

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

July 1, 2019

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Brent Allen, Jenean Keck, Nancy Farber Mottola.

Others Present: Kent Hixson, J.T. Klaus, Mike Robinson, Joel Pile, Debra Parker, Cathy Walker, Rachael Blackwell, Robert Brown, Rob Brown, Shanna Smith, Merle McKee, Sara Erb.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 6-17-19:

MOTION by Keck, second by Allen to approve the Regular meeting minutes dated 6-17-19.

MOTION approved unanimously.

Correspondence: Councilmember Allen advised the red light on the water tower was not working.

Review and Closing of the Agenda: None

Appointments, Awards and Citations:

Mulvane Recreation Commission:

Mayor Steadman advised two (2) applications were received and would like to make a recommendation to approve Ron Hladik. The alternate applicant will be appointed by the MRC.

MOTION by Mottola, second by Keck to appoint Ron Hladik to a four-year term on the Mulvane Recreation Commission.

MOTION approved unanimously.

Councilmember Barry Fleming arrived at 7:35 p.m.

OLD BUSINESS

None

NEW BUSINESS

1. Wildcat Bike Share Program – Robert Brown:

Mr. Brown reviewed a power point presentation with the council. Brown described the Wildcat Bike Share Program which would be funded by donations or fundraisers. He has ten (10) bikes available now, which would be painted green and engraved to clearly indicate which bikes

belong to the share. Bikes would be available to ride in the Spring, Summer, and Fall seasons, and would be pulled from the racks and tuned/repared and stored until the following Spring.

Items of discussion were: Assumption of risk, location of racks, bike tracking, providing a helmet checkout, blinking red light on the rear of the bike, coaster brakes instead of front brakes, having one speed bikes, frequency of maintenance, amount of volunteer hours, tax deductible donations from non-profits and liability issues.

The Wildcat Bike Share needs permission from the city to establish the bike share, and permission to put bike racks at the various locations that the city has control over. The council liked the idea but also needs to take into consideration the liability risk involved. Council asked Brown to check with other programs and get examples of how the liability issue is handled and report back. The city will also check with our Insurance Company on the issue.

2. Downtown Park Plan – Review Consultant Proposal:

In an effort to enhance the Mulvane Downtown experience, the City has acquired pieces of ground on W. Main Street along Styx Creek for the development of a park. Key elements of the park are to include a water feature and greenspace. To properly estimate the cost of the total project and receive stakeholder input, a qualified consultant has been solicited to provide a proposal for their professional services.

Two landscape architects were contacted for designs. Staff felt Foster Design Associates best fit the needs of the comprehensive conceptual design for the entire area. The estimated cost of the plan is \$3,950 with a not to exceed amount of \$5,250 to be paid with contingency funds.

MOTION by Fleming, second by Allen to approve the agreement with Foster Design Associates, LLC for the development of a new downtown park concept plan with a not to exceed amount of \$5,250.00 and authorize the Mayor to sign.

MOTION approved unanimously.

ORDINANCES & RESOLUTIONS

None

ENGINEER

1. Project Review and Update:

Chirs Young was not present. Kent Hixson reviewed the project updates with the council which included the FEMA grant related to English Park and Styx Creek Drainage, Decommissioning the Boxelder Power Plant and West Main Street Drainage Improvements.

Jeremy Wegner with BNSF, contacted Young outlining a proposed plan for modifications to the drainage culverts west of First Street. City staff has requested a timeline for the proposed work.

MULVANE LAND BANK

MOTION by Mottola, second by Fleming to recess the City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Allen, second by Mottola to approve the Land Bank Board of Trustees meeting minutes dated 5-6-19.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to approve paying the invoice from South Central Commercial Mechanical LLC in the amount of \$160.90 for servicing the air conditioner unit at 201 W. Main St.

MOTION approved unanimously.

Joel Pile showed a video that will be used to promote the sale of 201 W. Main. The video tour is located on the VisitMulvane.com website. A PDF will be included to provide information about the property. Information about other commercial property can be included on the website.

Cathy Walker reviewed the proposed 2020 Land Bank budget. It was suggested to add a property tax line under expenditures. Pile reported that almost \$600,000 has been invested so far on improvements from buyers of the Land Bank properties.

MOTION by Allen, second by Fleming to approve the public hearing for the Land Bank annual budget for July 15th at 7:30 p.m. at city hall.

MOTION approved unanimously.

MOTION by Mottola, second by Keck to adjourn the meeting of the Mulvane Land Bank Board of Trustees and reconvene as the Mulvane City Council.

MOTION approved unanimously.

2020 Annual Budget Presentations:

Staff reviewed the budget requests from all the departments, library, senior center and swimming pool. The staff recommended budget could accommodate the department's budget request without raising the mill levy.

City staff is recommending the Library receive the full five (5) mills for an increase of 3.67% - (\$476,422). Hixson reviewed the cash carry-over for the Library and a comparison of the per capita amount for library services. Library Director, Shanna Smith, provided a list of programs that would have to be reduced or eliminated if the council did not give the library the \$504,000 requested. Smith indicated a lot of the increase in expense was due to building maintenance.

MOTION Mottola, second by Fleming to set the public hearing for the 2020 annual budget for Monday, July 15th at 7:30 p.m. at the Mulvane City Hall.

MOTION approved unanimously.

City Clerk: None

City Administrator: None

City Attorney:

Executive Session:

City Attorney, J.T. Klaus, requested an Executive Session under the justification to discuss matters involving non-elected personnel under K.S.A. 75-4319(b)(6) for the purpose of conducting the city administrator's annual performance evaluation for a period not to exceed 15 minutes to include the Mayor, City Council, City Administrator and City Attorney.

MOTION by Mottola, second by Keck to recess to an Executive Session under the justification to discuss matters involving non-elected personnel under K.S.A. 75-4319(b)(6) for the purpose of conducting the city administrator's annual performance evaluation for a period not to exceed 15 minutes to include the Mayor, City Council, City Administrator and City Attorney to reconvene in open session at approximately 9:05 p.m.

MOTION approved unanimously at 8:50 p.m.

MOTION by Mottola, second by Fleming to return to open session.

MOTION approved unanimously.

MOTION by Mottola, second by Allen to return to Executive Session under the justification to discuss matters involving non-elected personnel under K.S.A. 75-4319(b)(6) for the purpose of conducting the city administrator's annual performance evaluation for a period not to exceed 10 minutes to include the Mayor, City Council, City Administrator and City Attorney and to reconvene in open session at approximately 9:15 p.m.

MOTION approved unanimously at 9:05 p.m.

MOTION by Mottola, second by Fleming to return to open session.

MOTION approved unanimously at 9:20 p.m.

The Mayor stated that no decisions were made during either Executive Session.

J.T. Klaus announced the Attorney General approved the documents for the refinancing. The closing is scheduled for July 9th.

Consent Agenda Items 1 – 4:

MOTION by Mottola, second by Keck to approve Consent Agenda items 1 - 4.

1. Payroll Dated 6-28-19 (\$228,104.10)
2. The repair of a Flygt 460 volt, 15 hp, 3-phase pump for \$7,261.00 by Fluid Equipment.
3. City Utility Bills - \$21,396.16.
4. Public Works Dept. - Purchase of approximately 5050 gallons of CSS-1h road oil for slurry sealing from Vance Brothers in the amount not to exceed \$13,500.00. This price includes freight.

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, July 15th - next council meeting @ 7:30 p.m. which will include the public hearings.

ADJOURNMENT:

MOTION by Mottola , second by Fleming to adjourn the City Council meeting at 9:22 p.m.
MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk