

MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES

June 15, 2020

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

**Council Members Present:** Nancy Farber Mottola, Kevin Cardwell, Barry Fleming, Jenean Keck, Brent Allen.

**Others Present:** Kent Hixson, Mike Robinson, Debra Parker, Gordon Fell, Joel Pile, J. T. Klaus, Cathy Walker, Rachael Blackwell, Brad Modlin, Judy Modlin, Chris Young.

**Approval of Regular Meeting Minutes Dated 6-01-2020:**

MOTION by Mottola second by Allen to approve the Regular meeting minutes dated 6-01-2020.  
MOTION approved unanimously.

**Pledge of Allegiance:** All stood for the Pledge of Allegiance led by Mayor Steadman.

**Correspondence:** None

**Review and Closing of the Agenda:** None

**Appointments, Awards and Citations:**

**1. Twenty-five Year Service Award:**

Mayor Steadman presented Brad Modlin with a 25-year service award and thanked him for his service to the City and his continued appreciation to our veterans.

Mark Thoman was not present to receive his 25-year service award.

**2. Board and Commission Appointments:**

Mayor Steadman recommended appointments to the following Boards and Commissions:

MOTION by Fleming, second by Keck to re-appoint Charlie Morgan and Danielle Fells to a four-year term on the Mulvane Library Board.

MOTION approved unanimously.

MOTION by Allen, second by Keck to re-appoint Erin Manning, Sumner Co./City, Diane Paul, Sedgwick Co./City, and Lyle Blue, Sedgwick Co./Rural to a three-year term to the Planning Commission.

MOTION approved unanimously.

MOTION by Fleming, second by Allen to re-appoint Larry Powell, Mechanical, to a three-year term on the Mulvane Building and Trades Commission.

MOTION approved unanimously.

MOTION by Fleming, second by Mottola to appoint Frank Mistretta to a four-year term on the Mulvane Recreation Commission.

MOTION approved. Cardwell abstained.

MOTION by Cardwell, second by Allen to re-appoint Stanley Stoll, Leanna Yohe, Jerry Quigley, and Kayla McCulloch to a three-year term on the Mulvane Tree Board.

MOTION approved. Mottola abstained.

MOTION by Allen, second by Mottola to appoint Laura Terry to a four-year term on the Mulvane Historical Society.

MOTION approved unanimously.

## OLD BUSINESS

### **1. Farm Lease with Terry Lane for City property at 111<sup>th</sup> & Webb Road:**

On June 3, 2019, the City accepted a proposal from Terry Lane to farm the Rivers Property. A 1-year lease (*with provisions for annual renewal*) was approved by the City Council at a rent of \$1,350 per year. (Based on \$45/per acre for 30 acres). The actual amount farmed is 22.7 acres at \$1021.50 per year.

The City Attorney drafted the farm Lease. Section 1.4 of the Lease allows for annual renewal by the tenant (Terry Lane) of the farm lease, unless terminated by the City. Mr. Lane has indicated his desire to renew the Lease.

MOTION by Cardwell, second by Allen to take no action and allow the farm lease with Terry Lane to renew through July 31, 2021 in the amount of \$1,350.00/year, to farm the 30 acres +/- (more or less) of the City property at the NW corner of Webb Road and 111<sup>th</sup> St. commonly known as the "Rivers Property".

MOTION approved unanimously.

## NEW BUSINESS

### **1. Community Development Block Grant (CDBG – CV – ED) Agreement with KDOC.**

Kansas counties and cities were eligible to apply for CDBG-CV grants through the Department of Commerce and then work with local businesses and organizations to disburse funds. CDBG-CV Economic Development grants provide communities with funding to help local businesses retain jobs for low-to-moderate income people.

The Department of Commerce began accepting applications on 5-12-20. The city submitted an application on 5-12-20 and was notified on June 4, 2020 it was awarded \$132,000 to fund the community's CARES Act project(s). The next step in the project is to approve a contract with the State (must occur within 30 days of the award date).

All CDBG-CV funds must be expended within one year of the contract start date of June 15, 2020. After the State has accepted the contract, the City will send RFP's to grant administrators seeking proposals to administer the grant and assist the city with creating and administering the grant award.

MOTION by Fleming, second by Cardwell to approve Grant Agreement No. 20-CV-047 between the State of Kansas Department of Commerce and the City of Mulvane and authorize the Mayor to sign.

MOTION approved unanimously.

**2. Use of Transient Guest Tax:**

The City has \$25,000 in transient guest tax funds to be distributed and used in FY 20 for local events. Distribution of the funds is limited to events and/or promotions which encourage and are likely to result in overnight stays at the Mulvane Kansas Star Hampton Inn.

The City Council previously approved funding for several organizations and events. Most of which have been canceled. The amount still available for 2020 is \$17,000.

The City and Chamber are jointly proposing a "Mulvane Staycation" promotion with numerous drawings and giveaways which will include vouchers for one-night stays at the Hampton Inn in combination with meal vouchers from area restaurants and gift certificates from local businesses. The purpose of the promotion is to attract people into local businesses and generate visits to the Hampton Inn & Kansas Star Casino.

City Attorney, J.T. Klaus, gave clarification on how the City's TGT funds can be used and disbursed. The Transient Guest Tax are city funds. With the construction of the Hampton Inn, the City has given the Kansas Star priority of the funds until the agreed upon amount has been reached. The Kansas Star has typically left some funds each year to support local events.

MOTION by Allen, second by Fleming to approve the use of local transient guest tax funds for the "Mulvane Staycation Promotion".

MOTION approved. Mottola abstained.

**ORDINANCES & RESOLUTIONS**

None

**ENGINEER**

**1. Project Review and Update:**

City Engineer, Chris Young, reviewed the project update which included the Sanitary Sewer Study Update, Rock Road Water Line, Flood Mitigation Grant – English Park and Styx Creek Drainage Improvements, (Phase 2 application will be submitted this week), Decommissioning the Boxelder Power Plant, E. Mulvane Street Drainage, Sports Complex Maintenance Building and Homestead Phase 2 (still waiting on Developer's Agreement).

**2021 Annual Budget Preparation:**

Finance Director, Cathy Walker, reviewed the estimated 2021 general fund revenues. City Attorney, J.T. Klaus, answered questions regarding the effects any utility transfers would have on the budget.

**City Clerk:** None

**City Administrator:** None

**City Attorney:** None

**Consent Agenda Items 1 - 4:**

MOTION by Fleming, second by Mottola to approve Consent Agenda items 1 – 4.

1. Payroll dated 6-12-2020 (\$211,355.19)
2. Warrant Register (\$715,121.40)
3. Purchase of Type II Chat for street slurry sealing operations from Williams Diversified Materials, Inc. in the amount of \$5731.98 / Invoice #87672.
4. Purchase of approximately 5050 gallons of CSS-1h road oil for street slurry sealing from Vance Brothers in the amount not to exceed \$14,000.00. This price includes freight.

MOTION approved unanimously.

**ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:**

- Monday, July 6th - next council meeting @ 7:30 p.m.
- Council member Fleming announced that he will be moving out of the City and he would be resigning his council position. This will be his last meeting. The Mayor and Council thanked him for his service.

**ADJOURNMENT:**

MOTION by Mottola second by Cardwell to adjourn the City Council meeting at 8:27 p.m.

MOTION approved unanimously.

Minutes by:  
Debra M. Parker, City Clerk