

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

September 17, 2018

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Kevin Cardwell and Barry Fleming.

Others Present: Debbie Parker, Kent Hixson, J.T. Klaus, Joel Pile, Gordon Fell, Chris Young, Raquel Greer, Karina Teeter, Ben Sciortino, Karen Rambo, Emily Woods, Nathan Klaus, Cory Klaker, Brad Modlin, Matthew Cartwright, Jacob Richardson, Travis Busher, Taylor Stinnett, Brian Meier.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 9-05-18:

MOTION by Keck second by Allen to approve the Regular meeting minutes dated 9-5-18.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

1. **Band Day Proclamation:** Mayor Steadman read a proclamation declaring Saturday, October 6, 2018 as Band Day in Mulvane. Representatives for the band - Cory Klaker, Emily Woods, Nathan Klaus and Karen Rambo were present to receive the Proclamation. The council commended the band for their uniforms and quality of performance.

OLD BUSINESS

1. **Alcohol & Drug Prevention Grant to USD 263:**

A request to use the remaining funds from 2017 was discussed at the September 5, 2018 City Council meeting. There were no additional questions about the agreement.

MOTION by Keck, second by Fleming to approve the Alcohol & Drug Prevention Grant Agreement 2018-1 between the City of Mulvane and USD 263 (the Mulvane School District).
MOTION approved unanimously.

2. **Wichita Area Planning Organization Transportation Policy Body (TPB) alternate voting member appointment:**

MOTION by Fleming, second by Cardwell to appoint Planning & Zoning Administrator, Joel Pile, as alternate voting member to the WAMPO Transportation Policy Body (TPB).

MOTION approved unanimously.

NEW BUSINESS

1. Karina Teeter of 103 E. Collier - Water Adjustment Request:

A water letter was sent to Karina Teeter on 8/15/18 advising of an increase in water usage. She applied for a water adjustment. The customer was originally billed for 124,000 gallons totaling \$617.81. The adjustment was made giving a credit of \$391.32, which leaves a balance of \$226.49 for the water. The customer had originally thought the increase in usage was due to filling a pool.

City staff can grant one water adjustment to a customer in a twelve month period. Any additional adjustments must be approved by the council. Karina is requesting a second water adjustment. Her landlord had the leak repaired on 8/29/18.

It was the consensus of the Council to have the customer speak with the landlord to see if they would possibly help with the large water bill. Teeter is to report back at the October 1, 2018 council meeting.

2. Proposal to Light 111th Street Water Tower:

Eric Gilbert made a proposal to light the 111th Street water tower with ground based LED lights. Mr. Gilbert is proposing the City purchase the lighting material (\$26,000). Mr. Gilbert would need the City or a contractor to provide trenching and any concrete bases required for lights. Gilbert's company would provide labor at no cost for the installation.

The Council discussed the type of lighting that is at the K-53 water tower. It was also mentioned that the lighted strands of bulbs were unique. Cost was a concern. It was the consensus of the Council to have staff check into the same type of ground lighting which is at the K-53 location and any other options or alternatives that may be available.

ORDINANCES & RESOLUTIONS

None

LAND BANK

MOTION by Fleming, second by Cardwell to recess the City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Cardwell, second by Allen to approve the Land Bank Board of Trustees meeting minutes dated 9-05-18.

MOTION approved unanimously.

MOTION by Keck, second by Fleming to approve the invoice from The Mulvane News in the amount of \$187.20 for the legal publication of the 2019 Land Bank Budget.

MOTION approved unanimously.

MOTION by Cardwell, second by Fleming to approve the construction agreement with Rock Construction in the amount of \$59,125.00 for repairs to 201 W. Main and authorize the Land Bank Chair to sign.

MOTION approved unanimously.

MOTION by Allen, second by Keck to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

PUBLIC BUILDING COMMISSION

MOTION by Allen, second by Fleming to recess the City Council meeting and convene as the Public Building Commission.

MOTION approved unanimously.

MOTION by Keck, second by Allen to approve the PBC meeting minutes dated 7-16-18.

MOTION approved unanimously.

MOTION by Allen, second by Fleming to accept and approve the bid from South Central Commercial Mechanical LLC to remove and install two new roof top air units as quoted in the amount of \$13,776.58 at 410 E. Main upon review and approval of legal counsel.

MOTION approved unanimously.

Three bids for the remodel of 410 E. Main were received. The bid amounts include an add alternate for basement improvements. The bids are as follows:

Van Asdale Const.	Total \$115,400.00
Compton Const.	Total \$173,040.00
Simpson Const.	Total \$162,400.00

The Board asked questions about the dispatch area. There were no representatives from the bidding agencies present for comment.

MOTION by Fleming, second by Keck to accept and approve the low bid from Van Asdale Construction for the remodel of 410 E. Main in the total amount \$115,400.00.

MOTION approved unanimously.

MOTION by Keck, second by Cardwell to adjourn the Public Building Commission meeting and reconvene as the Mulvane City Council.

MOTION approved unanimously.

ENGINEER

1. Project Review and Update: Chris Young, City Engineer, reviewed several projects: Emerald Valley Estates, English Park and Styx Creek Drainage Improvements,

Decommissioning of the Boxelder Power Plant, the Rock Road Water Line, Rock Road Crosswalk and Water Distribution GIS mapping.

There is a meeting scheduled with Terracon to go over the draft ESA report. The report will be reviewed with the City Council on October 1, 2018. Work on the Rock Road Crosswalk will begin as the Public Works schedule allows.

City Clerk: None

City Administrator: None

City Attorney:

1. Executive Session #1:

The City Attorney requested an executive session under the justification of K.S.A. 75-4319(b) 2, consultation with attorney, to discuss matters privileged in the attorney/client relationship for a period not to exceed twenty (20) minutes to include the Mayor, City Council, City Administrator and City Attorney.

MOTION by Keck, second by Fleming to recess the City Council meeting for an executive session under the justification of K.S.A. 75-4319(b) 2, consultation with attorney, to discuss matters privileged in the attorney/client relationship for a period not to exceed twenty (20) minutes to include the Mayor, City Council, City Administrator and City Attorney, to reconvene at approximately 8:40 p.m.

MOTION approved unanimously at 8:20 p.m.

MOTION by Fleming, second by Keck to reconvene the regular City Council meeting.

MOTION approved unanimously at 8:44 p.m.

Mayor Steadman stated that no decisions were made during the Executive Session.

2. Executive Session #2:

The City Attorney requested an executive session under K.S.A. 75-4319(b) 6 for the justification of land acquisition for the purpose of preliminary discussions regarding land acquisition for a period not to exceed twenty (20) minutes to include the Mayor, City Council, City Administrator, City Attorney and Representative from Burns & McDonnell.

MOTION by Keck, second by Allen to recess the City Council meeting for an executive session under K.S.A. 75-4319(b) 6 for the justification of land acquisition for the purpose of preliminary discussions regarding land acquisition for a period not to exceed twenty (20) minutes to include the Mayor, City Council, City Administrator, City Attorney and Representative from Burns & McDonnell, to reconvene at approximately 9:05 p.m.

MOTION approved unanimously at 8:45 p.m.

MOTION by Keck, second by Fleming to reconvene the regular City Council meeting.

MOTION approve unanimously at 9:10 p.m.

Mayor Steadman stated that no decisions were made during the Executive Session.

3. Burns & McDonnell – Agreement for Engineering Services & Task Order:

MOTION by Cardwell, second by Fleming to approve the City enter into the contract for Professional Services with Burns & McDonnell, to include Task Order #1 for hourly service not exceeding \$25,000 and authorize the Mayor to sign.

MOTION approved unanimously.

Consent Agenda - Items 1 - 3:

MOTION by Allen, second by Fleming to approve Consent Agenda items 1 – 3.

1. Payroll dated 9-07-18 (\$206,241.92)
2. Approve the utility write-off amount of \$20,464.07 for the 2013 & 2014 unpaid finals.
3. Sumner Co. Sheriff's Office – August Jail Fees (\$5,110.00)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, Oct. 1st - Next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Fleming, second by Allen to adjourn the City Council meeting at 9:13 p.m.

MOTION approved unanimously.

Debra M. Parker

Minutes by:

Debra M. Parker, City Clerk