

AUTHORIZATION TO DRAFT ACCOUNT

I, _____, residing at _____
authorize the City of Mulvane to draft my (Savings/Checking) Account No. _____
in order to make the monthly payment of my CITY OF MULVANE Utility Bill. Payment
amount may vary from month to month depending on usage. (This authorization will remain in
effect until revoked by you, your financial institution, or the City of Mulvane.)

The City of Mulvane will continue to send you a monthly billing statement. This statement can
act as your receipt of payment, showing the exact amount that will be deducted from your
account on the **5th due date each month.**

I understand that if funds are not available in my account, or the payment is rejected by my
banking institution, that I will be:

Charged a penalty,
Be charged a service fee same as an insufficient check,
Be required to pay by cash or money order for the next 12 months, and
ACH Collections shall be discontinued for the next 12 months.

(Should your account become delinquent, your service is subject to disconnect. Additional fees
are required to reconnect service.)

This service is offered as a convenience to City Utility Customers; therefore, I agree to hold the
City of Mulvane harmless for action regarding this automatic draft.

Signature _____ Date _____

(Must be submitted with voided check showing Name, Address, & Routing # of Bank.)

CANCELLATION OF AUTHORIZATION TO DRAFT ACCOUNT:
(Must be received by the 20th of the month to be in effect for the next billing period.)

Signature _____ Date _____