

MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES

September 16, 2019

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

**Council Members Present:** Jenean Keck, Barry Fleming, Brent Allen, Kevin Cardwell.

**Others Present:** Kent Hixson, J.T. Klaus, Mike Robinson, Joel Pile, Debra Parker, Gordon Fell, Chris Young, Kevin Baker, Josh Sears, Jay Ensley of USD 263, Mitch Coffman of PEC, Jeff Ellis, Charlie Cadwell, Eric Schmidt, Brad Canfield, Larry Beck, Martin Martinez.

**Pledge of Allegiance:** All stood for the Pledge of Allegiance led by Mayor Steadman.

**Approval of Regular Meeting Minutes Dated 9-04-19:**

MOTION by Fleming, second by Allen to approve the Regular meeting minutes dated 9-04-19.  
MOTION approved unanimously.

**Correspondence:** The Mayor attended a Sedgwick Co. Association of Cities meeting. She advised the Mayor of Derby commented on our Library Program and its cooperation with their Library.

**Review and Closing of the Agenda:** None

**Appointments, Awards and Citations:**

**1. Library Board Appointment:**

Mayor Steadman recommended an appointment to the Library Board.

MOTION by Cardwell, second by Keck to appoint Dianne Fleming to a four-year term on the Mulvane Public Library Board.

MOTION approved. Councilmember Fleming abstained.

**OLD BUSINESS**

**1. East Mulvane Street Drainage Discussion with USD 263:**

USD Superintendent, Jay Ensley, was present to report to the council on the proceedings, timeline and updates that have taken place in the past year regarding the E. Mulvane Street Drainage Study. Ensley asked for feedback from the council on possible directions or next steps.

USD 263 has retained Professional Engineering Consultants (PEC) to provide possible solutions for drainage improvements. Two preliminary options and cost estimates were presented. Ensley asked if the City would consider sharing in the cost of improvements. Council expressed some concerns about splitting the cost of improvements.

City Engineer, Chris Young, had questions about the sanitary sewer line in the area. Young would like to have time to review the information provided by PEC and compare it to the study he had previously performed. Young will report the findings back to council.

Council thanked Ensley for his research on this issue and expressed the desire to work together to find a long term solution.

## **2. Downtown Pedestrian Wayfinding Plan:**

Mitch Coffman of Professional Engineering Consultants (PEC) presented information on the Mulvane Downtown Pedestrian Wayfinding Plan. The plan identifies destinations, pedestrian corridors, general sign placement locations and conceptual sign designs.

PEC conducted site visits to identify pedestrian routes and landmarks, which are included in the wayfinding system, to create a downtown map and master plan with locations for key pedestrian signage placement. During the process there were a number of stakeholder meetings to gain input and identification of key areas of interest within the defined Mulvane Downtown. Implementation of the plan would be done in phases.

It was the consensus of the council to allow staff to explore Phase 1 and bring back a plan with ideas, concepts and costs.

## **3. City Tennis Courts Replacement:**

During the 9-04-19 council meeting, it was the consensus of the council to build new tennis/pickle ball courts with new lighting, on the large vacant area west of the current tennis courts. Public Works Director, Kevin Baker, advised the new court would be a 5 inch slab and felt that for residential use, a tension slab was not needed. Demolition and removal of the old courts and preparing the subsurface pad for the new courts will be done by the Public Works Dept.

Four (4) quotes were received:

*VersaSport	\$128,440.00
*Multicon	\$183,434.00
*McConnell & Associates	\$210,000.00
*McCown-Gordman	\$241,562.00

There will be additional costs for running electric power for the lighting system, to be paid for by Park Improvement Funds. The contractors for the tennis courts will not be charging/energizing the lighting system.

MOTION by Fleming, second by Cardwell to accept the bid of \$128,440.00 from VersaSport of Kansas for the purpose of building new tennis courts with two pickle ball courts in Styx Creek Park as stated in bid specification & quotes to be paid for from the Special Parks Fund.

MOTION approved unanimously.

## **NEW BUSINESS**

**1. EMS Agreement with Sumner County and the City of Belle Plaine:**

In preparation for updating the Sumner County EMS agreement to include the Old Clearwater EMS Area, the decision was made to update both Belle Plaine and Sumner County agreements. This update included the area of response and financial responsibility for each entity.

The Belle Plaine EMS agreement was updated to reflect the response area as the city limits of Belle Plaine and the financial payment of \$60,000.00 annually. This agreement was continued to December 31, 2020.

The Sumner County EMS agreement was updated to reflect the response areas commonly known as Belle Plaine Rural Area, Clearwater Area, Mulvane Rural Area and the financial payment of 228,333.00 annually. This agreement was continued to December 31, 2020.

MOTION by Keck, second by Fleming to approve the EMS agreement with Sumner County, Kansas and the City of Mulvane.

MOTION approved unanimously.

MOTION by Fleming, second by Allen to approve the EMS agreement with the City of Belle Plaine, Kansas and the City of Mulvane.

MOTION approved unanimously.

**2. Police Dept. Purchase New Copier:**

The current copier at the Police Dept. was purchased through a lease with RK Black Inc. in February 2015. There has been an increase in trouble calls on this machine. The machine serves as the main police department copier. The amount of copies is significantly over the amount specified in the lease, contributing to increased monthly overage charges.

Quotes were received from three vendors which the city currently does business with (Konica Minolta, RK Black, Galaxie Business). After reviewing the quotes, Konica Minolta was the lowest with their new One Rate Program. The new monthly price will be \$448.87 with no overage charges. This will be approximately \$90.00 cheaper than our current cost and will be a set amount for budget planning.

MOTION by Keck, second by Cardwell to approve the agreement with Konica Minolta for a Biz Hub C458 Copier/ Printer and One Rate Service Program for the Police Dept.

MOTION approved unanimously.

Council asked about returning the old machine and destroying the information stored on it. We will verify that the information is deleted from the machine with our IT Representative, Nathan Werth.

**3. Homestead Senior Housing Phase 2 Addition Final Plat:**

The Homestead Senior Residences Addition Plat is a small tract of 3.2 acres located in Mulvane, east of Rock Road on the north side of Rock Road Court.

The plat was reviewed by the Subdivision Committee on September 5, 2019. The committee recommended forwarding it to the Planning Commission for consideration and approval. The plat was approved by the Planning Commission on September 12, 2019. The City Council must accept the dedications or refer the plat back to the Planning Commission.

MOTION by Fleming, second by Allen to accept all dedications shown on the plat of the Homestead Senior Residences Addition and authorize the Mayor to sign.  
MOTION approved unanimously.

## **ORDINANCES & RESOLUTIONS**

### **1. Resolution for Special Event on October 5<sup>th</sup> – HEMI Bicycle Road Race:**

Josh Sears explained details about the HEMI Memorial Bicycle Road Race and answered questions about the event. The logistics have been taken care of. There will be a 50 mile and a 100 mile race. There is an estimated 115 riders expected to participate in the race. With supporters of the participants there is expected to be around 200 – 250 people in town looking to eat at local restaurants. Sears is looking at perhaps making this an annual event.

Eric Schmidt of Reflection Mobile Bar Services, LLC has approached the City for the designation of a special event so as to allow the sale and service of liquor on the end of W. Main St. in connection with a bicycle road race to be held on Saturday, Oct. 5<sup>th</sup> from 10:00 a.m. to 7:00 p.m. The Applicant has a Kansas Caterer's License for the sale and service of liquor which is valid during the proposed Special Event.

Consumption of alcohol on City property is illegal in the City, unless the City Council designates an exemption by Special Event. A Special Event allowing alcohol to be sold and consumed on City property must be approved by Resolution.

Mayor Steadman reminded the applicant that if there were any Mobile Food Trucks expected for the event, they are required to have a license. The area will need to be sectioned off and does not extend into Cobb Park. Also, in the future any such applications would need to be applied for at least 30 days in advance. This would allow for notification and response of adjacent property/business owners which may be affected by any street closures.

MOTION by Fleming, second by Cardwell to approve Resolution No. 2019-9 authorizing the issuance of a special event on City property in connection with the HEMI Memorial Bicycle Race allowing the sale and service of alcoholic liquor within the City limits from 10:00 a.m. to 7:00 p.m. on October 5, 2019 and the closing of West Main Street (west of Empire Taco) during that time.

MOTION approved unanimously.

## **RESOLUTION NO. 2019-9**

A RESOLUTION OF THE CITY OF MULVANE, KANSAS, AUTHORIZING A SPECIAL EVENT ON CITY PROPERTY IN CONNECTION WITH THE SALE AND SERVICE OF ALCOHOLIC LIQUOR WITHIN THE CITY LIMITS AND STREET CLOSING.

**ENGINEER**

**1. Project Review and Update:**

Chris Young reviewed the project updates with the council which included the FEMA grant related to English Park and Styx Creek Drainage, Decommissioning the Boxelder Power Plant, Rock Road Water Line Extension, Downtown Park/Splash Pad and Homestead Senior Housing Phase 2 (waiting on drainage plan submittals). Follow-up emails were sent to the BNSF on September 12<sup>th</sup>.

**PUBLIC BUILDING COMMISSION**

MOTION by Cardwell, second by Keck to recess the City Council meeting and convene as the Public Building Commission.

MOTION approved unanimously.

MOTION by Allen, second by Fleming to approve the PBC meeting minutes dated 8-05-19.

MOTION approved unanimously.

MOTION by Cardwell, second by Allen to approve the invoice from Konica Minolta for install of wireless access point server cables in the amount of \$550.00.

MOTION approved unanimously.

MOTION by Cardwell, second by Fleming to allow Police Department to expend remaining PBC Funds (\$3,375.17) in order to purchase items to equip 410 East Main.

MOTION approved unanimously.

MOTION by Fleming, second by Allen to adjourn the Public Building Commission meeting of 9-16-19 and reconvene as the Mulvane City Council.

MOTION approved unanimously.

**City Clerk:** None

**City Administrator:** The liquor license for Empire Taco will be pulled from the consent agenda. There is still information needed before the council can approve. Once all the information is received and reviewed by the City Attorney we can move forward with the approval. Should the applicant need the Liquor License prior to the next City Council meeting, council indicated they would be willing to conduct a special meeting.

**City Attorney:** None

**Consent Agenda Items 1 & 2:**

MOTION by Fleming, second by Allen to approve Consent Agenda items 1 & 2.

1. Payroll Dated 9-06-19 (\$212,211.57)
2. August Warrant Register (\$2,253,135.79)

MOTION approved unanimously.

**ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:**

- Monday, October 7th - next council meeting @ 7:30 p.m.

**ADJOURNMENT:**

MOTION by Allen, second by Cardwell to adjourn the City Council meeting at 8:55 p.m.

MOTION approved unanimously.

Minutes by:  
Debra M. Parker, City Clerk