

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

June 5, 2023

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order at 7:30 p.m.

Councilmembers Present: Tim Huntley, Kevin Cardwell, Brent Allen, Kurtis Westfall, and Nancy Farber Mottola.

Others Present: Mike Robinson, Debra Parker, Kent Hixson, Chris Young, Joel Pile, J.T. Klaus, Rachael Blackwell, Kevin Baker, Gordon Fell, Megan Bryant, Shon Gerber, Tricia Gerber, Grant Leach, Jason Gish, Dustin Lohmann, Aaron Snodgrass, Cameron Tucker.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 5-15-23:

MOTION by Allen, second by Huntley to approve the Regular meeting minutes dated 5-15-23.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: Mayor Steadman would like to add an Executive Session prior to City Staff item #1.

Appointments, Awards and Citations: None

OLD BUSINESS

1. Splash Pad Park – Review Concept Plans:

Representatives from MKEC presented sketches of design concepts for the new splash pad park. Design elements presented were the entry archway with lettering options, the repair/restoration and water proofing of the brick wall, short planters along the brick wall, irrigation system, composite boards for the screen wall, and tumbled brick to be used for the building and seating walls. The council discussed the water vault along the back of the property and wanted to make sure it would be secure and not a trip hazard.

NEW BUSINESS

1. Mulvane First Baptist Church – Fireworks Stand and Zoning Request:

The First Baptist Church of Mulvane's Student Ministry is seeking to run a fireworks tent to raise money for their student ministry. Cameron Tucker, FBC Mulvane Student Pastor, was present to

ask the City Council to reduce the \$6,000.00 fireworks stand permit fee and to grant a temporary zoning permit for 1020 N. 2nd in the back of the property facing K-15. The First Baptist Church would utilize the parking lot to the north for the tent and parking.

MOTION by Mottola, second by Cardwell to reduce the \$6,000.00 city fireworks stand permit fee for the First Baptist Church-Mulvane to \$3,000.00.

MOTION approved unanimously.

MOTION by Huntley, second by Mottola to grant a temporary zoning permit for 1020 N. 2nd in the back (east side) of the property facing K-15 for the fireworks stand.

MOTION approved unanimously.

2. Transient Guest Tax Funds Request – Kansas Emergency Medical Service Assoc.:

MOTION by Allen, second by Huntley to authorize the City Administrator to approve the 2023 request from the Kansas Emergency Medical Service Association for Transient Guest Tax funds in the amount of \$2,000.00.

MOTION approved unanimously.

3. Transient Guest Tax Funds Request – Kansas Emergency Management Assoc.:

MOTION by Cardwell, second by Huntley to authorize the City Administrator to approve the 2023 request from the Kansas Emergency Management Association for Transient Guest Tax funds in the amount of \$2,000.00.

MOTION approved unanimously.

ENGINEER

1. Sewer Main A – Pay Application #1 to APEX:

APEX Excavating, LLC is constructing Phase 1 of the Main "A" sanitary sewer project. This phase of the project will replace and upsize sewer lines from the WWTP to June Ave. To date APEX has installed two (2) manhole structures and approx. 196 LF of 27" SS pipe. A large amount of pipe and manhole materials have been delivered and stored on site. The Contractor's request for material payment was made due to the large amount of materials and (upfront) costs associated with the material purchases.

MOTION by Mottola, second by Allen that the city approve Pay Application No. 1 in the amount of \$342,755.53 as submitted by APEX Excavating, LLC for Phase 1 Main "A" Sanitary Sewer Improvements.

MOTION approved unanimously.

2. Project Review and Updates:

City Engineer, Chris Young, reviewed the following projects with the council:

Splash Pad Park - The Contractor has mobilized work crews and begun site demolition work. The Contractor, park designers and City staff are conducting weekly meetings to review design plans

for the park. On May 26th, the Contractor's structural engineer submitted a letter/report evaluating the stability of the brick wall adjacent to Laurie's Kitchen.

Sewer Main "A" - Work is progressing at the WWTP. Pipe, manhole structures, and other materials have been delivered and stored on-site.

Rock Road Lift Station - Preliminary plans have been completed and are being reviewed by Public Works. Final design plans and bid documents are being prepared, including the necessary KDHE permit application documents.

2024 BUDGET PRESENTATIONS

Budget presentations were given by the following Department Heads:

Joel Pile	Planning and Zoning
Debra Parker	Administration
Kevin Baker	Public Works
Kevin Baker	Utilities Dept.
Megan Bryant	Pool

Councilmember Allen requested information regarding items/vehicles sold on Purple Wave. Staff will provide a report with the requested information.

City Attorney, J.T. Klaus, advised that the City should see a reduction in costs from KPP of approximately 35% due to KPP getting off the Jeffrey Power Plant. This should allow the City to balance costs in the electric utility.

CITY STAFF

Mayor Steadman requested an executive session to discuss matters involving non-elected personnel under K.S.A. 75-4319(b)(1) for the purpose of discussing the search for a City Administrator, to include the Mayor, City Council, and City Attorney for a period not to exceed ten (10) minutes and return to open session at approximately 8:40 p.m.

MOTION by Mottola, second by Allen to recess this meeting to an executive session to discuss matters involving non-elected personnel under K.S.A. 75-4319(b)(1) for the purpose of discussing the search for a City Administrator, to include the Mayor, City Council, and City Attorney for a period not to exceed ten (10) minutes and return to open session at approximately 8:40 p.m.
MOTION approved unanimously at 8:30 p.m.

MOTION by Mottola, second by Cardwell to return to open session.
MOTION approved unanimously at 8:43 p.m.

Mayor Steadman advised that no decisions were made during the executive session.

The council would like to review the applications for City Administrator at the next City Council meeting. Mayor Steadman will reach out to the League and let them know the council would like to meet with them at the next meeting, June 19th, to review the candidate information and discuss the interview process.

City Administrator: None

City Attorney: None

CONSENT AGENDA ITEMS 1 - 3:

MOTION by Mottola, second by Allen to approve consent agenda items 1 - 3.

1. Payroll dated 5-26-23 (\$224,866.89).
2. City of Mulvane Utility Bills (\$17,134.90).
3. Splash Pad Park – Pay App. #1 to Snodgrass (\$34,897.50).

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:

- Next council meeting – Monday, June 19th @ 7:30 p.m.

ADJOURNMENT:

MOTION by Allen, second by Huntley to adjourn the City Council meeting.

MOTION approved unanimously at 8:45 p.m.

Debra M. Parker

Minutes by:
Debra M. Parker, City Clerk