

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

February 1, 2016

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Terry Richardson, Joe Johnson, Nancy Farber Mottola, Kevin Cardwell, and Jenean Keck.

Others Present: Cathy Walker, Kent Hixson, Mike Robinson, Debbie Parker, Dave Williams, Judi Patterson, Brad Modlin, J.T. Klaus, Brent Allen, Talon Pyeatt, Elizabeth Thornton, Chris Young of Young & Assoc., Steve Fry, Travis Cottrell, Brad Rahe, Don Pennington, Dr. Gaskol and Amy Houston of USD 263, Phil Meyer of Baughman Company, Brooks Severson of Fleeson, Gooing & Kitch

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Minutes Dated 1-18-16: MOTION by Johnson, second by Mottola to approve the Regular meeting minutes dated 1-18-16.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda:

Mayor Steadman asked if there were any additions to the agenda? None

Appointments, Awards and Citations:

Employee of the Month: Cathy Walker was nominated by her co-workers for helping with the computer conversion and other duties in city hall. Mayor Steadman presented a certificate to Walker.

Old Business - None

New Business

Alcohol & Drug Prevention Grant - Application for funds from USD 263:

The council reviewed a 2016 grant application received from USD 263 entitled "Increasing Substance Abuse & Mental Health Support in an Academic Environment" in the amount of \$39,130.00.

Don Pennington of USD 263 reviewed the school district's application and answered questions from the council.

Motion by Richardson, second by Keck to approve the 2016 application from the Mulvane Public School & Sumner Mental Health Center for the “Increasing Substance Abuse & Mental Health Support in an Academic Environment” program in the amount of \$39,130.00.
MOTION approved unanimously.

Resolutions & Ordinances

None

Public Safety Director:

1. Review Bids for New Police Vehicle:

Three bids were submitted (Don Hattan, Davis-Moore and Eddy’s Chevy).

Motion by Keck, second by Richardson to accept the low bid from Don Hattan Chevy in the amount of \$33,902.13 for the purchase of a 2016 Chevy Tahoe.

MOTION approved unanimously.

2. Review Quote for Equipment to Retrofit an Ambulance:

The City of Belle Plaine gave Mulvane their 2010 Chevy ambulance as part of the agreement for Mulvane to provide ambulance service to the City of Belle Plaine. That 2010 Chevy needs upgraded with a cot, cot loading system and stair chair. The equipment will be installed by a company in Missouri. It will take two days.

Motion by Keck, second by Cardwell to approve the quote from K&L Safety Products for one Stryker Stair Chair, one Stryker Power Pro cot and one Stryker Power Load system in a total amount of \$43,185.00.

MOTION approved unanimously.

3. Review Bid for New Zoll Monitor:

As part of outfitting the 2010 Chevy Ambulance, a heart monitor is needed. The City uses Zoll brand monitors.

Keck expressed her concern about using the Zoll brand. Keck thought the Life Pack brand used by area hospitals was better.

Motion by Johnson, second by Richardson to accept the bid from Zoll for one X-series 12 lead monitor in the amount of \$35,119.34.

MOTION approved 4-1.

Engineer’s Report/Project Review and Update:

1. E. Mulvane Street Drainage Issue:

E. Mulvane St. is an unimproved gravel road serving residential properties to the south and USD 263 property to the north. Drainage issues along this portion of Mulvane St. have been a recurring topic at City Council meetings for over a decade.

City attorney stated that under KSA 12-6a01, the City could order in storm sewer improvements and assess the cost to properties in the benefit district. The school district could submit a petition for storm drainage improvements to the City. The district has not done so.

Mulvane BOE president Steve Fry addressed the council. Mr. Fry referenced a memo from Chris Young from 2006 regarding a proposal to address the E. Mulvane St. drainage problem. Young responded that too much had changed in ten years to rely on that proposal.

Staff recommends the City Engineer proceed with performing a preliminary design survey as needed to develop a conceptual drainage plan and cost opinions.

Motion by Richardson, second by Johnson to enter into an agreement with Young & Associates, P.A. in an amount not-to-exceed \$5,000.00 for providing a Preliminary Design, Survey and Cost Estimating Storm Sewer Services for property shown in the attached Exhibit C related to the E. Mulvane Street drainage issue.

MOTION approved unanimously.

2. Electric Distribution System – GIS Mapping:

In 2012, the City initiated the first phase of upgrading their computer maps, including the conversion of maps into GIS (Geographic Information System) format. In August of 2015, the City initiated a study with Utility Helpnet, Inc. (UHN) to model and examine the City's electric distribution system. This study includes gathering data on conductor size and other electric facility information. Information obtained by UHN is planned to be provided to Y&A for inclusion into the City's GIS map. Staff recommends the City's next map upgrade (Phase 2B) address their electric distribution system and associated conversion to GIS. Data obtained by UHN could then be placed into the City's GIS database.

Motion by Johnson, second by Mottola that the City enter into an Agreement with Young & Associates, PA in the amount of \$32,144.00 for Phase 2B Electrical Distribution System Mapping and authorize the Mayor to sign.

MOTION approved unanimously.

Chris Young gave a brief update on city projects.

No updates for Villa Maria, Cedar Brook Addition, or Merlin's Glenn.

Public Building Commission February 1, 2016

MOTION # 1: by Mottola, second by Johnson to recess the City Council Meeting and convene as the Mulvane Public Building Commission. MOTION approved unanimously.

MOTION # 2: by Keck, second by Richardson to approve the Public Building Commission Meeting Minutes dated 1-18-16. MOTION approved unanimously.

Elizabeth Thornton explained Change Order # 10 (modifies the front desk to allow sitting instead of standing) was requested by library staff.

MOTION# 3: by Keck, second by Richardson to accept and sign Change Order 10 in the amount of \$3,653.99 which includes WHH Cost Proposal 12.

MOTION approved unanimously.

MOTION # 4: by Johnson, second by Mottola to approve the CEP invoice # 25 in the amount of \$4,134.13.

MOTION approved unanimously.

MOTION # 5: by Johnson, second by Richardson to approve Walz-Harman pay application # 9 in the amount of \$309,631.07.

MOTION approved unanimously.

MOTION # 6: by Keck, second by Richardson to adjourn the Public Building Commission meeting and reconvene the regular City Council meeting of February 1, 2016.

MOTION approved unanimously.

Minutes by Debbie Parker, Secretary

City Clerk: Nothing

City Administrator:

Johnson asked if the City's program to re-line sanitary sewer mains was still going. Brad Modlin stated that no sewer main lining had taken place in 2015. Those funds were used to buy a new generator for the Rockwood lift station. The sewer main lining program would resume in 2016

City Attorney:

Executive Session:

Request an executive session not to exceed twenty minutes to discuss matters privileged in the attorney-client relationship. The executive session to include the Council, City Administrator, City Attorney, and special counsel, Brooks Severson.

MOTION by Richardson, second by Johnson to recess for a period not to exceed twenty minutes to discuss matters privileged in the attorney-client relationship with the Council, City Administrator, City Attorney, and special counsel, Brooks Severson.

MOTION approved unanimously at 8:45 p.m.

MOTION by Johnson, second by Mottola to return to regular session at 9:07p.m. MOTION approved unanimously.

Mayor Steadman stated that no binding actions were taken in executive session.

Consent Agenda:

MOTION by Richardson, second by Cardwell to approve the Consent Agenda as follows:

1. Employee Payroll dated 1-29-16 (\$191,118.36).
2. Wastewater Treatment Plant – chemical purchase

MOTION approved unanimously.

Announcements, Meetings and Next Agenda Items: None

1. 2-04-16 - Chamber of Commerce Board Meeting – 11:30 a.m. at the East Fire Station.
Administrator stated that Amy Houston had been hired as the new Chamber Director.

Adjournment:

MOTION by Mottola, second by Richardson to adjourn at 9:10 p.m.
MOTION approved unanimously.

Debbie Parker, City Clerk

DRAFT