

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

May 1, 2017

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Joe Johnson, Terry Richardson, Jenean Keck, and Kevin Cardwell.

Others Present: Debbie Parker, Kent Hixson, J.T Klaus, Joel Pile, Brad Modlin, Brian Bradshaw, Cathy Walker, Dave Williams, Chris Young of Young & Assoc., Mike Robinson, Vernon Storey of the Ks. High School Rodeo Assoc., Megan Bryant, Dakota Hamilton, Brent Allen and Sue and Mike Wenger.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 4-17-17:

MOTION by Johnson, second by Cardwell to approve the Regular meeting minutes dated 4-17-17. MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: None

Appointments, Awards and Citations:None

OLD BUSINESS

None

NEW BUSINESS

1. Transient Guest Tax Funds Request – Kansas High School Rodeo Assoc.:

MOTION by Keck, second by Richardson to authorize the City Administrator to approve the Transient Guest Tax fund request from the Kansas High School Rodeo Assoc. in the amount of \$5,000.00 to support the State tournament.

MOTION approved unanimously.

2. Sanitary Sewer Main Lining:

MOTION by Keck, second by Johnson to accept the proposal submitted by Insituform Technologies USA, LLC to use CIPP Technology to rehabilitate 2,030 feet of sewer main at a total cost of \$50,851.50.

MOTION approved unanimously.

3. Financial Integrity Policy:

The City is always trying to improve our financial accountability, reporting and transparency. An important step in strengthening our financial position is formalizing what we have been doing for years, that being a financial integrity policy. Such a policy will be very helpful in regards to working with the rating agencies and also in the management of the City. If the City has a favorable bond rating it helps to reduce interest rates and lower interest expense for the taxpayers of the City. The rating agencies have recently added questions related to established policies and procedures to their rating review process. One of the policies that they prefer to see implemented is a financial management policy which sets forth certain goals related to targeted minimum fund balances and key debt ratios among other goals.

MOTION by Johnson, second by Richardson to adopt the financial integrity policy as presented by city staff with changes per city attorney.

MOTION approved unanimously.

4. Capitalize the Mulvane Land Bank:

The City Council formed the Mulvane Land Bank by approving Ordinance No. 1486 on January 16, 2017. On March 6, 2017, the Mulvane Land Bank voted to enter into a potential purchase contract for most of the Pendergraft properties. The City needs to capitalize the Mulvane Land Bank in order for it to pay for the Pendergraft property purchase, related legal fees, building maintenance, insurance and utilities.

MOTION by Johnson, second by Cardwell to approve the transfer of \$550,000 from the City's contingency fund to the Mulvane Land Bank.

MOTION approved unanimously.

5. Municipal Swimming Pool – Purchase Three Spray Features:

The pool manager would like to purchase three Aqua Spouts for the children so they have something new and special for them to interact with. The spouts are stationary and will be anchored into the concrete. There are already four spray features at the pool, so the plumbing would not change. The new spouts would be anchored on top of the current spray features.

MOTION by Keck, second by Johnson to approve the purchase from Playscape Recreation LLC. of 1 Kirby Crab Aqua Spout for \$1,033.00, 1 Sarah Sea Shell Aqua Spout for \$1,145.00, and 1 Finn the Fish Aqua Spout for \$1,182.00. Installation costs \$3,000 for the three features and shipping costs \$539.00. The total cost will come to \$6,899.00.

MOTION approved unanimously.

6. Ambulance Service Fees:

In 2010, the City of Mulvane increased their ambulance charges to better reflect what Medicare would pay for emergency care. Since that time, Medicare allowances have increased while the City charges remained the same. In January, 2016, Mulvane EMS began contracting with Omni Billing. Omni has reviewed our charges and have made recommendations to the City's fee schedule. The fees not fully reimbursed by Medicare are usually paid by private insurance companies. The City reviews hardship cases and writes-off about \$50K/year in unpaid fees.

MOTION by Johnson, second by Keck to approve the increases in EMS charges.
MOTION approved unanimously.

7. BA's Addition – Accept Dedications to the Plat:

MOTION by Johnson, second by Richardson to accept the dedications, if any, to the BA's Addition final plat and authorize the Mayor to sign.
MOTION approved unanimously.

8. Nottingham Estates Addition – Accept Dedications to the Plat:

MOTION by Cardwell, second by Johnson to accept all dedications shown on the plat of Nottingham Estates at Hunters Pointe and authorize the Mayor to sign.
MOTION approved unanimously.

9. 2017 – 2021 Capital Improvements Plan:

During the April 20, 2017 Planning Commission Meeting, the commission reviewed the proposed 2017-2021 CIP as recommended by the City Council. The Planning Commission found the proposed 2017-2021 CIP conforms to the Comprehensive Growth & Development Plan of the City.

MOTION by Keck, second by Richardson to adopt the 2017 – 2021 Capital Improvements Plan.
MOTION approved unanimously

ORDINANCES AND RESOLUTIONS

1. Ordinance Establishing Water Meter Service Fees:

The City has recently entered into a Water Service Transfer Agreement with Rural Water District No. 3 for Emerald Valley Estates and Nottingham Estates at Hunters Pointe. As part of that agreement, the City agreed to pay half the costs of the release, which is approximately \$450 per dwelling unit.

This ordinance would amend the City Code, to assess a one-time meter service connection charge of \$450 to any residential water connection located within any territory, service area, addition or development which is, or was previously, the subject of a Service Area Transfer Agreement between the City and a rural water district.

MOTION by Cardwell, second by Richardson to adopt Ordinance No. 1491 establishing certain fees for water meter service fees.

MOTION approved unanimously.

ORDINANCE NO. 1491

AN ORDINANCE AMENDING AND RESTATING SUBSECTION III OF TITLE I, CHAPTER 100, ARTICLE VII, SECTION 100.240 OF THE MUNICIPAL CODE OF THE CITY OF MULVANE, KANSAS RELATING TO WATER METER SERVICE FEES.

ENGINEERS REPORT

1. Engineer's Report/Project Review and Update:

Chris Young of Young & Associates updated the Council on the GIS mapping of city utility, E. Mulvane Street drainage project, Cedar Brook 2nd Addition, Hunters Pointe Addition, the O'Reilly Addition and the Villa Maria Senior Housing Project.

2. Villa Senior Housing Addition – Change Order for McCullough Excavating:

MOTION by Richardson, second by Keck to accept Change Order No. 1 to add \$1,132.00 to the total Contract Amount, and add 42 calendar days to the total Contract Time, as requested by McCullough Excavation.

MOTION approved unanimously.

City Clerk: None

City Administrator:None

City Attorney:

Executive Session:

The City Attorney requested an executive session not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship. The executive session to include the Mayor, Council, City Administrator and City Attorney.

MOTION by Richardson, second by Cardwell to recess for a period not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship to include the Mayor, Council, City Administrator and City Attorney.

To return at 8:20 p.m.

MOTION approved unanimously at 8:05 p.m.

MOTION by Johnson, second by Keck to return from executive session at 8:25 p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

MOTION by Johnson, second by Richardson that the City update its ADA Self-Evaluation & Transition Plan, as presented, and requests the ADA Coordinator to continue to review such plan from time to time, as necessary.

MOTION approved unanimously.

Consent Agenda:Items 1 – 5

MOTION by Richardson, second by Keck to approve Consent Agenda items 1 – 5.

1. Payroll: dated 4-21-17 (\$197,425.10)

2. City Dept. Utility Bills: (\$19,072.83)

3. Wastewater Treatment Plant: The purchase of 25,000lbs. of ferric chloride for \$5,586.00 and 22,500lbs. of sodium hydroxide for \$4,398.50 at a total cost of \$9,984.50.

4. Swimming Pool: Approve the purchase from United Industries Inc. for 48 buckets of Accu-Tab SI Chlorine tablets for \$6,523.68 to be delivered in May and another 24 buckets of Accu-Tab SI Chlorine tablets for \$3,261.84 to be delivered in June for a total cost of \$9,785.52.
5. Villa Sr. Housing Addition: Pay App # 3 to McCullough Excavating (\$37,422.00)
MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Next meeting is May 15th @ 7:30 p.m.

Adjournment:

MOTION by Richardson, second by Cardwell to adjourn the council meeting at 8:27 p.m.
MOTION approved unanimously.

Debra M. Parker, City Clerk