

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

July 16, 2018

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Mottola, Kevin Cardwell and Barry Fleming.

Others Present: Debbie Parker, Kent Hixson, J.T. Klaus, Joel Pile, Mike Robinson, Gordon Fell, Chris Young, Cathy Walker, Rachael Blackwell, Matt Schmidt, Jeri Myers, John Cooney.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 7-02-18:

MOTION by Fleming, second by Allen to approve the Regular meeting minutes dated 7-02-18. MOTION approved unanimously.

Correspondence: Mayor Steadman announced that she had received an e-mail follow up from the school district regarding the letter that was drafted on behalf of the Council. The Superintendent is requesting a meeting with the Mayor. This will be discussed with the City Administrator and City Attorney on how to proceed.

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

- 1. Employee Service Award:** Mayor Steadman presented Police Sgt. Matt Schmidt with a 20-year service award, and thanked him for his services to the city, while respectfully conquering the challenge of living in the community in which he serves.

OLD BUSINESS

None

NEW BUSINESS

1. John Cooney – Sumner County Commission District # 3 Candidate:

Not present at this time.

2. Senior Center – Meals On Wheels Agreement:

The Mulvane Senior Center provides meals on a daily basis, both at the Center and carry-outs for our homebound seniors. As of October 2015, Aging Projects, Inc. (“API”) began providing the Meals on Wheels program for all the Senior Centers in Sedgwick, Harvey and Butler Counties.

They have been providing meals for Sumner, Harper, Kingman and Reno Counties for a number of years.

The City has always had an agreement to provide a place and equipment to use for the Meals on Wheels program. The “API” Agreement is very similar to the Good Neighbor Nutrition Program agreement used previously. Jeri Myers answered questions from the Council. It was noted that API is not privately owned.

MOTION by Fleming, second by Mottola to approve and enter into a Facility Agreement between the Mulvane Senior Center and Aging Projects, Inc. for the 2018-2019 Meals on Wheels/Friendship Meals program and authorize the Mayor to sign.

MOTION approved unanimously.

3. Arrival of John Cooney – Re-address Item #1 New Business:

Mr. Cooney introduced himself to the council. He is running for Sumner County Commissioner District #3, which includes Gore Township. Cooney gave a brief description of his experience in municipal government. The council thanked him for coming.

ORDINANCES & RESOLUTIONS

None

LAND BANK

MOTION by Cardwell, second by Fleming to recess the City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to approve the Land Bank Board of Trustees meeting minutes dated 7-02-18.

MOTION approved unanimously.

MOTION by Allen, second by Keck to approve the invoice from Dudley Williams & Assoc. Structural Engineers to inspect the building at 201 W. Main in the amount of \$750.00.

MOTION approved unanimously.

Joel Pile reviewed with the Board the proposal from Dudley Williams and Assoc. for structural engineer design services for the North and South wall at 201 W. Main. The Board discussed the differences between using a wood or steel support beam. The proposal would need to be approved in order to move quickly and get design plans to a contractor to prepare bids and have them at the next meeting.

MOTION by Mottola, second by Fleming to approve the proposal from Dudley Williams & Assoc. for structural engineer design services for the building at 201 W. Main in the amount of \$6,000.00.

MOTION approved unanimously.

Finance Director, Cathy Walker, reviewed the 2019 Land Bank budget with the Board. Walker explained the 2018 Land Bank budget could be amended if needed.

MOTION by Allen, second by Mottola to set the public hearing for the 2019 annual Land Bank budget for Monday, August 6, 2018 at 7:30 p.m. at the Mulvane City Hall.

MOTION approved unanimously.

MOTION by Mottola, second by Cardwell to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

PUBLIC BUILDING COMMISSION

MOTION by Mottola, second by Keck to recess the City Council meeting and convene the PBC meeting.

MOTION approved unanimously.

MOTION by Allen, second by Keck to approve the PBC meeting minutes dated 7-02-18.

MOTION approved unanimously.

Joel Pile gave the Commission an update on the building at 410 E. Main. The roof leaks in several places and needs to be replaced. Two bids were received. LJ Beck Roofing bid to install a Duro-Weave slipsheet over the existing roof. Buckley Roofing bid to remove and replace the roof. The Commission asked about references for these businesses and would like to have 3 inch insulation instead of 2 inch insulation.

MOTION by Fleming, second by Cardwell to approve the bid from LJ Beck Roofing Company in an amount not to exceed \$25,000 to replace the flat roof at 410 E. Main utilizing proceeds from the 2018 PBC bond issue to fund the project and authorize the PBC chair to sign the proposal sheet.

MOTION approved unanimously.

Joel Pile advised the Board that the Mechanical, Electrical and Plumbing systems had been assessed at 410 E. Main. The next step is to finalize the design and review bid specs.

MOTION by Keck, second by Fleming to adjourn the Public Building Commission meeting of 7-16-18 and reconvene as the Mulvane City Council.

MOTION approved unanimously.

ENGINEER

1. Project Review and Update: Chris Young, City Engineer, reviewed several projects: Emerald Valley Estates, English Park and Styx Creek Drainage Improvements, Decommissioning of the Boxelder Power Plant, the Rock Road Water Line, Rock Road Crosswalk and Water Distribution GIS mapping.

Asphalt testing will be done at Emerald Valley Estates and a meeting with Terracon is scheduled regarding the environmental assessment at the Boxelder Power Plant.

2019 Annual Budget Workshop:

Staff reviewed different options with the council regarding the general fund budget. The council is still interested in Option 3. This option increases the mill levy slightly with the increase going into the General Fund to help with some of the projects we have coming up.

MOTION Mottola, second by Fleming to set the public hearing for the 2019 annual budget for Monday, August 6, 2018 at 7:30 p.m. at the Mulvane City Hall.

MOTION approved unanimously.

City Clerk: None

City Administrator: In order to follow the chain of command, if a city employee speaks with a council member about city business, please keep Kent in the loop so he stays informed.

City Attorney: None

Consent Agenda - Items 1 -4:

MOTION by Keck, second by Mottola to approve Consent Agenda items 1 – 4.

1. Payroll: Dated 7-13-18 (\$220,902.02)
2. June Warrant Register (\$1,331,464.33)
3. Wastewater Plant - purchase two 10” slide gate valves from Wichita Winwater Works at a cost of \$5,100.00.
4. Wastewater Plant - purchase of 30,000 lbs. of caustic soda for \$6,950.50 from Brenntag Southwest, Inc.

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, August 6th - Next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Fleming, second by Keck to adjourn the City Council meeting at 8:20 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk