

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

October 7, 2019

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Jenean Keck, Brent Allen, Kevin Cardwell and Nancy Mottola.

Others Present: Kent Hixson, Andrew Kovar, Mike Robinson, Debra Parker, Gordon Fell, Chris Young, Gary McGuire, Steve Nichols.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 9-16-19:

MOTION by Cardwell, second by Keck to approve the Regular meeting minutes dated 9-16-19.

MOTION approved unanimously.

Correspondence: Mayor Steadman advised that she and councilmember Mottola met with two members of the Library Board to discuss the process for selection of Board appointments. The process should be more efficient for future appointments.

Review and Closing of the Agenda: None.

Appointments, Awards and Citations:

1. Mulvane Education Foundation Annual Dinner – Oct. 19th:

Gary McGuire and Steve Nichols were present to remind the council of the MEF annual fundraiser dinner on Oct. 19th. They reviewed the goals for this years' event.

OLD BUSINESS

1. Pedestrian-Bike Pathway (103rd St to 87th St.) – Agreement with Sedgwick Co.:

In 2014, Sedgwick County, the City of Derby and the City of Mulvane, cooperated in applying for a Federal Transportation Enhancement grant through Kansas Department of Transportation (KDOT). The project is a joint effort with the County, Derby and the City. The County is the local lead in the design, ROW acquisition and utility relocation and is contracting with KDOT to perform construction oversight. The project will connect the existing pedestrian - bike path at 103rd to the existing pedestrian - bike path at Woodbrook St. in Derby.

This is an 80/20 matching grant, meaning each of the three parties will provide a third of the local 20% match. KDOT received four bids for the project with the low bid received from Bryant & Bryant of \$857,506.00 with a total project cost including engineering fees of \$857,786.00. KDOT estimated that the total local share of the project cost to be \$173,000 with each party's share of the

project construction and engineering fees to be \$57,667.00. The County will invoice the City for its share of the project.

Construction of the 10 ft. wide pedestrian – bike pathway is set to begin on or about March 2020 and completed in September 2020.

MOTION by Allen, second by Keck to approve the Agreement for the Rock Road Pathway Funding and Construction between the City of Mulvane, Kansas and Sedgwick County, Kansas and authorize the Mayor to sign.

MOTION approved unanimously.

MOTION by Allen, second by Keck to approve paying Sedgwick County, Kansas the amount of \$57,667.00 as the City of Mulvane, Kansas' share of the Rock Road Pedestrian/Bike Pathway.

MOTION approved unanimously.

**The Mayor abstained from discussion on this issue since she is an employee of Sedgwick County.*

NEW BUSINESS

1. Fire Dept. - Purchase Access Control System for Station #1:

Access to a facility is an important part to the security of a building. As an effort to limit the issuance of keys, it is proposed that a proxy card system be installed to monitor access. Door access keys will be printed on ID cards, if by chance an ID card is lost or misplaced, we can simply deactivate the card and reissue. Four doors will be equipped with proxy card door readers: EMS Supply Room, East Patio Door, EMS North Exterior Door, and West EMS Door. The West Fire Entrance will be equipped with a Keypad / Card Read Combo to ensure 24/7 access for volunteer firefighters. Council asked about the cost of replacing cards.

MOTION by Keck, second by Mottola to accept the bid from Gateway Wireless & Network Services for the purchase of an access control system, for 910 East Main, in the amount of \$9,881.00.

MOTION approved unanimously.

2. Police Dept. – Agreement with Lexipol for service to maintain policies and procedures:

Public Safety Director, Gordon Fell, explained the proposed agreement with Lexipol for maintaining the policy and procedure manual for the Police Department. Lexipol will maintain the standard operating manual and update as needed. This will provide clear direction to ensure officers lawfully, effectively and ethically carry out their law enforcement responsibilities.

Monthly training bulletins will be posted. The officer can log in and review the bulletin and answer training questions. This will keep a log of the activity and will go toward training hours for the officer. The Lexipol Policy Management System is web-based and when coupled with the mobile app, officers will have quick access to policies and see whether they have followed all protocols. Lexipol is an EMC partner and the City can receive a 10% EMC discount.

MOTION by Keck, second by Allen to accept the agreement for the remainder of 2019 with Lexipol Policy Management System in the amount of \$2,307.00 for the Mulvane Police Department Policy and Procedures.

MOTION approved unanimously.

3. Temporary Street Closing Request – Review Application Form and Policies:

The process for requesting a temporary street closing for parades and other special events needs to be more formal. The council reviewed a draft of the application form and policies regulating a temporary street closing. Discussion included liability insurance, length of time for the street closure, the serving of alcohol, and the impact of business/property owners. Suggestions were made to clarify some details.

For discussion only – No action taken.

ORDINANCES & RESOLUTIONS

1. Ordinance Adopting the Uniform Public Offense Code (UPOC):

Public Safety Director, Gordon Fell, reviewed the updates to the UPOC and STO.

MOTION by Cardwell, second by Mottola to adopt and approve Ordinance No. 1518 incorporating by reference the “Uniform Public Offense Code for Kansas Cities - 2019 Edition”, with the modifications and supplements contained therein and amending the Code to coincide therewith.

MOTION approved unanimously.

ORDINANCE NO. 1518

AN ORDINANCE INCORPORATING BY REFERENCE THE “STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES - EDITION OF 2019”; AMENDING TITLE III, CHAPTER 300 AND CHAPTER 315 OF THE CODE OF THE CITY OF MULVANE, KANSAS AND DELETING OLD SECTIONS.

2. Ordinance Adopting the Standard Traffic Ordinance (STO):

MOTION by Keck, second by Allen to adopt and approve Ordinance No. 1519 incorporating by reference the “Standard Traffic Ordinance for Kansas Cities - 2019 Edition” with the modifications and supplements contained therein and amending the Code to coincide therewith.

MOTION approved unanimously.

ORDINANCE NO. 1519

AN ORDINANCE INCORPORATING BY REFERENCE THE “STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES - EDITION OF 2019”; AMENDING TITLE III, CHAPTER 300 AND CHAPTER 315 OF THE CODE OF THE CITY OF MULVANE, KANSAS AND DELETING OLD SECTIONS.

ENGINEER

1. Project Review and Update:

Chris Young reviewed the project updates with the council which included the FEMA grant related to English Park and Styx Creek Drainage, Decommissioning the Boxelder Power Plant, Rock Road Water Line Extension (looking at an alternative alignment on the east side of Rock Road), Downtown Park/Splash Pad, Homestead Senior Housing Phase 2 (council had questions regarding storm water retention), and the review of plans for East Mulvane St. drainage.

City Clerk: None

City Administrator:

1. Sign Ordinance:

The Sign Ordinance was tabled from the 9-4-19 council meeting. City staff would like to encourage each council member to come to city hall and review the current sign regulations. Once each council member is more familiar with the current regulations, the council can take up suggested changes.

2. Employee Health Insurance Renewal:

The BCBS employee health insurance plan expires on 12-31-19. The City's benefits consultant, Mike Howell, would like to review the current BCBS plan with the council and offer some suggestions for dealing with the anticipated rate/premium increase. Tentatively, Mr. Howell would like the council to hold a special meeting/work session on Wednesday, October 23rd at 7:30 p.m. to review this issue.

City Attorney:

Requested an executive session for the purpose of preliminary discussion relating to the acquisition of real property under the justification to discuss matters involving Land Acquisition under K.S.A. 75-4319(b)(6) for a period not to exceed 15 minutes to include the Mayor, City Council, City Administrator and City Attorney.

MOTION by Mottola, second by Allen to recess to an executive session for the purpose of preliminary discussion relating to the acquisition of real property under the justification to discuss matters involving Land Acquisition under K.S.A. 75-4319(b)(6) for a period not to exceed 15 minutes to include the Mayor, City Council, City Administrator and City Attorney and to return to open session at approximately 9:07 p.m.

MOTION approved unanimously at 8:52 p.m.

MOTION by Mottola, second by Keck to reconvene the regular City Council meeting.

MOTION approved unanimously at 9:10 p.m.

Mayor Steadman announced that no decisions were made during the Executive Session.

Consent Agenda Items 1 - 6:

MOTION by Mottola, second by Keck to approve Consent Agenda items 1 - 6.

1. Payroll dated 9-20-19 (\$210,826.67)

2. Payroll dated 10-04-19 (\$206,663.68)
3. Wastewater Treatment Plant – Chemical Purchase - approve the purchase of 30,000 lbs. of ferric chloride for \$6,843.50 and 30,000 lbs. of sodium hydroxide for \$6,933.50 at a total cost of \$13,777.00.
4. City Utility Bills - \$18,511.58
5. Warrant Register for September (\$2,916,553.30)
6. Approve the utility write-off amount of \$22,732.29 for two accounts from 2013, 2015 & 2016 unpaid finals.

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, October 21st - next council meeting @ 7:30 p.m.
- There will be a pancake feed at the EMS station at 910 E. Main on Saturday, October 12th.

ADJOURNMENT:

MOTION by Allen, second by Mottola to adjourn the City Council meeting at 9:12 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk