

MULVANE CITY COUNCIL  
REGULAR MEETING MINUTES

July 17, 2023

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order at 7:30 p.m.

**Councilmembers Present:** Tim Huntley, Brent Allen, Kurtis Westfall, and Kevin Cardwell.

**Others Present:** Debra Parker, Kent Hixson, Chris Young, Joel Pile, J.T. Klaus, Rachael Blackwell, Gordon Fell, Shon Gerber, Trish Gerber, Matt Schmidt, Mike Robinson, Toby Gray, Luis Gallegos, and other interested citizens.

**Pledge of Allegiance:** All stood for the Pledge of Allegiance led by Mayor Steadman.

**Approval of Regular Meeting Minutes Dated 7-05-23 and Special Meeting Minutes Dated 7-14-23:**

MOTION by Allen, second by Huntley to approve the Regular meeting minutes dated 7-5-23 and the Special meeting minutes dated 7-14-23.

MOTION approved unanimously.

**Correspondence:** None

**Review and Closing of the Agenda:** None

**Appointments, Awards and Citations:**

Mayor Steadman awarded MPD Lieutenant Matt Schmidt, with a twenty-five-year service award and thanked him for his service.

**OLD BUSINESS**

None

**NEW BUSINESS**

**1. Mill and Overlay Quote Review for Northview Addition (Sunset and 1<sup>st</sup> St.):**

After many years of slurry sealing staff feels it is time to start a yearly milling and overlay program focusing on city streets that are suitable for an overlay, starting in the Northview Addition. Although some repairs are needed, much of the base is structurally sound. These streets are sufficient candidates for a 2-inch mill and overlay of bituminous asphalt.

Quotes were requested for a 2-inch mill & overlay in addition to needed base repairs prior to the final lift of asphalt. Funds will come from the Special Highway Fund. The city received the following three proposals:

<b>Kansas Paving</b>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
• 2" Asphalt Mill	6,600 SY	\$5.00	\$33,000.00
• 2" Asphalt Surface (BM-2)	6,600 SY	\$12.08	\$79,728.00
• Base Patching	100 ton	\$230.00	\$23,000.00
		<b>TOTAL</b>	<b>\$135,728.00</b>
<b>APAC</b>			
• Mobilization/Traffic Control	1.00	\$15,000.00	\$15,000.00
• 2" Asphalt Mill	6,590 SY	\$4.00	\$26,360.00
• 2" Asphalt Surface (BM-2)	6,590 SY	\$4.00	\$85,670.00
• Base Patching	100 ton	\$300.00	\$30,000.00
		<b>TOTAL</b>	<b>\$157,030.00</b>
<b>Pearson Construction</b>			
• 2" Asphalt Mill	6,600 SY	\$3.50	\$23,100.00
• 2" Asphalt Surface (BM-2)	6,600 SY	\$13.00	\$85,800.00
• Base Patching	100 ton	\$295.00	\$29,500.00
		<b>TOTAL</b>	<b>\$138,400.0</b>

MOTION by Huntley, second by Allen to approve the bid from Kansas Paving, Inc. in the amount of \$135,728.00 for a 2-inch mill and overlay and needed base repairs of Sunset Ct., Sunset St. (First St. to Plaza Ln.), and First St. (Plaza Ln. to Sunset) in the Northview Addition. MOTION approved unanimously.

## ENGINEER

**Project Review and Updates:** City Engineer, Chris Young, reviewed the following projects with the council:

Downtown Park - Storm sewer installations are nearing completion. Work is proceeding on building foundations. Snodgrass Construction anticipates having all work outside the perimeter of the park completed by August 24<sup>th</sup>.

Sewer Main "A" - To date Apex Excavating has completed 46% of the total pipeline installations, associated manholes and site work. Young will start working on bid documents for Phase 2 of the project.

Public Works has hired Apex to replace the existing sanitary sewer in the alley south of Main Street (adjacent to the park project). Apex has moved their work crews from the Main "A" project to the Alley project and anticipates completing the alley sewer the week of July 17<sup>th</sup>.

Rock Road Sewer Lift Station - KDHE has completed their review of the Force Main Modification plans and have approved the Sewer Extension permit. A bid date has been (preliminarily) set for August 15<sup>th</sup> and bids are scheduled to be presented to the City Council at the August 21<sup>st</sup> meeting.

## **MULVANE HOUSING AUTHORITY**

MOTION by Allen, second by Huntley to recess the City Council Meeting and convene as the Mulvane Housing Authority.

MOTION approved unanimously.

MOTION by Huntley, second by Allen to approve the Mulvane Housing Authority Meeting minutes dated 7-05-23.

MOTION approved unanimously.

MOTION by Allen, second by Huntley to recess the Mulvane Housing Authority meeting to an Executive Session to discuss matters deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2) for the purpose of contract negotiations for a period not to exceed fifteen (15) minutes and to reconvene at approximately 7:57 p.m. to include the MHA Chairperson, MHA Board Members, City Administrator and the City Attorney.

MOTION approved unanimously at 7:42 p.m.

MOTION by Cardwell, second by Allen to reconvene the Mulvane Housing Authority meeting.

MOTION approved unanimously at 7:59 p.m.

MOTION by Allen, second by Huntley to recess the Mulvane Housing Authority meeting to an Executive Session to discuss matters deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319(b)(2) for the purpose of contract negotiations for a period not to exceed fifteen (15) minutes and to reconvene at approximately 8:15 p.m. to include the MHA Chairperson, MHA Board Members, City Administrator and the City Attorney.

MOTION approved unanimously at 8:00 p.m.

MOTION by Allen, second by Huntley to reconvene the Mulvane Housing Authority meeting.

MOTION approved unanimously at 8:15 p.m.

MHA Chairperson, Steadman advised that no decisions were made during the MHA Executive Session. It was noted that Board Member Nancy Farber Mottola was involved in the Executive Sessions.

MOTION by Cardwell, second by Allen to adjourn the Mulvane Housing Authority meeting and reconvene the regular City Council meeting of 7-17-23.

MOTION approved unanimously.

## **2024 BUDGET WORKSHOP**

Finance Director, Rachael Blackwell, reviewed the budget timeline with the council for exceeding the Revenue Neutral Rate.

July 20th is the last day to notify the County Clerk of the intent to levy above the Revenue Neutral Rate (RNR).

August 20<sup>th</sup> – September 20<sup>th</sup> - Hold RNR hearing prior to or in conjunction with budget hearing.

- Publication of the hearing must be done 10 days prior to the RNR hearing.
- Publish it in newspaper and website.

August 20<sup>th</sup> – September 20<sup>th</sup> - Hold budget hearing.

August 20<sup>th</sup> – October 1<sup>st</sup> - Governing body passes resolution to exceed RNR, records roll call for governing body vote, and then formally adopts the budget.

MOTION by Cardwell, second by Huntley to authorize the City Clerk to notify the County of the City of Mulvane’s intent to exceed the Revenue Neutral Rate and the proposed tax rate of 57.570 mills.

MOTION approved unanimously.

MOTION by Cardwell, second by Westfall to set the Revenue Neutral Rate public hearing and the 2024 budget public hearing for Wednesday, September 6<sup>th</sup>, 2023, at 7:30 p.m. at Mulvane City Hall.

MOTION approved unanimously.

### **CITY STAFF**

Mayor Steadman entertained a motion to recess the City Council meeting to an Executive Session to discuss matters involving non-elected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing non-elected personal for a period not to exceed twenty (20) minutes to include the Mayor, City Council, and City Attorney.

MOTION by Allen, second by Huntley to recess the City Council meeting to an Executive Session to discuss matters involving non-elected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing non-elected personnel for a period not to exceed twenty (20) minutes, to include the Mayor, City Council, and City Attorney, and to return to open session at approximately 8:40 p.m.

MOTION approved unanimously at 8:20 p.m.

MOTION by Allen, second by Huntley, to reconvene the City Council meeting.

MOTION approved unanimously at 8:40 p.m.

MOTION by Allen, second by Huntley to recess the City Council meeting to an Executive Session to discuss matters involving non-elected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussing non-elected personnel for a period not to exceed twenty (20) minutes, to include the Mayor, City Council, and City Attorney, and to return to open session at approximately 9:00 p.m.

MOTION approved unanimously at 8:40 p.m.

MOTION by Cardwell, second by Huntley, to reconvene the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 9:03 p.m.

Mayor Steadman advised that no decisions were made during the Executive Session.

**City Clerk:** None

**City Administrator:** None

**City Attorney:** None

**CONSENT AGENDA ITEMS 1 - 3:**

MOTION by Allen, second by Huntley to approve consent agenda items 1 - 3.

1. Payroll dated 7-07-23 (\$282,607.69).
2. Warrant Register (\$1,535,850.64).
3. Downtown Park – Pay Appl. #2 to Snodgrass (\$92,326.95).

MOTION approved unanimously.

**ANNOUNCEMENTS, MEETINGS, AND NEXT AGENDA ITEMS:**

- Next regular council meeting – Monday, August 7th @ 7:30 p.m.

**RECESS CITY COUNCIL MEETING:**

MOTION by Allen, second by Huntley to recess the City Council meeting to Monday July 24, 2023, at 6:30 p.m. at which time the City Council will reconvene for the purpose of conducting an Executive Session.

*Debra M. Parker*

Minutes by:  
Debra M. Parker, City Clerk