

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

November 2, 2015

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Terry Richardson, Joe Johnson, Nancy Farber Mottola and Jenean Keck.

OTHERS PRESENT: Kent Hixson, Mike Robinson, Debbie Parker, J.T. Klaus, Chris Young of Young & Assoc., Dave Williams, Public Safety Director, Kevin Baker, Public Works Director, Ray Fleming, Building & Zoning Administrator, Dave Malone, Central States Capital Markets, Brent Allen, Lacy Tedman, Belle Plaine council member, Devon Pulliam, Gary Kunc, Kevin Cardwell, Les Sims, Rod Young, Judi Patterson, Brent and Ticia Herd.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Steadman.

APPROVAL OF REGULAR MINUTES DATED 10-19-15: MOTION by Johnson, second by Keck to approve the Regular meeting minutes dated 10-19-15. MOTION approved unanimously.

CORRESPONDENCE: None

REVIEW AND CLOSING OF THE AGENDA:

Mayor Steadman asked if there were any additions to the agenda? None

APPOINTMENTS, AWARDS AND CITATIONS: None

OLD BUSINESS

1. Belle Plaine Emergency Services Agreement:

The City of Belle Plaine revised the EMS Agreement the Mulvane council approved on 9-09-15 for their review. The city attorney didnot recommend entering into the agreement as currently revised. Lacy Tedman of Belle Plaine city council, addressed the council about the features of the agreement that make it unacceptable to the Mulvane council.

The city attorney reviewed issues that would block the agreement. These include: (1) the unilateral termination rights in favor of Belle Plaine (since Mulvane has the same budgetary and appropriations constraints as Belle Plaine); (2) the notion of being obligated to return equipment that is already approaching its useful life; (3) the overarching blanket indemnity that was

included in the comments; and (4) list what events the Mulvane ambulance service would provide service for.

After discussion, it was agreed that Belle Plaine would revise the agreement for review by the Mulvane city attorney. The agreement will be reviewed by the Mulvane city council at the 11-16-15 council meeting.

2. Public Bond Sale:

On October 5, 2015, the City Council authorized the public sale of the City's General Obligation Refunding and Improvement Bonds to permanently finance drainage improvements in Merlins Glen and refund the 2005 Bonds and the 2007 Bonds, and advance refund the City's outstanding General Obligation Internal Improvement Bonds, Series A, 2006, and General Obligation Bonds, Series B, 2006 maturing September 1, 2018 and thereafter. Bids for underwriting of the Bonds were received at city hall at 11:00 a.m. on 11-02-15. A bid summary of the bond sale was provided by the City's financial advisor, Dave Malone.

Motion by Richardson, second by Mottola to accept the low bid received from Robert W. Baird for the purchase of \$5,585,000 Series A, 2015 Bonds.

MOTION approved unanimously.

3. Purchase of Government Securities:

Motion by Keck, second by Richardson to accept the bid from Credit Swift to buy government securities in the amount of \$2,468,940.79 contingent upon the closing of the bond issue with Robert W. Baird.

MOTION approved unanimously

4. Bond Ordinance:

Motion by Keck, second by Richardson to adopt Ordinance No. 1462; An ordinance authorizing the issuance of General Obligation Refunding and Improvement Bonds, Series A, 2015, all as prepared by Bond Counsel and provided for council consideration.

MOTION approved unanimously.

ORDINANCE NO. 1462

AN ORDINANCE OF THE CITY OF MULVANE, KANSAS, AUTHORIZING THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES A, 2015, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$5,585,000.00 FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY AND FINANCING THE OTHERWISE UNPAID COSTS OF MULTIPLE CAPITAL IMPROVEMENTS IN THE CITY; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON

**SAID BONDS; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS;
AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.**

5. Bond Resolution:

Motion by Johnson, second by Mottola to adopt Resolution No. 2015-13, a resolution establishing the terms and provisions governing the City's General Obligation Refunding and Improvement Bonds, Series A, 2015 as previously authorized by Ordinance No. 1462, all as prepared by Bond Counsel and provided for council consideration.

MOTION approved unanimously

RESOLUTION NO. 2015-13

A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES A, 2015, IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$5,585,000.00 OF THE CITY OF MULVANE, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. 1462 OF THE CITY; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

NEW BUSINESS

1. Senior Center – Agreement with Sedgwick County Department of Aging:

This annual Agreement will provide \$18,000 from Sedgwick County to the Mulvane Senior Center.

Motion by Mottola, second by Keck to approve the contract for the Mulvane Senior Center – Senior Center Level I between the City of Mulvane and Sedgwick County, Ks.

MOTION approved unanimously.

Although she does not participate in providing any senior services nor is she an employee of the City, Mayor Steadman is an employee of the Sedgwick County Forensic Science Center. Mayor Steadman abstained from the discussion and voting on this contract.

2. Request To Place A Memorial Bench in Styx Creek Park:

Devon Pulliam requested council permission to place a memorial stone bench in Styx Creek next to her father's (Bill Jackson), tree that was given to him by the Mulvane Tree Board.

Motion by Richardson, second by Keck to allow a Bill Jackson memorial bench to be placed in Styx Creek Park.

MOTION approved unanimously.

3. Accept Dedications to the Mulvane Library Addition:

Ray Fleming, the City Zoning Administrator, stated that the new library is being constructed on multiple platted lots in the original Denny Addition including Lots, 5, 6, 7 and part of lot 13. To clean up the parcel, re-platting the property was undertaken. The plat was submitted to the Planning Commission on November 11th of 2014. The Planning Commission approved the plat at that meeting. The next step is to bring it to the Council to accept the dedications on the plat. Dedications are expanded drainage or utility easements, street rights of way, or access controls along a street right of way.

Motion by Richardson, second by Mottola to accept the dedications of the Mulvane Library Addition Final Plat.

MOTION approved unanimously.

4. Public Works Department – Roof on Sports Complex Concession Stand:

Kevin Baker, Public Works Director, stated that the 1980's original roofing shingles are still on the concession building at the Sports Complex building, and have never been replaced. The roofing shingles are severely deteriorated, and should be replaced.

Three bids were received from the following vendors:

• Equity Builders	\$5427.40
• Midwest Roofing	\$6354.30
• Roof Mechanics	\$6595.00

Motion by Keck, second by Richardson to approve the low bid of Equity Builders to remove and replace the shingles and roofing hardware on the Concession Stand Building at the Sports Complex in the amount of \$5427.40.

MOTION approved unanimously.

Richardson asked about the condition of the roofs on the press boxes. Baker will look at each press box roof and determine if a new roof was needed.

Johnson asked about installing rain gutters on the Concession Stand building. Baker said there was an issue of where those downspouts would drain water to, but would look into installing rain gutters on the building.

RESOLUTIONS AND ORDINANCES

1. Resolution Adopting A Drainage Policy:

The City's Drainage Policy will provide a consistent and effective list of requirements and guidelines for managing the conveyance of storm water, mitigate flooding, and improve the quality of storm water runoff throughout the community.

Motion by Mottola, second by Richardson to adopt Resolution No. 2015- 14 adopting and establishing a Storm Water Drainage Policy for the City of Mulvane, Ks.

MOTION approved unanimously.

RESOLUTION NO. 2015 - 14

A RESOLUTION DECLARING, ESTABLISHING AND DEFINING A STORM WATER DRAINAGE POLICY FOR THE CITY OF MULVANE, KANSAS

2. Resolution Adopting A Debt Management Policy:

In order to achieve a better interest rate on the City's bond issues and re-fundings, Standard & Poor recommends having a formal debt management policy. While the City has operated under a debt management policy since 2010, we never put that policy in the form of a resolution.

Motion by Keck, second by Mottola to adopt Resolution No. 2015- 15 to formally ratify the debt management policy of the City, as presented.

MOTION approved unanimously.

RESOLUTION NO. 2015 - 15

A RESOLUTION ADOPTING A DEBT MANAGEMENT AND FISCAL POLICY FOR THE CITY OF MULVANE, KANSAS

PUBLIC BUILDING COMMISSION

November 2, 2015

MOTION by Keck, second by Richardson to recess the City Council Meeting and convene as the Mulvane Public Building Commission. MOTION approved unanimously.

MOTION by Johnson second by Keck to approve the Public Building Commission Meeting Minutes dated 10-19-15. MOTION approved unanimously.

MOTION by Keck, second by Mottola to approve;

1. CEP Invoice # 22 (\$9,523.79)
2. Terracon Invoice in the amount of \$1,249.45

MOTION approved unanimously.

MOTION by Mottola, second by Johnson to adjourn the Public Building Commission meeting and reconvene the regular City Council meeting of November 2, 2015. MOTION approved unanimously.

Minutes by Debbie Parker, Secretary

ENGINEER'S REPORT

Project Review and Update: Chris Young gave a brief update on city projects.

CITY CLERK: None

CITY ADMINISTRATOR

1. Providing Funds to the Mulvane Chamber of Commerce to Hire a Part-time Director:

The city administrator recommended that the City provide the Mulvane Chamber of Commerce with a lump sum of \$30,000 in January 2016, for the purpose of the Chamber hiring and equipping a part time (25-30 hrs. /wk.) director for the Chamber. This money would come from the Contingency line item of the General Fund. This would be a one year appropriation subject to review and approval by the city council.

It was the consensus of the council to provide funds to the Mulvane Chamber of Commerce to hire a part-time director.

The council would like to see a draft Job Description for the position at the 11-16-15 council meeting. Where the director would be located is a problem.

2. Sumner County Economic Development Commission: Board Appointment.

Mayor Steadman said she received a letter from the Director of the SCEDC stating that Kent Hixson's two year appointment would expire at the end of 2015. Hixson can be reappointed for another two year term on the SCEDC board.

MOTION by Keck, second by Mottola to appoint Kent Hixson to a two year term on the Sumner County Economic Development Commission Board.

MOTION approved unanimously.

CITY ATTORNEY None

CONSENT AGENDA:

MOTION by Richardson, second by Keck to approve the Consent Agenda as follows:

1. Employee Payroll dated 10-23- 15 (\$171,962.16).
2. Tyler Tech Maintenance Agreement (\$25,010.00)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Mayor Steadman will not be able to attend the 11-16-15 council meeting.

ADJOURNMENT

MOTION by Richardson, second by Keck to adjourn at 9:13 p.m. MOTION approved unanimously.

Debbie Parker, City Clerk