

## Chapter 500

### BOARD OF CONSTRUCTION, TRADES, AND APPEALS

**Section 500.010. Definitions.** [Ord. No. 1478 § 1, 10-3-2016<sup>1</sup>]

**BOARD** —% For purposes of Title V of the Code, the Board of Construction, Trades, and Appeals.

**BUILDING CODE** —% Title V of the Code, including all codes and regulations incorporated therein by reference.

**Section 500.015. Board Of Construction, Trades, And Appeals Created - Composition - Appointment.** [Ord. No. 1478 § 1, 10-3-2016]

There shall be in the City a Board of Construction, Trades, and Appeals consisting of five (5) members. Subject to qualifications set forth herein, members of the Board shall be appointed by the Mayor with the approval of the Governing Body. The Building Official shall be an ex officio member and is required to attend all meetings of the Board, but shall not have a vote on any decision by the Board.

**Section 500.020. Terms Of Members - Filling Of Vacancies.** [Ord. No. 1478 § 1, 10-3-2016]

The Mayor shall appoint the members to the Board in the following manner: Two (2) members shall be appointed for a term ending on the first Monday of May, 1997, two (2) members shall be appointed for a term ending the first Monday of May, 1998, one (1) member shall be appointed for a term ending the first Monday of May, 1999, and thereafter all members shall be appointed for three (3) year terms.

**Section 500.030. Organization And Qualification Of Members.** [Ord. No. 1478 § 1, 10-3-2016]

- A. The Board shall consist of the following: One (1) member shall be a certified master or journeyman plumber and/or gas fitter; one (1) member shall be a licensed, certified master or journeyman electrician; one (1) member shall be a licensed, certified mechanical master or journeyman; one (1) member shall be a licensed building contractor; and one (1) member shall be from the public at large.
- B. Each member of the Board must have significant ties and contacts with the City community. Residence within the City limits is not a requirement of Board membership.

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<sup>1</sup>. Editor's Note: See Editor's Note regarding repeal of this Chapter set out on Title V, Notes: 1 page at the beginning of this Title.

- C. The Board shall elect a Chairman, Vice-Chairman and Secretary annually, at a meeting so designated by the Board, each to serve for one (1) year terms.
- D. Meetings of the Board shall be held once each quarter or more often at the call of the Chairman. The Chairman may call a special meeting, and shall call a special meeting upon the request of a majority of the members of the Board. Notice of any special meeting shall be delivered in writing no less than seventy-two (72) hours prior to the time and date of any such special meeting to all members of the Board, including ex officio members, and other interested parties who shall have filed requests for notice in accordance with the Kansas Open Meetings Act.
- E. No binding action may be taken by the Board, with the exception of recess and adjournment, without the attendance of a quorum of the members of the Board. Three (3) voting members of the Board shall constitute a quorum.
- F. The Board shall keep minutes of the proceedings, showing the vote of each member upon every question, or if absent or failing to vote, indicating such fact. The minutes shall be public record and shall be filed in the office of the Building Official.

**Section 500.040. Compensation.** [Ord. No. 1478 § 1, 10-3-2016]

Members of the Board shall serve without compensation.

**Section 500.050. Board's Duties And Responsibilities.** [Ord. No. 1478 § 1, 10-3-2016]

The Board shall have no authority relative to interpretation of administrative provisions of the Building Code nor shall the Board be empowered to waive requirements of the Building Code. The Board is given the responsibility of considering new methods and materials which are different than those specified in the Building Code. It is empowered to render reasonable interpretations of the Building Code. The Board shall hear appeals from any person who has been aggrieved for any reason relating to the administrative enforcement of the Building Code. The Board shall also hear appeals from actions of the Building Official or any person or entity inspecting or enforcing the Building Code upon authority from the City. The Board may from time to time make recommendations to the Governing Body concerning matters pertaining to the supervised trades, including, but not limited to, revisions to the Building Code.