

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

June 6, 2016

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Terry Richardson, Joe Johnson, Kevin Cardwell, Nancy Farber Mottola and Jenean Keck.

Others Present: Kent Hixson, Mike Robinson, Debbie Parker, J.T. Klaus, Dave Williams, Brad Modlin, Amy Houston, Ray Fleming, Barry Fleming, Shanna Smith, Chris Young of Young & Assoc., Cathy Walker, Jeri Myers, Megan Bryant, Kevin Baker, Tom Stolz, Sedgwick Co. MABCD and several residents of the Mulvane Mobile Home Park.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 5-16-16:

MOTION by Keck, second by Mottola to approve the Regular meeting minutes dated 5-16-16.
MOTION approved unanimously.

Approval of Special Meeting Minutes Dated 5-23-16:

MOTION by Keck, second by Cardwell to approve the Special meeting minutes dated 5-23-16.
MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda:

Mayor Steadman asked if there were any additions to the agenda.

Judith Randall, a resident of the Mulvane Mobile Home Park, asked to be allowed to address the council about the sewer service issue.

MOTION by Mottola, second by Cardwell to allow public comment for five (5) minutes under old business.

MOTION approved unanimously.

Appointments, Awards and Citations:

Employee Service Award – Cathy Walker was recognized for 15 years of service to the City.

OLD BUSINESS

1. Mulvane Mobile Home Park Sewer Service:

Judith Randall of MMHP was the spokesperson for the residents. Ms. Randall said that KDHE ordered the water well shut off to the park because there is no sewer service. The residents would like to find a solution to the problem and were worried about health issues. The City attorney spent several minutes

explaining that the agreement with Midwest Legacy for sewer service to MMHP is no longer in force. The council took no action on the issue.

2. Building Inspector- Planning Director retirement – discuss how to fill the position:

The Sedgwick County MABCD does building inspection and plan review for nine Sedgwick County cities and the unincorporated area of Sedgwick County. MABCD Director Tom Stolz presented information to the council regarding how MABCD does business.

At the 6-20-16 meeting, the City of Derby will make a presentation to the council on providing building inspection and plan review service to the City.

3. Old Library Use Policy:

The council discussed rules and fee schedules for allowing the building to be used by the public as a “community room”. The city attorney will draft a use policy for review by the council.

NEW BUSINESS

1. Transient Guest Tax Request – Film Festival: Councilmember Mottola excused herself from the Council to speak on behalf of the Doc Sunback Film Festival. The Festival and Art Crawl is scheduled for June 23-26, 2016 and will take place in downtown Mulvane. Ms. Mottola is requesting \$2,000.00 for the Doc Sunback Film Festival.

MOTION by Richardson, second by Johnson to authorize the City Administrator to approve the request from the Doc Sunback Film Festival for Transient Guest Tax funds in the amount of \$2,000.00.

MOTION approved unanimously.

Councilmember Mottola returned to her seat on the Council.

2. Contract Renewal for Providing Volunteer Transportation Services – Sedg. Co. Dept. of Aging:

Mulvane Senior Center currently has some RSVP (Retired Senior Volunteer Program) volunteers. These volunteers already drive to deliver homebound meals. The program provides transportation services for seniors 60 years of age and older. Sedg. Co. is asking for a renewal of the contract for our volunteer drivers to be in the transportation program. The Senior Center gives transportation to participant's round-trip, and is paid \$7.00 for every ride. This excludes spouses, siblings, children, etc. The total paid to the Center shall not be more than \$2,975.00. (425 units of coordinated round-trips – not per trip or per individuals).

All drivers must be RSVP Registered Volunteers. They supply their personal insurance information and Driver's License information when they register. Sedgwick County RSVP (SC-RSVP) runs a National Criminal History (with DMV when registering to be a driver), and a National Sex offender check. SC-RSVP purchases CIMI Volunteers Insurance that includes excess liability coverage on each volunteer while they are performing their volunteer duties. The volunteer drivers insurance is the primary coverage, after that the excess auto liability kicks in.

The contract between the Mulvane Senior Center and the Sedgwick County Department on Aging's Transportation Program has to be renewed by the end of June.

MOTION by Keck, second by Mottola to renew the contract for providing volunteer transportation services between the Mulvane Senior Center and Sedgwick County Department on Aging's Transportation Program to provide rides by RSVP Volunteer Program Drivers for senior citizens.

MOTION approved unanimously.

RESOLUTIONS AND ORDINANCES

None

PUBLIC BUILDING COMMISSION

MOTION # 1: by Johnson, second by Keck to recess City Council meeting and convene as the Mulvane Public Building Commission.

MOTION approved unanimously.

MOTION # 2: by Johnson, second by Cardwell to approve the Public Building Commission meeting minutes dated 5-16-16

MOTION approved unanimously.

MOTION # 3: by Johnson, second by Richardson to approve CEP invoice # 29 in the amount of \$4,134.13.

MOTION approved unanimously.

MOTION # 4: by Keck, second by Cardwell to accept and sign Change Order 22 in the amount of (\$1,000.00) credit which includes WHH Cost Proposal 26.

MOTION approved unanimously.

MOTION # 5: by Cardwell, second by Keck to accept and sign Change Order 23 in the amount of \$0.00 and 15 calendar days.

MOTION approved unanimously.

MOTION # 6: by Johnson, second by Richardson to approve the invoice from the Mulvane Public Library in the amount of \$1,277.04 for trash receptacles and clocks.

MOTION approved unanimously.

MOTION # 7: by Johnson, second by Cardwell to approve the invoice from Thomas Transfer & Storage in the amount of \$7,248.00 for moving services.

MOTION approved unanimously.

MOTION # 8: by Cardwell, second by Mottola to approve the invoice from Scott-Rice Office Interiors in the amount of \$21,312.90 for furniture.

MOTION approved unanimously.

MOTION # 9: by Johnson, second by Richardson to approve invoice # 218144 from Communications Tech. Assoc. in the amount of \$2,757.00 for phone system equipment.

MOTION approved unanimously.

MOTION # 10: by Keck, second by Cardwell to approve invoice # 218155 from Communications Tech Assoc. in the amount of \$649.00 for a speaker system.
MOTION approved unanimously.

MOTION # 11: by Keck, second by Richardson to adjourn as the Mulvane Public Building Commission and reconvene the Mulvane City Council meeting.
MOTION approved unanimously.

Engineer's Report/Project Review and Update:

Chris Young of Young & Associates updated the council on the GIS mapping of city utility, new library construction progress, E. Mulvane Street drainage project, Cedar Brook 2nd Addition, Hunters Pointe Addition and the Villa Maria senior housing project drainage plan review.

2017 ANNUAL BUDGET – PRESENTATION BY DEPT. HEADS

- Senior Citizens Center – Jeri Myers
- Swimming Pool – Megan Bryant
- Public Works Dept. - Kevin Baker

City Clerk:

Council Chamber Furniture Purchase:

MOTION by Richardson, second by Cardwell to approve purchase of new council chamber furniture at a price not to exceed \$16,500.00 from Galaxie Business Solutions
MOTION approved unanimously.

City Administrator:

Cost of Power Discussion:

MOTION by Richardson, second by Keck to refund to the City's electric customers the amount of any erroneous overcharges above the electric rate authorized by City Code for the year 2015 and the first quarter of 2016, as computed by the City's auditor, and that a check be issued as soon as practicable to each current and former utility customer impacted by these errors.
MOTION approved unanimously.

City Attorney:

Executive Session:

Request an executive session not to exceed ten (10) minutes to discuss matters privileged in the attorney-client relationship (litigation). The executive session to include the Mayor, Council, City Administrator, and City Attorney.

MOTION by Richardson, second by Keck to recess for a period not to exceed ten (10) minutes to discuss matters privileged in the attorney-client relationship to include the Mayor, Council, City Administrator and City Attorney. To return at 9:25 p.m.
MOTION approved unanimously at 9:15 p.m.

MOTION by Mottola, second by Keck to return to regular session at 9:26 p.m.
MOTION approved unanimously.

Mayor Steadman stated that no binding actions were taken in executive session.

Consent Agenda:

MOTION by Richardson, second by Keck to approve the Consent Agenda as follows:

1. Employee Payroll dated 5-20-16 (\$190,358.54).
2. Employee Payroll dated 6-03-16 (\$185,644.55).
3. Tyler Technology Invoice (\$12,377.32)
4. Swimming Pool Chemicals – United Industries Invoice (\$6,547.20)
5. Wastewater Treatment Plant- purchase of 25,000lbs of ferric chloride for \$5,552.00 and 22,500lbs of sodium hydroxide for \$4,364.50 at a total cost of (\$9,916.50) from Brenntag, Inc.
6. Legal Services – Triplett, Woolf & Garretson (\$9,823.99).
7. City Dept. Utility Bills (Electric, Water & Sewer) –(\$17,669.70)

MOTION approved unanimously.

Announcements, Meetings and Next Agenda Items: None

Adjournment:

MOTION by Keck, second by Richardson to adjourn at 9:27 p.m.

MOTION approved unanimously.

Debra M. Parker, City Clerk