

MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES

June 19, 2017

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

**Council Members Present:** Joe Johnson, Terry Richardson, Jenean Keck, Nancy Mottola and Kevin Cardwell.

**Others Present:** Debbie Parker, Kent Hixson, J.T Klaus, Joel Pile, Cathy Walker, Judi Patterson, Shawn Lamm, Lowell Ester, Kevin Baker, Deb Plew, Chris Young of Young & Assoc., Mike Robinson, Brent Allen, Barry Fleming, Erin Manning, Tom Keil, Amy Houston, DeAnne Heersche and LEOS club members, Daniel Clement and Brian Meier of Burns & McDonnell.

**Pledge of Allegiance:** All stood for the Pledge of Allegiance led by Mayor Steadman.

**Approval of Regular Meeting Minutes Dated 6-05-17:**

MOTION by Keck, second by Mottola to approve the Regular meeting minutes dated 6-05-17.

MOTION approved unanimously.

**Correspondence:** None

**Review and Closing of the Agenda:**None

**Appointments, Awards and Citations:**

**1. Employee Service Recognition:**

Mayor Steadman presented Judi Patterson of the EMS Dept. with a 30 year service certificate.

**OLD BUSINESS**

**NEW BUSINESS**

**1. LEOS Club – Request to Reduce Fireworks Stand Fee:**

DeAnneHeersche, Katie Wilson and Ella Seal of the LEOS spoke about projects they had done over the past year.

MOTION by Richardson, second by Keck to approve the reduction in the fireworks stand fee from \$6,000.00 to \$3,000.00 for the Mulvane LEOS club.

MOTION approved unanimously.

**2. License Agreement for 104 Prather with Mulvane Chamber of Commerce:**

City attorney explained the terms of the license agreement. Tom Keil, Chamber president talked about possible office hours (15 – 20 hrs. /wk.)

MOTION by Cardwell, second by Richardson to approve the License Agreement with The Mulvane Chamber of Commerce, Inc., as drafted by the City Attorney and authorize the Mayor to execute the same.

MOTION approved unanimously.

**3. Emerald Valley Estates – Accept Dedications to the Final Plat:**

Joel Pile explained that a new plat with setback adjustments as required by City Subdivision regulations was submitted.

MOTION by Mottola, second by Cardwell to accept all dedications shown on the plat of Emerald Valley Estates and authorize the Mayor to sign the plat.

MOTION approved unanimously.

**ORDINANCES AND RESOLUTIONS**

**1. Resolution Authorizing the Issuance of Temporary Notes:**

The Temporary Notes were placed by public sale.

MOTION by Mottola, second by Keck to accept the bid of Cooper, Malone & McClain, Inc., and adopt Resolution No. 2017-10, authorizing the issuance of, and establishing the terms and provisions governing, the City's General Obligation Temporary Notes, Series B, 2017.

MOTION approved unanimously.

**RESOLUTION NO. 2017- 10**

A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION TEMPORARY NOTES OF THE CITY OF MULVANE, KANSAS, IN THE TOTAL PRINCIPAL AMOUNT OF \$335,000, AS HERETOFORE AUTHORIZED BY ORDINANCE NO. 1419 (AS AMENDED BY ORDINANCE NO. 1464) OF THE CITY, IN ORDER TO PROVIDE FUNDS FOR THE RENEWAL OF CERTAIN TEMPORARY NOTES OF THE CITY ORIGINALLY ISSUED FOR THE TEMPORARY FINANCING OF THE COSTS OF CONSTRUCTION OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY AUTHORIZED BY SAID ORDINANCE; AND PROVIDING THE TERMS, DETAILS, FORM AND CONDITIONS OF SAID GENERAL OBLIGATION TEMPORARY NOTES.

**ENGINEERS REPORT:**

**1. Engineer's Report/Project Review and Update:**

Chris Young of Young & Associates updated the Council on the Cedar Brook 2<sup>nd</sup> Addition, Hunters Pointe Addition, the O'Reilly Addition and the Villa Maria Senior Housing Project. Young reviewed his research into drainage problems in the Woodlands Addition. The Mayor asked for an update on the E. Mulvane Street Drainage problem. Staff explained that a petition is being prepared for city attorney review. That petition will be provided to all the property owners in the benefit district. A majority of the property owners of the land area would need to sign the petition for the project to proceed.

**2. Cedar Brook Addition – Supplemental Agreement for Engineering Services:**

MOTION by Mottola, second by Keck to approve the Supplemental Agreement for additional services for the Cedar Brook Addition in the lump sum amount of \$2,687.00.

MOTION approved unanimously.

**3. Villa Senior Housing Addition - Supplemental Agreement for Engineering Services:**

MOTION by Keck, second by Richardson to approve the Supplemental Agreement for additional services for the Villa Senior Housing Addition in the lump sum amount of \$1,562.00.

MOTION approved unanimously.

**2018 ANNUAL BUDGET PRESENTATIONS:**

- Public Works Dept. – Kevin Baker – Director
- Municipal Court – Deb Plew – Court Clerk

**City Clerk:** None

**City Administrator:**

**Public Safety Director – Review Position Advertisement:**

The current Public Safety Director will retire in March, 2018. The council reviewed a draft of the advertisement for the position. The advertisement will be placed in the Ks. Government Journal, on the HR Partners website, the local paper, Ch. 7 and City Facebook. The following is a tentative calendar for filling the public safety director position:

2017

June -August - Advertise the position

September – Review applications

October - Shortlist candidates

November - Conduct interviews (phone, 1<sup>st</sup>& 2<sup>nd</sup> interviews)

December – Offer the position

2018

January – Mayor appoints the new Chief of Police.

March – New hire reports for work

**City Attorney:**

**Executive Session#1**

The City Attorney requested an executive session not to exceed one (1) hour to discuss land acquisition. The executive session to include the Mayor, Council, City Administrator, City Attorney and representatives from Burns & McDonnell.

MOTION by Richardson, second by Mottola to recess for a period not to exceed one (1) hour to discuss land acquisition. The executive session to include the Mayor, Council, City Administrator, City Attorney and representatives from Burns & McDonnell.

To return at 9:10 p.m.

MOTION approved unanimously at 8:10 p.m.

MOTION by Mottola, second by Keck to return from executive session at 9:15 p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

**Executive Session#2**

The City Attorney requested an executive session not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship. The executive session to include the Mayor, Council, City Administrator and City Attorney.

MOTION by Keck, second by Mottola to recess for a period not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship. The executive session to include the Mayor, Council, City Administrator and City Attorney.

To return at 9:30 p.m.

MOTION approved unanimously at 9:15 p.m.

MOTION by Mottola, second by Keck to return from executive session at 9:35 p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

MOTION by Mottola, second by Richardson to extend the closing date for up to thirty (30) days if necessary in the land purchase agreement for the Pendergraft Properties to meet legal requirements.

MOTION approved unanimously.

MOTION by Cardwell, second by Keck to authorized the Mayor to take such necessary action so as to extend the term rights on water wells 4 and 5 and to apply for new offset rights on such wells with DWR.

MOTION approved unanimously.

**Consent Agenda:** Items 1 – 3

MOTION by Richardson, second by Keck to approve Consent Agenda items 1 – 3.

1. **Payroll:** Dated 6-16-17 (\$230,896.89).
2. **Warrant Register:** May (\$1,307,066.77).
3. **Outstanding checks** - write off City books

MOTION approved unanimously.

**ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:**

- July 3rd - Next council meeting @ 7:30 p.m.

**Adjournment:**

MOTION by Richardson, second by Keck to adjourn the council meeting at 9:50 p.m.

MOTION approved unanimously.

Debra M. Parker, City Clerk