

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

July 17, 2017

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Joe Johnson, Terry Richardson, Kevin Cardwell and Nancy Mottola.

Others Present: Debbie Parker, Kent Hixson, J.T Klaus, Joel Pile, Cathy Walker, Chris Young of Young & Assoc., Mike Robinson, Brent Allen, Andrea Robinson, David Robinson, Dave Williams, Shanna Smith, Sara Erb, Merle McKee, Joan Martinez, Danielle Fells, Nancy Reece, Eric Gilbert, Barry Fleming, Erin Manning, Amy Houston, Melissa Houston, Tom Fagan.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 7-03-17:

MOTION by Johnson, second by Mottola to approve the Regular meeting minutes dated 7-03-17.

MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda:None

Appointments, Awards and Citations:

1. Employee Service Recognition:

Mayor Steadman presented Andrea Robinson with a 15 Year Service Award.

OLD BUSINESS

None

NEW BUSINESS

1. EMS Station # 2: Roof Repair:

Public Safety Director Dave Williams explained the problems at Station #2 over the past year. The roof over the bays where the vehicles are parked has become a bird sanctuary with the associated mess from the birds. The soffit connecting the roof to the side bricks has numerous gaps. Birds have taken advantage of the gaps and have built nests completely around the bay roof. Birds are frequently found in the bay itself.

Bids were received from three roofing companies to fix the roof leak and seal the area near the top of the bay.

Midwest Roofing

\$4,916.30

Roof Mechanics	\$10,728.80
Winter Roofing	\$10,099.00

Winter Roofing was recommended by the Contractor who built the building. It would take 5 days to complete the repairs. For a short-term solution, Midwest Roofing appears to be the best value. For a long-term solution it appears that Winter Roofing is the best choice.

MOTION by Johnson, second by Richardson to accept the bid from Winter Roofing in the amount of \$10,099.00 to repair the roof at Mulvane Fire Station # 2.

MOTION approved unanimously.

2. Gilbert Addition – Accept Dedications to the Final Plat:

The Gilberts Addition Final Plat is a 5 lot plat of 3.10 acres located at 1701 N. Rock Road. The plat was prepared by Mark Savoy for Eric Gilbert of Mulvane, KS. The final plat was reviewed by the Subdivision Committee on July 10, 2017; the committee approved the plat and recommended forwarding it to the Planning Commission for consideration and approval. The plat was considered and reviewed by the Planning Commission on July 13, 2017; the commission approved the plat and recommended the city council accept the dedications shown on the plat. The governing body must agree to accept the dedications shown on the plat or refer the plat back to the Planning Commission. Once the plat is filed, the developer intends to submit a Developers Agreement and improvement petitions for sanitary sewer and storm sewer. The cost of all improvements will become special assessments against the lots of the plat.

MOTION by Mottola, second by Cardwell to accept all dedications shown on the plat of the Gilberts Addition and authorize the Mayor to sign the plat.

MOTION approved unanimously.

ORDINANCES & RESOLUTIONS

None

2018 ANNUAL BUDGET COUNCIL WORKSHOP

K.S.A. 79-2925 requires that a City adopt an annual budget. The recommended 2018 budget complies with the State law regarding the tax lid.

MOTION by Mottola, second Cardwell to set the public hearing for the 2018 annual city budget for 7:30 p.m. on August 7, 2017 in the council chambers of city hall.

MOTION approved unanimously.

ENGINEERS REPORT:

1. Engineer’s Report/Project Review and Update:

Chris Young of Young & Associates updated the Council on the Cedar Brook 2nd Addition, Hunters Pointe Addition, O’Reilly’s Addition and reviewed the 1st Street and Styx Creek Drainage studies taking place.

PUBLIC BUILDING COMMISSION

The City Council is also the Mulvane Public Building Commission. The PBC owns the library land and building. The PBC leases the building to the City who allows the library to use it. All land use activity needs to be approved by the PBC. The library is located in the R-1 residential zoned area of the City. The Library Board would like to install a digital marquee sign on the 2nd Street side of the building. A digital sign is not allowed in the R-1. The zoning would have to be changed to B-1 (office-commercial) with a special use designation.

The PBC would need to be the entity that signs and submits the rezoning request to the City. The library would have to pay for the sign purchase and installation from their budget.

MOTION by Mottola, second by Cardwell to recess City Council meeting and convene as the Mulvane Public Building Commission.

MOTION approved unanimously.

MOTION by Johnson, second by Mottola to approve the Public Building Commission meeting minutes dated 12-05-16.

MOTION approved unanimously.

Library Director Shanna Smith and library board members were present. Smith addressed the PBC requesting the PBC sign and submits the rezoning request in order to install a digital marquee sign at the public library.

No action was taken by the PBC to sign the rezoning application.

MOTION by Richardson, second by Mottola to adjourn as the Mulvane Public Building Commission and reconvene the Mulvane City Council meeting.

MOTION approved unanimously.

MULVANE LAND BANK

The City Council is also the Mulvane Land Bank – Board of Trustees. The Land Bank is being used to acquire land and buildings. All land acquisition related invoices and bills need to be approved and paid for by the Land Bank Board of Trustees. The 2017 and 2018 annual Land Bank budgets have been submitted. The Land Bank Trustees needs to review and approve the 2017 and 2018 annual budgets.

MOTION by Mottola, second by Richardson to recess City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Mottola, second by Cardwell to approve the Land Bank Board of Trustees meeting minutes dated 7-03-17.

MOTION approved unanimously.

MOTION by Johnson, second by Richardson to set the public hearing for the 2017 annual budget for Monday August 7, 2017 at 7:30 p.m. at the Mulvane City Hall.

MOTION approved unanimously.

MOTION by Mottola, second by Cardwell to set the public hearing for the 2018 annual budget for Monday, August 7, 2017 at 7:30 p.m. at the Mulvane City Hall.

MOTION approved unanimously.

MOTION by Mottola, second by Cardwell to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

City Clerk: Nothing

City Administrator:Nothing

City Attorney:

Executive Session # 1:

The City Attorney requested an executive session not to exceed fifteen (15) minutes to discuss land acquisition that could result in land or buildings being acquired for public use. The executive session to include the Mayor, Council, City Administrator and City Attorney.

MOTION by Mottola, second by Richardson to recess for a period not to exceed fifteen (15) minutes to discuss land acquisition that could result in land being acquired for public use. The executive session to include the Mayor, Council, City Administrator and City Attorney.

To return at 8:30 p.m.

MOTION approved unanimously at 8:15p.m.

MOTION by Mottola, second by Cardwell to return from executive session at 8:30 p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

Executive Session # 2:

The City Attorney requested an executive session not to exceed fifteen (15) minutes to discuss land acquisition that could result in land or buildings being acquired for public use. The executive session to include the Mayor, Council, City Administrator and City Attorney.

MOTION by Johnson, second by Mottola to recess for a period not to exceed fifteen (15) minutes to discuss land acquisition that could result in land being acquired for public use. The executive session to include the Mayor, Council, City Administrator and City Attorney.

To return at 8:46p.m.

MOTION approved unanimously at 8:31p.m.

MOTION by Mottola, second by Cardwell to return from executive session at 8:46 p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

Executive Session#3

The City Attorney requested an executive session not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship that could affect contract negotiations. The executive session to include the Mayor, Council, City Administrator and City Attorney.

MOTION by Mottola, second by Richardson to recess for a period not to exceed fifteen (15) minutes to discuss matters privileged in the attorney-client relationship that could affect contract negotiations. The executive session to include the Mayor, Council, City Administrator and City Attorney.

To return at 9:02 p.m.

MOTION approved unanimously at 8:46 p.m.

MOTION by Mottola, second by Cardwell to return from executive session at 9:10p.m.

MOTION approved unanimously.

Mayor Steadman announced that no binding decisions were made during the Executive Session.

Consent Agenda: Items 1 – 8

MOTION by Richardson, second by Johnson to approve Consent Agenda items 1 – 8.

1. **Payroll:** Dated 7-14-17 (\$219,232.00).
2. **Warrant Register** – June (\$1,226,252.29)
3. **Extension of Premise** - Uncle Roy's Tavern for July 27, 2017
4. **Extension of Premise** – Uncle Roy's Tavern for August 17, 18 & 19, 2017
5. **Public Works** – Streets – Vance Bro. Invoice # 10828 for road oil (\$12,000.00).
6. **Public Works** – Streets – Vance Bro. Invoice # 13453 for road oil (\$12,000.00).
7. **Wastewater Treatment Plant** - purchase of one Flygt 10HP pump and the repair of a Flygt pump for the total of \$20,267.00.
8. **Pix Center** – cost variation for tables & chairs.

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- August 7th - Next council meeting @ 7:30 p.m.

Adjournment:

MOTION by Mottola, second by Cardwell to adjourn the council meeting at 9:13 p.m.

MOTION approved unanimously.

Debra M. Parker, City Clerk