 Main A Sanitary Sewer Improvements</b> <i>(Bond Issue funding)</i>	<p><u>Completed to Date:</u> All sanitary sewer and manhole installations have been completed and tested. Wastewater flow has been transferred into the new Phase 4 sanitary sewer (by-pass line).</p> <p><u>Remaining Work:</u> Remaining work includes completing all asphalt and concrete pavement replacements and site restoration.</p> <p><u>Contract Status:</u> <i>(no change)</i> Apex Excavating’s current contract amount is \$1,690,445.00 which includes add alternates for pavement replacement work. Pay App. No. 1 was submitted on 12/17/25 in the amount of \$648,987.75 which represents approx. 42% of the total current contract amount, less 10% held in retainage.</p>
<b>English Park Pedestrian Bridge</b> <i>(Special Sales Tax)</i>	<p><u>Completed to Date:</u> The Contractor has completed site grading for the bridge including adjacent storm sewer inlet and pipe. PE sealed shop drawings have been submitted and reviewed.</p> <p><u>Remaining Work:</u> Bridge foundations, sidewalk approaches and the manufacturing, delivery and installation of the bridge.</p> <p><u>Contract Status:</u> PSE Contractors’ current contract amount is \$280,512.50. Pay Application No. 1 was submitted on 1/23/26 in the amount of \$63,952.65 which represents approx. 25% of the total current contract amount, less 10% held in retainage.</p>
<b>KDOT CCLIP Grant Application</b> <i>(Special Sales Tax)</i>	<p><u>Completed to Date:</u> Preliminary concept plan development has been initiated and field surveys have been scheduled.</p> <p><u>Remaining Work:</u> Perform field surveys, including utility locates. Prepare base map, complete concept layout and develop cost opinions.</p> <p><u>Contract Status:</u> Engineering services agreement was approved on 2/18/26.</p>
<b>Styx Creek Flood Mitigation Master Plan</b> <i>(Special Sales Tax)</i>	<p><u>Completed to Date:</u> Research and development for the project map has been initiated, including FEMA flood maps, aerials and City maps.</p> <p><u>Remaining Work:</u> Research and examine property ownerships, conceptualize channel limits and identify typical channel elements including pedestrian paths sidewalk connection points and associated amenities. Develop cost opinions, project phasing, master plan figures and renderings.</p> <p><u>Contract Status:</u> Engineering services agreement was approved on 2/18/26.</p>

Due: 3/5/2026

		ELECTRIC	WATER FUNDING	WATER	STORM SEWER	SEWER	FUEL ADJUSTMENT	TOTAL
ES Building - 910 E. Main	01-3665-02	\$ 425.97	\$ 0.13	\$ 6.78	\$ 1.25	\$ 42.00	\$ 203.84	\$ 679.97
Splash Park- 105 W. Main	04-0720-00	\$ 376.39	\$ -	\$ -	\$ 1.25	\$ 21.00	\$ -	\$ 398.64
Band Shell - 117 E. Main	04-8770-01	\$ 23.61			\$ 1.25			\$ 24.86
Main St. Park - 117 E. Main	04-8780-01				\$ 1.25			\$ 1.25
Pix Center - 101 E Main	04-8800-02	\$ 117.88	\$ 0.03	\$ 1.70	\$ 1.25	\$ 26.25	\$ 56.41	\$ 203.52
Public Works Building - 410 W. Bridge	05-0001-02	\$ 2,429.10	\$ 0.10	\$ 5.09	\$ 1.25	\$ 36.75	\$ 1,162.40	\$ 3,634.69
Public Works Building #2 - 410 W Bridge	05-0002-00	\$ 1,154.08			\$ 1.25			\$ 1,155.33
Water Pump #3 - 211 N. Second	05-0005-02				\$ 1.25			\$ 1.25
Maintenance Shop - 124 Boxelder	05-0015-02	\$ 292.72	\$ 0.06	\$ 3.39	\$ 1.25	\$ 31.50	\$ 140.07	\$ 468.99
Utility Shop - 120 Boxelder	05-0025-02	\$ 1,049.82	\$ 0.16	\$ 8.48	\$ 1.25	\$ 47.25	\$ 502.37	\$ 1,609.33
Lift Station - 0 Industrial Dr.	05-0070-02	\$ 5.80			\$ 1.25		\$ 2.77	\$ 9.82
Sewage Disposal Plant - 1441 N. Pope Dr.	05-0098-01	\$ 1,609.51	\$ 0.03	\$ 1.70	\$ 1.25	\$ 26.25	\$ 770.20	\$ 2,408.94
2011 Sewage Disposal Plant - 1441 N. Pope Dr.	05-0099-01	\$ 5,073.87			\$ 1.25		\$ 2,428.01	\$ 7,503.13
Sewer Chemical Injection - 1441 N. Pope Dr.	05-0101-01		\$ 0.93	\$ 49.18	\$ 1.25	\$ 173.25		\$ 224.61
Sewage Disposal Head Works - 1441 N. Pope Dr.	05-0102-01	\$ 1,226.68		\$ -		\$ 21.00	\$ 587.00	\$ 1,834.68
Sewer Vehicle Storage - 1441 N. Pope Dr.	05-0103-01	\$ 1,304.66			\$ 1.25			\$ 1,305.91
Water Treatment Plant - 100 N. Oliver	05-0150-01		\$ -	\$ -	\$ 1.25	\$ 21.00		\$ 22.25
Lift Station -1900 N Rock Road - B	05-0605-01	\$ 10.51			\$ 1.25		\$ 5.03	\$ 16.79
Water Tower - 1420 N. Rock Road	05-0770-01	\$ 6.58			\$ 1.25			\$ 7.83
E.S. & Police - 1420 N. Rock Road	05-0772-01	\$ 3.79			\$ 1.25			\$ 5.04
North Sub Station - 8100 E. 111th St. So.	05-0800-03	\$ -			\$ 1.25			\$ 1.25
Sports Complex Concession - 955 E. 111th St. So.	05-0900-01	\$ 569.01	\$ 0.06	\$ 3.39	\$ 1.25	\$ 31.50		\$ 605.21
Sports Complex - 955 E. 111th St. So.	05-0910-01	\$ 9.57			\$ 1.25			\$ 10.82
Swimming Pool - 990 E. 111th St. So.	05-0915-01	\$ 105.14			\$ 1.25		\$ 50.31	\$ 156.70
Water Reservoir - 9903 E. 111th St. So.	05-0950-01	\$ 420.58			\$ 1.25		\$ 201.26	\$ 623.09
Dog Shelter - 9903 E. 111th St. So.	05-0960-01	\$ 3.19	\$ -	\$ -	\$ 1.25			\$ 4.44
City Building - 211 N. Second	06-9955-01	\$ 533.81	\$ 0.06	\$ 3.39	\$ 1.25	\$ 31.50	\$ 255.44	\$ 825.45
City Building - 211 1/2 N. Second	06-9960-01	\$ 107.92						\$ 107.92
Styx Creek/Pickle Ball Bathrooms	07-0300-00	\$ 0.80			\$ 1.25	\$ 21.00		\$ 23.05
Parks Department - 507 N. First	12-7500-02		\$ 0.03	\$ 1.70	\$ 1.25	\$ 26.25		\$ 29.23
Parks Department - 507 N. First	12-7550-02	\$ 46.57					\$ 22.29	\$ 68.86
Parks Department - 507 N. First	12-7600-01	\$ 22.31					\$ 10.68	\$ 32.99
SW Lift - 0 Rockwood/Circle Dr.	15-7950-01	\$ 95.30			\$ 1.25		\$ 45.61	\$ 142.16
Lift Station - 0 Trail Dr.	16-7975-01	\$ 20.62			\$ 1.25		\$ 9.87	\$ 31.74
Ambulance #2 - 911 Kansas Star Dr.	25-4040-01		\$ 0.06	\$ 3.39	\$ 1.25	\$ 31.50		\$ 36.20
Police Department-420 E Main	01-1680-04		\$ 0.06	\$ 3.39	\$ 1.25	\$ 31.50		\$ 36.20
Police Department-410 E Main	01-1690-07	\$ 417.88			\$ 1.25	\$ 21.00	\$ 199.97	\$ 640.10
		<b>\$17,463.67</b>	<b>\$ 1.71</b>	<b>\$ 91.58</b>	<b>\$ 41.25</b>	<b>\$ 640.50</b>	<b>\$ 6,653.53</b>	<b>\$ 24,892.24</b>

CITY COUNCIL MEETING  
March 2<sup>nd</sup>, 2026

TO: Mayor & Council  
FROM: Melissa Hudson – Utilities & Public Works Purchasing Agent  
SUBJECT: AMI Support – Core & Main  
ACTION: Approve Core & Main invoice for AMI Support

---

**Background**

The Mulvane City Council approved the purchase of an Advanced Meter Infrastructure (AMI) system on November 21<sup>st</sup>, 2016. The purchase price was \$1,076,013.15.

This system provided our utility automated, two-way communication between the smart meters with an IP address. The AMI system provides real-time data about power consumption and allows our utility customers to make informed decisions about energy usage based on the prices at the time of use.

The AMI antennas have been installed on both water towers. A final total of 2692 water meters and 2935 electric meters have been installed. The AMI system purchased is compatible with Tyler Tech, the City’s utility billing system.

**Analysis**

The AMI system has an annual Software as a Service (SaaS) fee. The fee includes a data collector for annual maintenance on each collector. Attached is an invoice from Core & Main in the amount of \$25,270.94.

**Financial Considerations**

The invoice will be paid for from the following Utility accounts:

Electric Distribution	511-10-526	\$4,169.71
Electric Production	511-09-526	\$4,169.71
Water	512-13-526	\$8,339.41
Wastewater Treatment Plant	513-11-526	\$4,296.05
Wastewater Collections	513-12-526	\$4,296.06

**Legal Considerations**

None

**Recommendation / Action**

Motion to approve the invoice from Core & Main in the amount of \$25,270.94 for the 2026 Annual Software Service Fee for Advanced Meter Infrastructure.



DUPLICATE  
**INVOICE**

1830 Craig Park Court  
St. Louis, MO 63146

Invoice # Y487228  
Invoice Date 2/05/26  
Account # 173780  
Sales Rep SHANE HUGHES  
Phone # 316-721-1698  
Branch #489 Wichita, KS  
Total Amount Due \$25,270.94

Remit To:  
CORE & MAIN LP  
PO BOX 28330  
ST LOUIS, MO 63146

CITY OF MULVANE  
211 N 2ND AVE  
MULVANE KS 67110-1595

Shipped To:  
410 W BRIDGE  
MULVANE, KS

-----  
Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered Date Shipped Customer PO # Job Name Job # Bill of Lading Shipped Via Invoice#  
2/04/26 1/23/26 SEE BELOW DIRECT Y487228

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
CUSTOMER PO#- SENSUS RNI/SA FEE'S							
CORE & MAIN PO#- 2776078							
/45018551049	SENSUS ANNUAL RNI/SA FEES 2/22/26-2/21/27	1	1		25270.94000 EA		25,270.94

Freight      Delivery      Handling      Restock      Misc

Terms: NET 30  
Ordered By: ANNUAL FEE

Subtotal: 25,270.94  
Other: .00  
Tax: .00  
-----  
Invoice Total: \$25,270.94

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.  
To review these terms and conditions please visit: <https://coreandmain.com/terms-of-sale/>

March 2, 2026

TO: Mayor & Council

FR: City Staff

RE: Solid Waste Collection Term Extension

ACTION: Approve Extension of Service for 2026

---

**Background:**

The City of Mulvane, Kansas (the “City”) sent out RFPs for its solid waste service in July 2024. The City received proposals from Waste Management and Waste Connections. On 9/16/24, the City Council accepted the proposal from Waste Management to provide solid waste hauling services to the City, and recycling services at the City Building, and enter into an agreement as prepared by the City Attorney. At that time, Waste Management was the City’s current solid waste provider and provided an amendment to the current agreement which states:

The parties agree to amend the Agreement in the following manner:

1) Section II Term – This section shall be amended to read, “The term of this Agreement shall commence on January 1, 2025, and shall expire on December 31, 2025. The parties shall have the option to extend the term of this Agreement for three (3) successive renewal terms of one (1) year each upon mutual agreement”.

**Analysis:**

Waste Management provided an amendment to the Agreement for the renewal term as follows: Section II Term – This section shall be amended to read, “The term of this Agreement shall commence on January 1, 2026, and shall expire on December 31, 2026. The parties shall have the option to extend the term of this Agreement for two (2) more successive renewal terms of one (1) year each upon mutual agreement.”

**Legal Considerations:**

The City Attorney has reviewed the Amendment to the Agreement.

**Financial Considerations:**

Per the Agreement, beginning January 1, 2026 and each January 1 thereafter for any future renewals, the fees listed in the Agreement to be paid by the City to Waste Management shall be adjusted by the increase in the Consumer Price Index (CPI) for Trash Collection Services published by U.S. Bureau of Labor Statistics, with such increases in CPI being measured on a 12-month period prior to the anniversary of the Effective Date.

**Recommendation:**

**Motion to accept the amendment from Waste Management to extend the term for the year 2026 for Solid Waste Collection and authorize the Mayor to sign.**

**THIRD AMENDMENT TO  
MUNICIPAL SOLID WASTE COLLECTION AGREEMENT**

This Third Amendment to the Municipal Solid Waste Collection Agreement (the “Amendment”) is entered into on February \_\_\_\_\_, 2026 by and between Waste Management of Kansas, Inc. (“WM”) and the City of Mulvane, Kansas (“City”).

**Recitals**

- A. City and WM entered into a Municipal Solid Waste Collection Agreement on or about June 1, 2018, an amendment on December 19, 2022, and a Second Amendment on December 31, 2024 (the “Agreement”); and
- B. The parties desire to extend the Agreement, which is currently set to expire on December 31, 2025, and amend as set forth below.

**Agreement**

The parties agree to amend the Agreement in the following manner:

- 1) Section II. Term. This section shall be amended to read, “The term of this Agreement shall commence on January 1, 2026, and shall expire on December 31, 2026. The parties shall have the option to extend the term of this Agreement for two (2) more successive renewal terms of one (1) year each upon mutual agreement.”.
- 2) Except as modified herein, the terms and conditions of the Agreement shall continue in full force and effect.

The parties have caused this Third Amendment to be executed by their duly authorized representatives effective as of the day and year first above written.

**Waste Management of Kansas, Inc.**

**City of Mulvane, Kansas**

By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____