

**MULVANE CITY COUNCIL
REGULAR MEETING MINUTES**

January 3, 2024

7:30 p.m.

The Mulvane City Council convened at the City Building at 211 N. Second at 7:30 p.m. Presiding was Mayor Shelly Steadman, who called the meeting to order.

COUNCIL MEMBERS PRESENT: Brent Allen, Tim Huntley, Nancy Farber Mottola, Kevin Cardwell, Kurtis Westfall.

OTHERS PRESENT: Austin St. John, Debra Parker, Mike Robinson, Chris Young, Gordon Fell, Joel Pile, Trish Gerber, Shon Gerber, Grant Leach, Sherry Leach, Todd Leeds, Amber Blankenship, Fred Heersche, Gabe Ponce, Victoria Balderas De Morgan, Tony Lamb, Shelby West, Aaron Mattson, Larry Beck, Gary Brownlee, Brittany Kruger, Pete Swart, David Buche, Shelda Leach, Bill Reekie, Lowell Ester.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance led by Mayor Steadman.

APPROVAL OF REGULAR MEETING MINUTES:

MOTION by Mottola, second by Huntley to approve the Regular meeting minutes dated December 18, 2023.

MOTION approved unanimously.

CORRESPONDENCE: Mayor Steadman and Councilmember Mottola received correspondence related to the decision about the naming of the park.

PUBLIC COMMENTS: Fred Heersche had comments regarding working for the Fire Department.

APPOINTMENTS, AWARDS AND CITIATIONS:

1. Service Awards:

Mayor Steadman presented 10-year service awards to Amber Blankenship and Fred Heersche and thanked them for their service. Two 10-year service award recipients where not present – Leisa Humphrey and Gary Gayer.

2. Staff Appointments:

At the first City Council meeting in January, the Mayor, by and with the consent of the City Council, must appoint the following City officers: City Clerk, City Treasurer, Chief of Police/Director of Public Safety, Municipal Court Judge, and City Attorney. The Mayor may also, by and with the consent of the City Council, appoint one or more Deputy City Clerks.

MOTION by Mottola, second by Allen to appoint the following officers for an annual term commencing January 2024:

City Clerk
Police Chief

Debra M. Parker
Gordon Fell

City Attorney	J.T. Klaus
City Treasurer	Shelby Fawcett
Deputy City Clerk	Lachelle Tootle
Municipal Court Judge	Larry Linn

MOTION approved unanimously.

City Attorney, J.T. Klaus, advised of a clarification of the State Statute referenced in the memo.

OLD BUSINESS

None

NEW BUSINESS

1. Mulvane Facility Use Agreement:

In October 2023, the City of Mulvane was approached by the Kansas Collegiate League Baseball (KCLB) about being the home of the Mulvane Patriots baseball team, and about use of the baseball field at the Mulvane Sports Complex. The council has asked for a facility use agreement to be written up to allow the Mulvane Patriots to utilize the city's facilities, including the sale of beer on game days.

Terms of the proposed agreement for the use of the Main Field at the Mulvane Sports Complex include - Payment of \$5,000 for the initial year, Team obligations of staffing their events, and City obligations of facility maintenance.

MOTION by Allen, second by Huntley to approve the Mulvane Facility Use Agreement.
MOTION approved unanimously.

ENGINEER

1. Project Review and Update:

Downtown Park – Park improvements have been completed and the park is open to the public.

Phase 2 Main "A" Sanitary Sewer – The City received a signed agreement from the BNSF for the proposed SS crossing at Bridge St./K-53. The Contractor has prepared a traffic control plan and a detailed project schedule.

Pearl St. Water Line, College Ave. to Park Ave. – The City is waiting for KDHE approval to proceed with construction.

GIS Mapping – The City Administrator and Engineer have completed a preliminary draft of a "Request for Proposal" (RFP) for GIS mapping services.

Phase 1 Harvest Point Addition Infrastructure – Approximately 75% of field surveys have been completed. Plans will be reviewed with Public Works.

2. Change Order #1 from Snodgrass Construction:

The Contractor is requesting a change order for cost overages that were not anticipated or included in their contracted price. The Engineer has reviewed the costs and believe the Contractor's overage is a reasonable amount for the items described.

MOTION by Huntley, second by Westfall to approve Change Order #1 with Snodgrass & Sons Construction Co., Inc. in the amount of \$56,677.38 and authorize the Mayor to sign.

MOTION approved unanimously.

LAND BANK

MOTION by Mottola, second by Cardwell to recess the 1/3/24 City Council meeting and convene as the Mulvane Land Bank.

MOTION approved unanimously.

MOTION by Cardwell, second by Allen to approve the 8/21/23 Land Bank Trustee meeting minutes.

MOTION approved unanimously.

MOTION by Allen, second by Huntley to approve the Mulvane Land Bank Annual Report for 2023.

MOTION approved unanimously.

MOTION by Mottola, second by Allen to adjourn the meeting of the Mulvane Land Bank and reconvene as the Mulvane City Council.

MOTION approved unanimously.

CITY STAFF

City Clerk: Thanked the outgoing council for their service to the City.

City Administrator:

Emission Reduction and Mitigation Grant – City Administrator, Austin St. John, reviewed a grant opportunity for reducing the emission of greenhouse gases. The Federal Grant does not require matching funds. The minimum amount for a project is \$2 million. St. John asked the council for ideas they may have for potential projects. A preliminary plan is due in March.

Local Government Day – The League of Kansas Municipalities is co-hosting this event with the Kansas Association of Counties on January 24th. St. John invited councilmembers to attend this event. This is a great opportunity to visit with legislators about issues important to our community.

City Attorney: None

CONSENT AGENDA ITEMS:

MOTION by Mottola, second by Huntley to approve consent agenda items 1-5.

1. Payroll dated 12/22/23 - \$240,871.49
2. Tyler Tech Maintenance Agreement -\$36,395.01
3. Pay Appl. #7 – Snodgrass Construction - \$255,416.13

4. Utility Bills for November - \$19,562.73

5. Wire from Wesco - \$47,936.17

MOTION approved unanimously.

ANNOUNCEMENTS, MEETING, AND NEXT AGENDA ITEMS:

Next City Council Meeting – Wednesday, January 17, 2024, at 7:30 p.m.

Mayor Steadman announced the Sedgwick Co. Association of Cities will be held in downtown Wichita on January 13th. Incoming Mayor, Brent Allen, and Outgoing Mayor, Shelly Steadman, will attend the event.

Larry Beck asked permission to make a public comment. Beck described what Mulvane means to him and thanked the outgoing council and staff for their work. He reminded everyone to listen to the criticism, but to hang on to the positive because they have made Mulvane a better place to live.

ADJOURNMENT:

MOTION by Cardwell, second by Allen to adjourn the regular meeting of the Mulvane City Council.

MOTION approved unanimously at 8:10 p.m.

Debra M. Parker

Minutes by:

Debra M. Parker, City Clerk