

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

June 18, 2018

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Mottola, Kevin Cardwell and Barry Fleming.

Others Present: Debbie Parker, Kent Hixson, Neil Gosch, Joel Pile, Mike Robinson, Gordon Fell, Chris Young, Debbie Plew, Kevin Baker, Cathy Walker, Rachael Blackwell, Levi Nord, Wally Seibel, Vince Marshall and Russ Icke.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 6-04-18:

MOTION by Mottola, second by Allen to approve the Regular meeting minutes dated 6-04-18.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: None

Appointments, Awards and Citations: None

OLD BUSINESS

None

NEW BUSINESS

1. Arkansas River Access Site Discussion:

The Arkansas River provides numerous recreational opportunities. Recently, a section of the Arkansas River was designated a National River Trail. The city has been approached about creating a city maintained public access point in Mulvane.

The City owns property south of K-53 and adjacent to the east side of the Arkansas River. With minimal investment the city could develop a basic river access site. The project would include survey of the land to determine precise location of property lines and property ownership, installation of an access drive and graveled parking lot. The site would also have signage posted identifying the access point.

The estimated cost of the project is \$10,000-\$15,000. If authorized, the Contingency Fund would be used to pay for the project. Russ Icke, President of the Arkansas River Coalition, spoke to the council about the positive impact a public river access point could have for Mulvane.

It was the consensus of the council to survey the property for ownership and have Joel Pile research information regarding any ADA compliance issues.

2. Petty Cash Balance Increase:

The City of Mulvane maintains a bank account that is used for incidental payables (Restitution, City Employee Reimbursements, Pix Center Deposit Refunds, City Park Key Deposit Reimbursements, etc.) The balance for the account that is authorized by the City Council is \$2500.

Since the Pix Center has become available to use, the City has been reimbursing the deposits through the Petty Cash Account. Over the past few months, the average monthly amount reimbursed for the Pix Center is approximately \$2,000. This does not leave an adequate balance for the City to use for other reimbursements. City staff would like to increase the amount of cash available in the Petty Cash Account to \$5,000.

MOTION by Keck, second by Fleming to allow City Staff to increase the Petty Cash Balance from \$2,500 to \$5,000. There was no further discussion.

MOTION approved unanimously.

ORDINANCES & RESOLUTIONS

None

LAND BANK

MOTION by Fleming, second by Keck to recess the City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Keck, second by Fleming to approve the Mulvane Land Bank Board of Trustees meeting minutes dated 6-04-18.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to approve the invoice from the Mulvane News in the amount of \$68.20 for legal publication costs related to the sale of Land Bank property.

MOTION approved unanimously.

Board Chair, Shelly Steadman, offered Levi Nord with the Mulvane Wildacts an opportunity to address the Board. He declined to make any presentation.

Joel Pile gave an update of Land Bank properties to the Board.

MOTION by Allen, second by Fleming to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.
MOTION approved unanimously.

ENGINEER

1. Rock Road Water Main Extension (103rd North):

On January 15, 2018 the City Council directed Y&A to prepare design plans and cost opinions for extending a waterline to serve future commercial development along North Rock Road. The design project includes updating the City's water distribution model and making recommendations for sizing the proposed waterline extension.

To avoid a number of conflicts with existing utilities, the proposed waterline alignment is located west of the west ROW of Rock Road. Therefore, utility easements will be needed from two adjacent property owners. Y&A is currently preparing draft easement agreements to be used in meeting with land owners. The proposed easements would be located inside future building setbacks.

City financing of the waterline project will come from Economic Development and Utility Department funds. Staff is currently working to develop a funding formula for assessing commercial properties using the proposed waterline along Rock Rd. Staff will meet with owners of the Mulvane Animal Clinic (located at the north end of the proposed waterline) to determine if they would be interested in obtaining City water. This would require annexation into the City and a release from Rural Water District No. 3 (RWD3) service area.

The estimated total project costs for extending the proposed 12-inch waterline is \$372,407. This includes a 10% contingency budget and 30% estimated project costs (i.e., project design, admin and oversight, material testing and financing expenses). City Staff anticipates reviewing project funding, easement agreements, and resolving RWD3 releases at the July 16th City Council meeting.

No action required, for information only.

2. Project Review and Update: Chris Young, City Engineer, reviewed several projects: Emerald Valley Estates, Gilberts Addition, English Park and Styx Creek Drainage Improvements, Decommissioning of the Boxelder Power Plant, the Rock Road Water Line, and Water Distribution GIS mapping.

2019 Annual Budget Presentations:

Budget presentations were given by: Debbie Plew, Court Clerk; Kevin Baker, Public Works Director and Debbie Parker, City Clerk, Administration.

No action required, for information and discussion only.

City Clerk: None

City Administrator: None

City Attorney: None

Consent Agenda - Items 1 -3:

MOTION by Mottola, second by Allen to approve Consent Agenda items 1 – 3.

1. **Payroll:** Dated 6-15-18 (\$228,267.90)
2. **Emerald Valley Estates** – Street Improvements Pay App. # 1 – Flints Hills Resources (\$93,277.34)
3. **Emerald Valley Estates** – Street Improvements Pay App. # 2 – Flints Hills Resources (\$63,859.88)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, July 2nd - Next council meeting @ 7:30 p.m.
- Cardwell will not be at the next meeting.

ADJOURNMENT:

MOTION by Allen, second by Keck to adjourn the City Council meeting at 8:30 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk