

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

May 20, 2019

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Farber Mottola and Kevin Cardwell.

Others Present: Kent Hixson, J.T. Klaus, Gordon Fell, Mike Robinson, Joel Pile, Chris Young, Debra Parker, Cathy Walker, Rachael Blackwell, Jeri Myers, Ben Sciortino, Brian Cunningham.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 5-6-19:

MOTION by Mottola, second by Keck to approve the Regular meeting minutes dated 5-6-19.

MOTION approved unanimously.

Correspondence: Mayor Steadman shared that Councilmember Fleming had reached out to BNSF to try and schedule a meeting. He had additional contacts, and will continue to pursue communication. If there is no response, the mayor will direct other forms of communication.

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

1. **Employees of the Month** – Mayor Steadman read a nomination for Employees of the Month to the members of the Public Works Dept. for their help in moving the police to the new building. The Police Dept. will provide pizza to the Public Works Dept. to show their appreciation. Mayor Steadman also thanked the Department for their help moving furniture during the garage sale.

2. **Board and Commission Appointments:**

Library Board:

MOTION by Mottola, second by Cardwell to re-appoint Joan Martinez to a four-year term on the Mulvane Library Board.

MOTION approved unanimously.

Planning Commission:

MOTION by Allen, second by Mottola to re-appoint Jay Patterson, Sumner County/Rural to a three-year term; re-appoint Nancy Reed, Sedgwick County/City to a three-year term; re-appoint Paul Banzet, Sedgwick County/Rural to a three-year term on the Planning Commission.

MOTION approved unanimously.

Mulvane Building and Trades Commission:

MOTION by Cardwell, second by Allen to re-appoint John Unger/Public at Large and Justin Cummins/Plumbing to three-year terms on the Mulvane Building and Trades Commission.

MOTION approved unanimously.

Mulvane Historical Society:

MOTION by Mottola, second by Allen to re-appoint Kent Hixson to a four-year term on the Mulvane Historical Society.

MOTION approved unanimously.

OLD BUSINESS

None

NEW BUSINESS

1. Engagement Letter for Annual Audit Service:

The City sent out RFPs for city annual audit services in 2018. On 8/6/18 the City Council approved the audit proposal from George, Bowerman & Noel to provide the annual city audit services through the 2021 annual audit year. In order to comply with the cash basis and budget laws of the State of Kansas, annual engagement letters must be signed for these audit services. In accordance with the bid submitted in 2018 by George, Bowerman and Noel, P.A., the fee for the City's 2018 annual audit is \$32,500.

MOTION by Keck, second by Cardwell to approve the engagement letter with George, Bowerman and Noel, P.A., for the 2018 annual City audit in the amount of \$32,500 including expenses.

MOTION approved unanimously.

Allen asked for some clarification regarding the possible expenses.

2. Offer to Farm the River's Property:

The City still owns the north 30+/- acres of the River's Property. In 2018, the City accepted a proposal from Spencer Branine to farm the 30+/- acres. A 1-year lease was approved by the City Council at a rent of \$1,200 per year. Mr. Branine has notified the City that he does not wish to renew the farm lease expiring July 31, 2019. The property will need to be mowed and weeds controlled should the City decide to discontinue leasing the land for farming.

Mark Pyeatt contacted the City about leasing the 30+/- acres and offered \$400.00/yr. as rent. Mr. Pyeatt also indicated he did not want to be responsible for any related expenses (i.e., property tax) and that he has insurance.

Hixson advised he has had others show an interest in farming the property. He asked the council if they wished to have him advertise and request proposals. Any information will be brought back to council at the next meeting. A majority of the council wished to explore other proposals.

Mayor Steadman indicated it was conveyed to her that Councilmember Fleming would agree to requesting additional proposals.
Keck opposed.

ORDINANCES & RESOLUTIONS

None

PUBLIC BUILDING COMMISSION

MOTION by Mottola, second by Allen to recess the City Council meeting and convene as the Public Building Commission.

MOTION approved unanimously.

MOTION by Cardwell, second by Allen to approve the PBC meeting minutes dated 5-06-19.

MOTION approved unanimously.

MOTION by Mottola, second by Allen to approve the invoice from Gateway Wireless & Network Services in the amount of \$3,800.00 for the work at 410 E. Main.

MOTION approved unanimously.

MOTION by Cardwell, second by Allen to approve a work order from South Central Commercial Mechanical in the amount of \$4,909.00 to install a new AC unit for the computer server room at 410 E. Main.

MOTION approved unanimously.

Since the equipment in the server room needs to be maintained at a cooler temperature, Mottola asked questions regarding a possible power outage. Gordon Fell indicated they are looking at a whole building generator to meet their needs.

Hixson reviewed the balance in the PBC bond issue.

MOTION by Allen, second by Mottola to adjourn the Public Building Commission meeting of 5-20-19 and reconvene as the Mulvane City Council.

MOTION approved unanimously.

ENGINEER

1. Project Review and Update:

Project review and update included English Park and Styx Creek Drainage, Decommissioning the Boxelder Power Plant, Water GIS Mapping, West Main Street Drainage Improvements and the Sports Complex Maintenance Facility.

Mottola advised the drainage at the west end of Main Street appears to be working. Young indicated the clay pipe was in question as to its sustainability. Young is looking at installing a flume to direct the water into the curb inlet.

There was discussion about the continuing efforts to contact BNSF. Mayor Steadman indicated if there is no success with the recent efforts, then other forms of communication will be explored. City Attorney, J.T. Klaus, indicated they sent a more aggressive certified letter to them a year ago.

Allen had questions regarding the removal of the crosswalk stripes on Second St. just North of the Dollar General. Hixson pointed out that an unmarked - unsignaled crossing would pose a risk to pedestrians. Chris Young will do a traffic study to determine the feasibility of the pedestrian crossing and if any signaling is recommended.

2020 Annual Budget Presentations:

The Council heard 2020 budget presentations from:

Jeri Myers, Senior Center Director

The Council thanked Myers for her persistence to obtain additional funding for the Sr. Center and also for her contributions to the Center.

Gordon Fell, Public Safety Director

The Council had questions regarding the concerns and options for replacement vehicles for the Police Dept.

Megan Bryant, Swimming Pool Manager

Bryant was not present to review her budget. Accounts Payable Clerk, Rachael Blackwell, reviewed the information. The Council had questions about the installation of the small slide at the pool. It may be too late to install for this season, but perhaps after the season was over. It was indicated that installing the slide after the season was over, would use one year of its life cycle since the winter months are hard on the equipment.

No action taken.

City Clerk: None

City Administrator: None

City Attorney:

City Attorney, J.T. Klaus asked for an Executive Session under the justification of Discussion of matters involving Land Acquisition for the purpose to review an offer to sell the City certain real estate for a period not to exceed 5 minutes to include the Mayor, City Council, City Administrator and the City Attorney.

MOTION by Mottola, second by Keck to recess for an Executive Session under the justification of Discussion of matters involving Land Acquisition for the purpose to review an offer to sell the City certain real estate for a period not to exceed 5 minutes to include the Mayor, City Council, City Administrator and the City Attorney to reconvene at approximately 8:47 p.m.

MOTION approved unanimously at 8:42 p.m.

MOTION by Mottola, second by Cardwell to reconvene the City Council meeting.
MOTION approved unanimously.

Mayor Steadman announced that no decisions were made during the Executive Session.

Consent Agenda Items 1 & 2:

MOTION by Mottola, second by Allen to approve Consent Agenda items 1 and 2.

1. Payroll dated 5-17-19 (\$201,726.48)
2. Warrant Register for April (\$1,082,747.63)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, June 3rd - next council meeting @ 7:30 p.m.

ADJOURNMENT:

MOTION by Allen, second by Mottola to adjourn the City Council meeting at 8:50 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk