

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

March 2, 2020

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Jenean Keck, Barry Fleming, Nancy Farber Mottola and Kevin Cardwell.

Others Present: Kent Hixson, J.T. Klaus, Mike Robinson, Debra Parker, Gordon Fell, Joel Pile, Brad Modlin, Kevin Baker, Chris Young, Gerald McCoy, Lowell Ester, Linda Leatherman, Jessica Stahl.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 2-17-2020:

MOTION by Fleming, second by Keck to approve the Regular meeting minutes dated 2-17-2020.
MOTION approved unanimously.

Correspondence: Mayor Steadman advised she was contacted by a resident off of Rock Road for some explanation on the Flood Plan and has asked city staff to help follow-up with the resident. The Mayor will do so once the information is available.

Review and Closing of the Agenda: None

Appointments, Awards and Citations: None

OLD BUSINESS

None

NEW BUSINESS

1. Utility Dept. – Purchase two new pick-ups:

Utility Director, Brad Modlin, reviewed the bids and answered questions from the council.

MOTION by Keck, second by Cardwell to approve the purchase from Rusty Eck Ford for (1) 2020 Ford F-150 Pickup Truck in the amount of \$32,242.95 to be dispersed from the Electric Department fund #511-10-616.

MOTION approved unanimously.

MOTION by Mottola, second by Fleming to approve the purchase from Rusty Eck Ford for (1) 2020 Ford F-250 Pickup Truck in the amount of \$31,830.64 to be dispersed from the Electric Department fund #511-09-616.

MOTION approved unanimously.

2. Main Street Park – New benches in front of bandshell:

Public Works Director, Kevin Baker, reviewed the quotes with the council. The Public Works Department will excavate the area and pour a cement slab for the benches.

MOTION by Keck, second by Mottola to approve the purchase of twenty (20) 15 ft. long aluminum benches with backrests and galvanized frames to be placed in Main St. Park at a cost not to exceed \$17,500.00 from Belson Outdoors.

MOTION approved unanimously.

3. Tennis & Pickle Ball Court Update:

Public Works Director, Kevin Baker, gave an update on the Tennis & Pickle Ball Court. The underground wiring and light poles still need to be installed. Once we have warmer weather the acrylic coating can be applied. Fencing and walk in gates still need installed.

Baker also reviewed possible future plans for the open space east of the new court. A possible playground area and CrossFit course could be installed. Baker would like input from the Council for any ideas for the area.

4. City Disaster Guide Update:

Public Safety Director, Gordon Fell, outlined the Disaster Guide with the council and gave an overview of the differences between a disaster and emergency. This guide uses the template of the National Incident Management System (NIMS). It is used to ensure the coordination of city departments and personnel to effectively respond to and recover from a disaster. All city employees will receive a copy of the Disaster Guide.

There was discussion regarding the contact list and the Water Emergency Response Plan. These items will be updated. This will be a living document and reviewed biennially for updates. A final copy of the updated disaster guide with appendices will be presented to the council at the next meeting.

ORDINANCES & RESOLUTIONS

None

ENGINEER

1. Project Review and Update:

Chris Young reviewed the project updates with the council which included the Sanitary Sewer Study Update, Rock Road Water Line, Flood Mitigation Grant – English Park and Styx Creek Drainage Improvement, Decommissioning the Boxelder Power Plant, Homestead Phase 2 and E. Mulvane Street Drainage.

Young is working with FEMA to approve the requested scope of work to complete the CLOMR for the Advance Assistance Funding.

2. E. Mulvane St. Drainage – Engineer’s Agreement:

City Engineer, Chris Young, reviewed his engineering and oversight agreement for E. Mulvane St. Drainage with the Council. Young also reviewed a timeline for the project.

MOTION by Fleming, second by Mottola that the City enter into an engineering services agreement with Young & Associates, PA in the amount of \$37,145 for engineering and oversight services as required for storm sewer improvements to serve Lot 1, Block A, USD 263 3rd Addition and authorize the Mayor to sign. Financing this project will come from General Obligation Bonds, with 75% of all cost paid for by the School District and 25% paid for by the City at Large.

MOTION approved unanimously.

3. Sanitary Sewer Collection System – Manhole Renovation and Sewer Flow Testing Equipment:

City Engineer, Chris Young, reviewed flow metering with the council. This system would monitor dry and wet weather flow into the City’s sanitary sewer collection system to better determine any needed improvements. The City plans to remove and replace six (6) manhole frames and covers. The SmartCover Flow Meters attach directly to the manhole lid and would be interchangeable. The meters can be relocated to different areas in town to other manholes which have been modified to accommodate the flow meter. There is a meeting scheduled with the installer to review the bid and make any necessary adjustments to the number of meters needed.

MOTION by Cardwell, second by Fleming to accept the proposal from Mies Construction Company as presented for performing sanitary sewer modifications in the amount of \$19,890.00. Financing this project will come from the City’s Wastewater Operating Budget.

MOTION approved unanimously.

MOTION by Mottola, second by Fleming to accept the proposal from Ace Pipe Cleaning as presented for purchasing and installing SmartCover systems for an amount not to exceed \$47,964.00. Financing this project will come from the City’s Wastewater Operating Budget.

MOTION approved unanimously.

MULVANE LAND BANK

MOTION by Fleming, second by Mottola to recess the City Council meeting and convene as the Mulvane Land Bank Board of Trustees.

MOTION approved unanimously.

MOTION by Keck, second by Fleming to approve the Land Bank Board of Trustees meeting minutes dated 2-17-2020.

MOTION approved unanimously.

Planning & Zoning Director, Joel Pile, advised the Board that Gerald McCoy was present to review his offer to purchase the property at 201 W. Main. Pile also advised the Board there was a second offer received that afternoon if they wished to review it at the next Board meeting.

Gerald McCoy reviewed his offer to purchase the property at 201 W. Main and answered questions. McCoy would like to use the property for a fine art and photo studio.

The Board appreciated McCoy's enthusiasm for the property but would also like to hear the second proposal before making any decisions.

MOTION by Keck, second by Fleming to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

City Clerk: None

City Administrator: None

City Attorney: None

Consent Agenda Item 1 - 3:

MOTION by Mottola, second by Cardwell to approve Consent Agenda items 1-3.

1. Payroll dated 2-21-2020 (\$207,907.14)
2. Wastewater Treatment Plant - approve a model #4512 Gardner Denver Duraflow blower in the amount of \$6,228.20 with additional charges for freight.
3. City Utility Bills - \$21,269.98

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, March 16th - next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Mottola second by Fleming to adjourn the City Council meeting at 8:47 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk