

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

March 21, 2016

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Terry Richardson, Joe Johnson, Kevin Cardwell, Nancy Farber Mottola and Jenean Keck.

Others Present: Kent Hixson, Mike Robinson, Debbie Parker, Ray Fleming, Dave Williams, J.T. Klaus, Chris Young of Young & Assoc., Shanna Smith, Library Director, Ryan Murry and Sharon Moriarity of ICI, Lona Kelly of Sedgwick County, Daniel Clements of Burns & McDonnell, Lillian Sweet and Laurel McClintock.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Minutes Dated 3-07-16: MOTION by Johnson, second by Richardson to approve the Regular meeting minutes dated 3-07-16.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda:City Administrator stated that the date on the Employee Payroll should be 3-11-16 not 3-21-16.

Mayor Steadman asked if there were any additions to the agenda?None

Appointments, Awards and Citations:

Lona Kelly of Sedgwick County was present to explain the Sedgwick County RSVP-Senior Corps National Service Proclamation. Volunteers present: Lyndon Drew, Phyllis McGuire, Joyce Shook, Jeri Myers, Betty Smith, Mary Kenworthy, Regina Davis, Diana Alderson, Charles Myers, and Ra'Shualaamu Bashira.

Mayor Steadman read the proclamation to proclaim April 5, 2016 as National Service Recognition Day.

Old Business - None

New Business

1. City Property and Casualty Insurance 2016-17 Renewal:

Ryan Murry of ICI presented the 2016-17 insurance renewal proposal and answered questions from council.

MOTIONby Keck, second by Cardwell to approve the City's 2016-17 property and casualty insurance policy renewal through ICI with a premium amount of \$261,177.00.

MOTION approved unanimously.

2. Police Dept. – Back-up Power Supply:

Public Safety Director Dave Williams presented information to purchase a system from Active Data Solutions for a battery back-up system.

MOTION by Keck, second by Richardson to accept the bid from ADA for one APC Smart-UPS SRT 500 VA with 208/240V Step-down Transformer, one APC Smart UPS SRT 192V 5kVA and 6kVA battery pack and freight estimated at \$386.41 for a total of \$5,345.41.

MOTION approved unanimously.

Resolutions & Ordinances

1. Resolution Requiring the Demolition of the Structure at 309 S. 4th:

The property owner's daughters, Lillian Sweet and Laurel McClintock were present. Sweet and McClintock asked the council for 120 days to remove possessions and personal property from the interior of the house. The owners want to demolish the structure using family members.

MOTION by Richardson, second by Mottola to adopt Resolution No 2016-5 with changes to allow 120 days for the demolition of the structure.

MOTION approved unanimously.

A RESOLUTION REQUIRING THE DEMOLITION OF THE STRUCTURE AND REMOVAL OF OBJECTS LOCATED AT 309 SOUTH 4TH STREET, MULVANE, KANSAS.

2. Ordinance Regarding Utility Facilities in City Rights-of-Way

MOTION by Mottola second by Richardson to adopt and approve Ordinance No. 1465 regarding certain utility facilities located in the City right-of way.

MOTION approved unanimously.

AN ORDINANCE OF THE CITY OF MULVANE, KANSAS AMENDING TITLE VII, CHAPTER 700, ARTICLE I, SECTION 700.005 OF THE MUNICIPAL CODE OF THE CITY REGARDING UTILITY FACILITIES IN CITY RIGHTS OF WAY.

Public Building Commission

MOTION # 1: by Johnson, second by Cardwell to recess the City Council Meeting and convene as the Mulvane Public Building Commission.

MOTION approved unanimously.

MOTION # 2: by Johnson, second by Keck to approve the Public Building Commission Meeting Minutes dated 3-07-16.

MOTION approved unanimously.

Library Director Shanna Smith reviewed 1) the new library meeting room policy with the Council-PBC and 2) bids to move the contents of the library to the new building, bids for appliances and the RFID gates.

MOTION # 3: by Richardson, second by Keck to approve the hiring of Thomas Moving and Storage with cost not to exceed the amount of \$8,000 to move the contents of the library to the new building. Smith explained that Thomas Moving was not the low quote, but was very

thorough in estimating the scope of the move and has prior library moving experience which justified the additional cost.

MOTION approved unanimously.

MOTION # 4: by Johnson, second by Mottola to approve the purchase of a full size refrigerator, dishwasher, microwave, an under counter fridge and an ice maker for \$7,559.00 from Metro Appliances. Smith explained that the other vendor did not have the recommended large ice maker and substituted another brand which resulted in a lower bid. For all the other appliances Metro quoted a better price.

MOTION approved unanimously.

MOTION # 5: by Mottola, second by Johnson to approve the purchase of Radio Frequency Identification (RFID) gates for \$17,316.00 from 3M/Bibliotheca.

MOTION approved unanimously.

MOTION # 6: by Richardson, second by Mottola to approve Terracon invoice in the amount of \$339.60 for concrete testing.

MOTION approved unanimously.

MOTION # 7: by Johnson, second by Richardson to accept and sign Change Order 13 in the amount of (\$500.00) which includes WHH Cost Proposal 18.

MOTION approved unanimously.

MOTION # 8: by Mottola, second by Richardson to approve CEP invoice # 27 in the amount of \$2,555.18.

MOTION approved unanimously.

MOTION # 9: by Johnson, second by Mottola to adjourn as the Mulvane Public Building Commission and reconvene the Mulvane City Council meeting.

MOTION approved unanimously.

Engineer's Report/Project Review and Update:

Chris Young of Young & Associates updated the council on the GIS mapping of city utilities, new library construction progress, E. Mulvane Street drainage project and the Villa Maria senior housing project drainage plan review.

Chris Young discussed being allowed to do private development projects. It was the consensus of the council to allow Young & Associates to do private development work in the City of Mulvane.

City Clerk: Nothing

City Administrator: Nothing

City Attorney:

Executive Session # 1:

Request an executive session not to exceed twenty (20) minutes to discuss matters privileged in the attorney-client relationship (land acquisition). The executive session to include the Council, City Administrator, City Attorney and a representative from Burns and McDonnell.

MOTION by Richardson, second by Keck to recess for a period not to exceed twenty (20) minutes to discuss matters privileged in the attorney-client relationship with the Council, City Administrator, City Attorney and a representative from Burns and McDonnell. To return at 9:35 p.m.

MOTION approved unanimously at 9:15 p.m.

MOTION by Johnson, second by Richardson to return to regular session at 9:43 p.m.

MOTION approved unanimously.

Mayor Steadman stated that no binding actions were taken in executive session.

Executive Session # 2:

Request an executive session not to exceed ten (10) minutes to discuss matters privileged in the attorney-client relationship (non-elected personnel). The executive session to include the Council, City Administrator and City Attorney.

MOTION by Keck, second by Richardson to recess for a period not to exceed ten (10) minutes to discuss matters privileged in the attorney-client relationship with the Council, City Administrator and City Attorney. To return at 9:55 p.m.

MOTION approved unanimously at 9:45p.m.

MOTION by Mottola, second by Cardwell to return to regular session at 9:55 p.m.

MOTION approved unanimously.

Mayor Steadman stated that no binding actions were taken in executive session.

Executive Session # 3:

Request an executive session not to exceed five (5) minutes to discuss matters privileged in the attorney-client relationship. The executive session to include the Council, City Administrator and City Attorney.

MOTION by Mottola, second by Keck to recess for a period not to exceed five (5) minutes to discuss matters privileged in the attorney-client relationship with the Council, City Administrator and City Attorney. To return at 10:02 p.m.

MOTION approved unanimously at 9:57p.m.

MOTION by Mottola, second by Richardson to return to regular session at 10:09p.m.

MOTION approved unanimously.

Mayor Steadman stated that no binding actions were taken in executive session.

Consent Agenda:

MOTION by Keck, second by Mottola to approve the Consent Agenda as follows:

1. Employee Payroll dated 3-11-16 (\$183,063.38).
2. Warrant Register for February (\$1,378,893.43)
3. Purchase of 25,000lbs. of ferric chloride for \$5,535.00 and 22,500lbs. of sodium hydroxide for \$4,347.50 at a total cost of \$9,882.50.

MOTION approved unanimously.

Announcements, Meetings and Next Agenda Items: None

Adjournment:

MOTION by Richardson, second by Mottola to adjourn at 10:10 p.m.

MOTION approved unanimously.

Debra M. Parker, City Clerk