

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

September 5, 2018

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Mottola, Kevin Cardwell and Barry Fleming.

Others Present: Debbie Parker, Kent Hixson, J.T. Klaus, Joel Pile, Mike Robinson, Gordon Fell, Chris Young, Raquel Greer, Lowell Ester, Jay Ensley, Ben Sciortino, Peter Swart, Amanda Swart, Shawn Lamm.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 8-20-18:

MOTION by Keck second by Allen to approve the Regular meeting minutes dated 8-20-18.

MOTION approved unanimously.

Correspondence: Hixson provided the council an electric rate comparison for their information. It was noted that the City rates are very competitive.

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

1. **Employee of the Month:** Mayor Steadman presented EMT Capt. Peter Swart with the Employee of the Month recognition for his actions in rendering assistance to a small child in distress.

OLD BUSINESS

None

NEW BUSINESS

1. Offer to Buy Park Land in Country Walk Addition:

The council received a written offer from Ken Cannon of 1916 Country Walk, on behalf of the Country Walk Homeowners Association, offering to buy the 2 +/- acre parkland adjacent to 103rd Street in the Country Walk Addition for \$10,000. Mr. Cannon proposed to use the land to allow CW HOA members to park boats, RVs, etc. (Mr. Cannon was not present at the meeting).

Hixson reviewed the property in question with the council and asked if they were interested in selling the parkland. The council was not interested in selling the parkland. Hixson will advise Mr. Cannon.

2. Mulvane School District / Police Department – Alcohol & Drug Prevention Services Partnership:

In 2017, the City funded three Alcohol and Drug Prevention applications from USD 263 totaling \$105,419.00. The District has \$60,320.00 of that total remaining.

Public Safety Director, Gordon Fell, and representatives from USD 263, Raquel Greer and Jay Ensley, addressed the council. The Mulvane School District and the Mulvane Police Dept. would like to form a prevention services partnership to use the remaining \$60,320.00.

This grant proposes a new Social Worker position for salary and fringe benefits plus 20 addendum days for on-call services to support Mulvane Police Officers during Domestic Violence w/Children Present and Child in Need of Care incidents occurring in the evenings and on weekends. This position would also serve as a resource advisor for local services available to USD 263 students; drug and alcohol, food, clothing and other domestic services. Services provided by this position will be available to all USD 263 students.

In order to comply with the cash basis laws, any appropriation of these funds must be approved annually by the council. The council would like the School District to keep the money and have it utilized for this program. The progress of the program will be monitored, and the council would like to see it continue if possible. Hixson will work with and Fell and the School District to draft an agreement and have it ready at the next council meeting.

3. Fire Dept: Forestry Grant to Purchase Fire Truck Equipment:

Each year the Fire Dept. applies for a “Volunteer Fire Assistance” grant from the Kansas Forestry Office. This year the Dept. asked for new equipment for the Tender 406. The Dept. was successful in the grant application for this year. This grant will cover 50% of the total cost of the equipment (\$5,430.66).

City received quotes from three (3) different companies. The lowest bid for this equipment was from Conrad Fire Equipment, Inc. in Olathe, KS in the amount of \$5,430.66. Cost to the city would be \$2,715.33. There is money available in the Fire Department new equipment line item.

MOTION by Cardwell, second by Fleming to accept the bid from Conrad Fire Equipment, Inc. in the amount of \$5,430.66 for the purchase of firetruck equipment with \$2,715.33 being paid by the Volunteer Fire Assistance grant.

MOTION approved unanimously.

Councilmember Mottola thanked Ester for his continued effort in applying for grants.

4. Wichita Area Metropolitan Planning Organization (WAMPO) - Transportation Board Appointment:

The Wichita Area Planning Organization (WAMPO) serves 22 cities and all or part of 3 counties in south central Kansas. WAMPO, along with federal, state, and local planning partners, is responsible for transportation planning in the metro area.

The Transportation Policy Body (TPB) is made up of local elected officials as well as regional and state representatives. The TPB develops and implements WAMPO's transportation plans and makes the final approval of these documents and any amendments to them. The TPB is a regional forum for transportation planning and establishes the vision for the future of the areas transportation system. The most current voting member from Mulvane was Council Member Nancy Farber-Mottola with Troy Emigh (Young & Associates) serving as alternate voting member. Council Member Farber-Mottola has resigned from the TPB leaving Mulvane without official representation.

The council should consider appointment of an elected official to the Transportation Policy Body (TPB) of WAMPO, in the absence of a willing/able governing body member; consideration should be given to appointing Public Works Supervisor, Kevin Baker, as the primary voting member and Planning & Zoning Administrator, Joel Pile, as alternate voting member.

MOTION by Mottola, second by Allen to appoint Public Works Supervisor, Kevin Baker, as the WAMPO representative.

MOTION approved unanimously.

ORDINANCES & RESOLUTIONS

None

LAND BANK

MOTION by Mottola, second by Allen to recess the City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Fleming, second by Cardwell to approve the Land Bank Board of Trustees meeting minutes dated 8-20-18.

MOTION approved unanimously.

Pile advised the Board that the agreement with Rock Construction for repairs at 201 W. Main had been sent for signatures but not yet returned. It was asked if the agreement could be approved contingent upon the contractor signing. The City Attorney did not recommend this. If there are any additional changes requested, they would need to be reviewed. Also the required documentation per the agreement needs to be in place. The contractor should sign the agreement before approved by the Board. Pile will follow up on having the signed agreement at the next meeting.

It was also mentioned that the Land Bank properties only have liability insurance coverage. It is important that Rock Construction has the proper insurance in place and provides a Certificate of Insurance.

MOTION by Allen, second by Fleming to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

ENGINEER

1. Project Review and Update: Chris Young, City Engineer, reviewed several projects: Emerald Valley Estates, English Park and Styx Creek Drainage Improvements, Decommissioning of the Boxelder Power Plant, the Rock Road Water Line, Rock Road Crosswalk and Water Distribution GIS mapping.

It was mentioned that the Rock Road Crosswalk may be completed by the end of the year. There is a meeting scheduled with the Mulvane School District regarding Mulvane Street drainage issues. Terracon and KDHE have been in communication regarding the Decommissioning of the Boxelder Power Plant. KDHE would like the City to participate in the underground storage tank removal trust fund.

City Clerk: Reminded the Council of the League Conference in October. If anyone would like to attend, we will get the registration and hotel reservations completed.

City Administrator: Hixson asked Pile to give an update on the progress of 410 E. Main. Bids for the remodel have been received. Keck was interested in mass transportation for Mulvane. Allen would like to see a designated “safe place” at the new Police Station. This could be used for child custody exchanges or a pick-up area for online sales. This area could be monitored with a security camera.

City Attorney: Received notice from the Kansas Court of Appeals regarding the Augusta Water appeal. This will be October 16th at the U.S. Federal District Courthouse in Wichita. Only attorneys are allowed to have cell phones. It was noted that the attorney for the City of Augusta is also the attorney for WAMPO.

Consent Agenda - Items 1 - 5:

MOTION by Mottola, second by Keck to approve Consent Agenda items 1 – 5.

1. Payroll: Dated 8-24-18 (\$208,864.82)
2. City Utility Bills for July – (\$22,433.06)
3. Warrant Register for August (\$2,983,089.07)
4. Approve the purchase of 48,000 lbs. of ferric chloride for \$10,400.50 and 48,000 lbs. of sodium hydroxide for \$9,824.50 at a total cost of \$20,225.00. This price includes insurance surcharge and fuel cost. Load may vary slightly but is charged by the pounds delivered.
5. Approve the purchase of two AUMA valve actuators from Q Tech Automation Solutions in the amount of \$8,830.00 with additional charges for freight.

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, Sept. 17th - Next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Mottola, second by Fleming to adjourn the City Council meeting at 8:30 p.m.

MOTION approved unanimously.

A handwritten signature in cursive script, reading "Debra M. Parker".

Minutes by:

Debra M. Parker, City Clerk