

MULVANE CITY COUNCIL
REGULAR MEETING MINUTES

May 4, 2020

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

Council Members Present: Nancy Farber Mottola.

Remote attendance: Brent Allen, Jenean Keck, Barry Fleming, Kevin Cardwell.

Others Present: Kent Hixson, Mike Robinson, Debra Parker, Gordon Fell, Joel Pile.

Remote attendance: J.T. Klaus, Chris Young.

Note: Remote attendance is due to COVID-19 and social distancing. The council meeting is also being streamed live on the City's Facebook page.

Pledge of Allegiance: All stood for the Pledge of Allegiance led by Mayor Steadman.

Approval of Regular Meeting Minutes Dated 4-20-2020:

MOTION by Mottola second by Keck to approve the Regular meeting minutes dated 4-20-2020. MOTION approved unanimously.

Correspondence: None

Review and Closing of the Agenda: None

Appointments, Awards and Citations: None

OLD BUSINESS

1. Continue COVID-19 Orders:

On 3-16-20, the council adopted the "Mulvane COVID-19 Update/Guidelines". On 4-30-20, the Governor released "A Plan to Reopen Kansas".

The council discussed the Mulvane COVID-19 Guidelines and the Governor's Plan to Reopen Kansas. There was discussion regarding the Library and its plan to reopen. The council felt this should be at the discretion of the Library Board. Activities at the MRC and the use of playground equipment was also discussed. The council would like to wait another 2 weeks and re-evaluate before lifting the Mulvane COVID-19 Guidelines.

MOTION by Mottola, second by Allen to continue the Guidelines previously set forth by the council regarding the City's response to COVID-19 with the exception of lifting Item #3 where the city requested the Mulvane Public Library to be closed and to continue these until the next council meeting.

MOTION approved unanimously.

NEW BUSINESS

1. Use of Transient Guest Tax Funds:

The City had been allocated \$25,000 in transient guest tax funds to be distributed and used in FY 2020. Distribution of the funds is limited to events and/or promotions which encourage and are likely to result in overnight stays at the Mulvane Kansas Star Hampton Inn.

The City and Chamber are jointly proposing a promotion with numerous drawings and giveaways which will include vouchers for one-night stays at the Hampton Inn in combination with meal vouchers from area restaurants and gift certificates from local businesses. The purpose of the promotion is to attract people into local businesses and generate visits to the Hampton Inn & Kansas Star Casino.

The council discussed other opportunities to promote Mulvane and attract business. This will be tabled until after the reopening of the state unfolds and we are able to see the trend. The City wants a good safe plan.

ORDINANCES & RESOLUTIONS

None

ENGINEER

1. Project Review and Update:

City Engineer, Chris Young, reviewed the project updates with the council which included the Sanitary Sewer Study Update (ready to install meters), Rock Road Water Line, Flood Mitigation Grant – English Park and Styx Creek Drainage Improvement, Decommissioning the Boxelder Power Plant, E. Mulvane Street Drainage, Sports Complex Maintenance Building and Homestead Phase 2 (infrastructure improvements).

2. E. Mulvane Street Drainage Project- Accept Easement for 711 E. Mulvane:

The City of Mulvane, in partnership with the school district, is proceeding with the E. Mulvane St. drainage project. The school district and City are sharing in the cost of this project.

The City has a twenty (20) foot wide drainage easement parallel and adjacent to the west boundary line of the Hinshaw property at 711 E. Mulvane. All the trees in this easement will be removed and a 24-inch drainage pipe will be installed from the north end to the south end of that easement. This pipe will collect storm water and funnel onto the south.

The City contacted the Hinshaw's about acquiring another two (2) ft. of easement on the west side of their property parallel and adjacent to the existing easement. This would allow for more working room to remove the trees and install the drainage pipe.

MOTION by Cardwell, second by Fleming to accept the drainage easement as granted by Darrel and Clara Hinshaw for the property at 711 E. Mulvane St.

MOTION approved unanimously.

City Clerk: None

City Administrator: Hixson spoke about concerns of the Swimming Pool opening this summer. There will be CDC guidelines to follow with several restrictions for pools. This may be a lot for pool employees to monitor and enforce. Hixson will keep the council updated.

City Attorney: None

Consent Agenda Item 1 - 5:

MOTION by Allen, second by Keck to approve Consent Agenda items 1-5.

1. Payroll dated 5-01-2020 (\$211,822.26)
2. Utility Dept. - Approve the payment to Altec Industries Inc. for replacement of hydraulic hoses and leveling cables in unit #271 bucket truck for a total of \$13,074.64 including tax.
3. City Utility Bills – (\$13,002.60)
4. EMS – Monitor Maintenance Agreement Renewal (\$5,385.00)
5. April Warrant Register – (\$617,664.04)

MOTION approved unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, May 18th - next council meeting @ 7:30 p.m.
- Mayor Steadman reminded everyone to stay healthy and remember to follow the recommendations set forth by the governor when in the public and thanked everyone for taking the time to be here.

ADJOURNMENT:

MOTION by Cardwell second by Allen to adjourn the City Council meeting at 8:17 p.m.

MOTION approved unanimously.

Minutes by:
Debra M. Parker, City Clerk