

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

June 4, 2018

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Mottola, Kevin Cardwell and Barry Fleming.

Others Present: Debbie Parker, Kent Hixson, J.T Klaus, Joel Pile, Mike Robinson, Gordon Fell, Chris Young, Jeri Myers, Megan Bryant, Brad Modlin, Cathy Walker, Kevin Jerrick, Elizabeth Jerrick and Rachael Blackwell.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 5-21-18:

MOTION by Mottola, second by Keck to approve the Regular meeting minutes dated 5-21-18 with the recommended update.

MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

Mayor Steadman presented Mulvane Police Officer Kevin Jerrick with the Employee of the Month Award.

OLD BUSINESS

1. 517 W. Pearl – Review demolition bid:

The city has fielded numerous nuisance complaints for the property located at 517 W. Pearl.

At its February 19, 2018 meeting, the City Council adopted Resolution 2018-01 setting a public hearing on April 2, 2018 at which time the owners, their agents, any lienholders of record and any occupants of the structures located at the premises could appear and show cause why such structures should not be condemned and ordered repaired or demolished. The Public Hearing was held April 2, 2018, after the public hearing, the City Council approved Resolution No. 2018-02 which required the repair or demolition of 517 W. Pearl within 45 days or on or before May 17, 2018.

Mulvane Municipal Code Chapter 520 & K.S.A. 12-1750, et seq. regulates dangerous and unsafe structures. If the property owner does not repair or remove the structure, the City will have to

hire the demolition to be completed. The City's costs of demolition will be charged to the property and a lien will be placed on the property, which must be satisfied before it can be sold. Cost of legal publication and demolition will be incurred by the city, all costs of such demolition shall be charged against the property upon which the structure is located and shall be a lien upon such real estate.

MOTION by Keck, second by Mottola to approve the demolition bid from H. Excavating, LLC in the amount of \$3,000 for the demolition and removal of the structure(s) at 517 W. Pearl. MOTION approved unanimously.

NEW BUSINESS

1. Mulvane Senior Center – Agreement with Sedgwick County for the Volunteer Transportation Program:

The Mulvane Senior Center currently utilizes RSVP (Retired Senior Volunteer Program) volunteers who provide transportation services for seniors 60 years of age and older. The City originally signed an agreement with the Sedgwick County Department on Aging in October 2015 and then renewed the agreement in 2016 and 2017 to provide the Senior Center with some reimbursement for volunteer drivers in the transportation program.

The agreement makes the Senior Center eligible for a \$7 reimbursement for each round-trip ride it provides to senior participants. The contract between the Mulvane Senior Center and the Sedgwick County Department on Aging's Transportation Program must be renewed to continue to receive reimbursement. Jeri Myers, Sr. Center Director, answered questions from the council. There was discussion regarding Sumner County and how it applied to the agreement. Jeri will obtain additional information and clarification regarding this issue.

MOTION by Keck, second by Fleming to renew the contract between the City and Sedgwick County's Department on Aging for providing transportation services pursuant to the RSVP Transportation Program and authorize the Mayor to sign. MOTION approved unanimously.

Mayor's Disclaimer:

"Although I do not participate in providing any Senior Center services, nor am I an employee of the City, for the record, I, Dr. Shelly Steadman, the Mayor of the City of Mulvane, am an employee of the Sedgwick County Forensic Science Center. Please note that I abstained from the discussion and voting on the Agreement".

ORDINANCES & RESOLUTIONS

None

LAND BANK

MOTION by Keck, second by Fleming to recess the City Council meeting and convene as the Mulvane Land Bank. MOTION approved unanimously.

MOTION by Cardwell, second by Fleming to approve the Land Bank Board of Trustees meeting minutes dated 5-21-18.

MOTION approved unanimously.

MOTION by Fleming, second by Keck to approve paying the City utility bill for 209 W. Main in the total amount of \$1.25.

MOTION approved unanimously.

MOTION by Keck, second by Mottola to approve the invoice from Triplett Woolf Garretson in the amount of \$1,847.04 for legal services related to Land Bank business.

MOTION approved unanimously.

Joel Pile gave an update of Land Bank properties to the Board.

MOTION by Mottola, second by Fleming to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

ENGINEER

1. Rock Road Crosswalk – Review Signal Equipment Bid:

In January 2018, City Staff directed the City Engineer to examine the pedestrian crosswalk on Rock Road located just south of Lockridge, to determine if a signalized crossing or other signage improvements are warranted for the crossing. A copy of the study was presented at the May 7th City Council meeting.

The following recommendations were provided for improving/upgrading the subject pedestrian crossing.

- Relocate and upgrade the existing “45 MPH” and “35 MPH” speed limit signs to slow traffic through the subject crosswalk.
- Install pedestrian actuated (flashing yellow) warning beacons.
- Relocate the crosswalk approximately 5 ft. south of the existing crosswalk to provide handicap access to the flashing light actuator and be outside the curb radius at Lockridge.

MOTION by Keck, second by Fleming that the City purchase pedestrian crossing equipment from Gades Sales Co., Inc. as outlined in their quote dated 5/18/18 in the total amount of \$8,458.00. The funds will come from # 228-00-606.

MOTION approved unanimously.

2. Project Review and Update: Chris Young, City Engineer, reviewed several projects: Emerald Valley Estates, Gilberts Addition, English Park and Styx Creek Drainage Improvements, Decommissioning of the Boxelder Power Plant, the Rock Road Water Line, Villa Maria Water Line and Water Distribution GIS mapping.

2019 Annual Budget Presentations:

Budget presentations were given by: Jeri Myers, Sr. Citizens Director; Megan Bryant, Pool Manager and Brad Modlin, Utility Director (Electric/Water/Wastewater)

No action required, for information and discussion only.

City Clerk: None

City Administrator: None

City Attorney:

Executive Session:

The City Attorney requested an Executive Session not to exceed fifteen (15) minutes to discuss matters involving non-elected personnel with the purpose of reviewing the City Administrator's annual performance evaluation to include the City Council, City Administrator and City Attorney.

MOTION by Mottola, second by Cardwell to recess the City Council meeting for an Executive Session not to exceed fifteen (15) minutes to discuss matters involving non-elected personnel with the purpose of reviewing the City Administrator's annual performance evaluation to include the City Council, City Administrator and City Attorney to return at approximately 8:40 p.m.

MOTION approved unanimously at 8:25 p.m.

MOTION by Mottola, second by Keck to reconvene the regular City Council meeting.

MOTION approved unanimously at 8:47 p.m.

The Mayor stated that no decisions were made during the Executive Session and asked if anyone had any further discussion. There was none.

MOTION by Keck, second by Allen to renew the City Administrator's Employment Contract Agreement.

MOTION approved unanimously.

Consent Agenda - Items 1 -4:

MOTION by Mottola, second by Allen to approve Consent Agenda items 1 – 4.

1. **Payroll:** Dated 6/1/18 (\$201,689.32)
2. **City Utility Bills for April** – (\$19,047.31)
3. **Nottingham Estates** – Streets – Pay App. #4 (\$27,804.67)
4. **May Warrant Register** – (\$999,556.29)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, June 18^h - Next council meeting @ 7:30 p.m.
- J.T. will not be at the next meeting.

ADJOURNMENT:

MOTION by Keck, second by Allen to adjourn the City Council meeting at 8:48 p.m.

MOTION approved unanimously.

Minutes by:

Debra M. Parker, City Clerk